

## GENERAL SERVICES DEPARTMENT

**Our Ref:** GSD/11/03/2014

**08/09/2014**

**Subject:** Quotation for Disposal of e-waste items

Dear Sir(s),

Bureau of Indian Standards intends to dispose-off the items {declared e-waste as per e-waste (management & handling) Rule, 2011} listed in the Annexure-I, on the terms and conditions mentioned below. You are requested to submit rates for the lot i.e. for all items of Annexure-I. However, partial quotation would not be accepted. Quotation not meeting the following terms & Conditions would be rejected.

1. Quotation in a sealed cover superscribed "Quotation for obsolete items" should reach Head (GSD) latest by 1500 hours on **24<sup>th</sup> September 2014**. The same shall be opened at 1530 hrs on the same day. Tenderer or his authorized representative may be present at the time of opening of the quotation.
2. Earnest money of **Rs. 5000.00** in cash or through Demand Draft in favour of **Bureau of Indian Standards, New Delhi**, should be enclosed with the Quotation. The said amount shall be refunded in the event of non-acceptance of the quotation. The quotation of such tenderer who do not deposit the Earnest Money shall be rejected. However CHEQUES SHALL NOT BE ACCEPTED. No interest shall be payable on Earnest Money.
3. The Earnest Money deposited by successful tenderer shall be retained by the Bureau as security and would be adjusted against the full payment. For other parties, it shall be refunded after finalization of the tender.
4. The items offered in Annexure may be inspected at the Bureau premises on from **17<sup>th</sup> to 19<sup>th</sup> September 2014** which are kept at Disposal Store of Bureau of Indian Standards.
5. The successful tenderer shall have to take delivery of material within 30 days on any working day during office hours against full payment in advance failing which, the earnest money deposited will be forfeited. All quotations shall remain open for acceptance for a period of opening of quotations.
6. In the process of removing the items from our store, the tenderer will be responsible for loss of any property of the Bureau due to negligence on his part or on the part of his representatives and the amount of loss shall be recovered from the tenderer.
7. The tenderer will have to dispose off or remove the entire lot of material "**as is where is basis**" to the purpose of recycling/reprocessing of electronic waste following e-waste (Management & Handling) Rule-2011.

- 8 BIS Reserves the right to reject any or all the tenders if situation so arises with approval of Competent Authority of BIS.
- 9 The Bureau has no responsibility for delay, lost and non-receipt of quotation after dispatch.
- 10 In case of any dispute, the decision of the Director General of the Bureau shall be final.

HEAD (GSD)

Encl: As above

## Annexure-I

### **Rates of Disposal of Old Computers, UPS, Printers, Fax Machines, Copier Machine and Scanner**

Sl. No.	Description	Quantity	Rate quoted by party for lot (Rs.)
1.	HCL Computers	76	
2	UPS	55	
3	Laser Printer	32	
4.	Fax Machines	09	
5.	Copier machine( Xerox/Sharp make)	15	
6.	Scanner	03	

Signature\_\_\_\_\_

Name & Address\_\_\_\_\_

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\_\_\_\_\_

Telephone No.\_\_\_\_\_

Date\_\_\_\_\_

