



ಭಾರತೀಯ ಮಾನಕ ಬ್ಯೂರೋ

भारतीय मानक ब्यूरो

BUREAU OF INDIAN STANDARDS

ಬೆಂಗಲೂರು ಶಾಖಾ ಪ್ರಯೋಗಶಾಲಾ : ಪೀನ್ಯಾ ಇಂಡಸ್ಟ್ರಿಯಲ್ ಎರಿಯಾ, ಪಹಲಿ ಸ್ಟೇಜ್,
ತುಮಕೂರು ರೋಡ್, ಬೆಂಗಲೂರು - 560 058.

Bengaluru Branch Laboratory : Peenya Industrial Area, 1st Stage,
Tumkur Road, Bengaluru - 560 058

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Our Ref: BNBOL/53

Date: 19 March 2013

Subject: SUPPLY OF PLATINUM CRUCIBLES

To,

Manufacturers & suppliers of Platinum Crucibles

Dear Sirs,

Technical & Financial Bids are invited for the supply of **PLATINUM CRUCIBLES** in separate SEALED covers, from 25th March 2013 to 25th April 2013 and should reach the undersigned latest by 1600 hrs on 25th April 2013 at the following address.

Scientist-F & Head,
BUREAU OF INDIAN STANDARDS
Bengaluru Branch Laboratory
Peenya Industrial Area, 1st Stage,
Tumkur Road,
BENGALURU – 560 058

2. The detailed technical specification(s) of the above mentioned equipment(s)/item(s) are given in **Annex-I**.
3. Terms and conditions of supply are given in **Annex-II**
4. The technical bids shall be opened in the **Committee Room** of the **Bengaluru Lab** at the address mentioned above at **1500 hrs** on 26th April 2013 Friday and in the presence of such tenderers or their duly authorized representatives, who may like to attend.
5. Please note that the envelopes containing **Technical & Financial Bids** are sealed separately and properly i.e. either wax sealed or with adhesive cello type on both ends. **Unsealed and stapled envelopes shall not be accepted.**
6. The specification and terms and conditions can also be downloaded from BIS website – www.bis.org.in.

Thanking you,

Encl: As above

Yours faithfully,


Scientist-F & Head

ANNEX-1

BUREAU OF INDIAN STANDARDS

BNBL
EQUIPMENT/SPECIFICATION:

OF 1

PAGE 1

NAME OF THE EQUIPMENT: PLATINUM CRUCIBLES

PROPOSED FOR BIS LABS: CHEMICAL LAB, BANGALORE


TOTAL QUANTITY REQUIRED: AS MENTIONED BELOW

PURPOSE : For testing of samples at high temperatures

S.No.	Name of Item Required and its Technical Specification	Quantity	Rate per Gram of Platinum (to be quoted by the customer) in Rs.
1.	Platinum Crucibles, Capacity 30 ml, with out lid and with reinforced rim made of pure platinum having purity not less than 99.95 % each having weight of 25 g approx	7 (Seven only)	

Note:-

- Service/repair back up of the equipment shall be available in and around Bangalore
- The supplier shall give comprehensive warranty of one year from the date of supply
- The supply of material should accompany Certificate of Purity of Platinum metal and content of other elements added if any
- The supplier will provide instructions regarding for handling, usage & storage of the crucibles and dishes
- Buy back arrangements offer.
- Applicable taxes, if any, must be quoted separately


Sushma Rao M
Sc- B
OIC - CHEM

BUREAU OF INDIAN STANDARDS

(Bengaluru Branch Laboratory)

Peenya Industrial Area, 1st Stage, Tumkur Road, Bengaluru– 560 058

TERMS & CONDITIONS

TENDER DOCUMENT:

- 1) The Tenderers are requested to give detailed tender in their own forms in two bids i.e.
Part-A Technical Bid
Part-B Financial Bid
- 2) The specifications of equipments, have been specified against each item. However, bidder(s) may be required to arrange practical demonstration of equipment/model(s) quoted by them before finalization of order
- 3) Tender documents will be issued by BIS, Bengaluru Branch Laboratory or can also be downloaded from website. Bidders are requested to download the Tender Documents and enclose a non-refundable bid fee of Rs.500/- (Rupees Five Hundred only) for each item separately, in the form of Demand Draft drawn in favour of BUREAU OF INDIAN STANDARDS payable at Bengaluru. The Bid fee should be enclosed with Technical bid only.
- 4) In the technical bid, the following be clearly indicated
 - a. The equipments are required to be installed at locations indicated in the Tender Notice and subsequently training is to be provided to the concerned Scientists/testing personnel, where necessary.
 - b. Packing, forwarding, freight & insurance and commissioning charges, if any extra may be quoted separately in Financial Bid.
 - c. In case your quote is F.O.R/F.O.B basis, estimated insurance coverage charges may be indicated.
 - d. CIF (Carriage inward & freight), Bengaluru value (both by Airfreight and Ocean freight), where applicable.
- 5) Tenders complete in all respects for each item should be submitted separately for **Technical** as well as **Financial bids** as follows:
 - a. One sealed envelope superscribed “**Technical Bid**” will contain only the technical specifications of the indented equipment as per details in Clause 6 of this tender terms and conditions.
 - b. A second sealed envelope superscribed “**Financial Bid**” will contain only the financial bid in which price, maintenance, Annual Maintenance

contract Charges (AMC) etc. and any other information, which has financial implications, will only be given. The Demand Draft of the EMD (see Para 42) be placed inside a separate sealed envelope clearly marked 'EMD' on the right hand side corner of the envelope and be stapled along with this sealed envelope containing the Financial Bid. However, the EMD of the successful Bidder may be adjusted against Performance Bank Guarantee.

- c. Both the above sealed envelopes are to be kept in a main envelope, superscribed as Tender No BNBOL /53 for Platinum Crucibles due on 25th April 2013 and duly sealed.
- 6) The **Technical Bid (Part-A)** should accompany complete Technical specification, manufacturer's name, address and the following details:
 - a. Expected life span of equipment and accessories.
 - b. List of infrastructural facilities and consumables to be arranged by the Bureau for commissioning of equipment,
 - c. List of the Users in India with their complete postal address to whom the similar equipment has been supplied,
 - d. Near locations in India from where after sales services shall be provided along with the name of Servicing Agent,
 - e. The optional and any other essential items/accessories required for the maintenance of the equipment for the next three years.
 - f. Technical Literature of the equipment along with necessary photograph/drawings, if any
 - g. Deviation Statement Form (**See Annexure 1**)
- 7) Cost of the items should be mentioned clearly in the **Financial Bid (Part-B)** only.
The following details need to be included:
 - a. Price break-up of main equipment and accessories and consumables to be supplied by the party. The rates quoted should separately indicate Basic Cost, Excise Duty, Sales Tax, P&F charges, Freight, Insurance, VAT etc. Rates quoted should specifically state Sales Tax, Excise Duty or any other taxes/charges. In absence of any such stipulation, it will be presumed that the prices include all such charges and no claim for the same shall be entertained
 - b. Rebate on the quoted price, if additional equipment is procured for any other BIS Lab
 - c. The rates quoted shall be **valid for a minimum period of 30 days** from the date of opening of the tender. However, the current value of the foreign currency would be applicable at the time of placing the order

- 8) In case of foreign quote, the Principal supplier should clearly indicate the address of the Indian Agent and percentage (%) of Agency Commission payable if any, to be paid to the Indian Agent in Indian Currency.
- 9) Indicate the names and addresses of the Indian reputed Organizations where you have supplied similar equipment and may attach the satisfactory performance report of the equipment from user Organization.
- 10) (A) If you have supplied identical or similar equipment to Govt Labs./ Institutes, the details of such supplies for the preceding three years should be given together with the prices eventually or finally paid.

(B) Based on the above information BIS will have its option to obtain details of the equipment, their performance, after sales services etc, for evaluation of the tender, directly from the concerned Labs/Scientists etc.
- 11) Fax/E-mail tenders shall not be considered
- 12) All the Bank Charges inside and outside India, including opening of LC, Communication confirmation, amendments etc., will have to be borne by supplier only.
- 13) Details of after-sales services offered by you are to be made clear in the tender.
- 14) **Delivery Period:** As time is the essence of the contract, Delivery period mentioned in Purchase Order should be strictly adhered to. Otherwise the tenderer will forfeit EMD, after maximum 10 days of the last date of delivery.
- 15) The supplier will have to give along with the equipment complete drawings, circuit diagrams, service/maintenance manual & operating manual of the equipment.
- 16) With regards to terms of payment including period of warranty, we prefer to release Payment on BILL Basis (excluding Indian Agency Commission) after receipt of consignment in good condition and satisfactory installation, and commissioning thereof. Alternatively, depending upon the value and foreign exchange regulations the payment can also be considered through Draft/Letter of Credit through the Canara Bank for the order value, excluding the Indian Agency Commission. However, the detailed payment for Draft/Letter of Credit is mentioned at clause No.23 of this tender terms and conditions.
- 17) Supply means "Supply, Installation, Commissioning and satisfactory demonstration of the whole systems and training." If there are any charges extra for Installation, Commissioning and training, the same should be specified in the financial bid

- 18) All goods shall be inspected by BIS preferably in the presence of supplier or his authorized representative, when the packages are opened in Labs prior to installation. The decision of BIS shall be binding. Rejected items/goods/stores shall be removed by the supplier at his own cost and risk, within 30 days of receipt of notice for the removal of such goods, and no liability, whatsoever, on the Bureau shall be attached for the rejected/disapproved goods/items/stores.
- 19) The Tenderer is required to furnish the Permanent Account Number (PAN) allotted by the Income Tax Department.
- 20) In case of foreign quote, the address of Principal's /Manufacturer's and their Banker's details should be furnished.
- 21) The item should be supplied with manuals and the manuals including technical drawings should be complete in all respects to operate the system without any problem. If the manuals are on chargeable basis, the same should be specified in the offer.
- 22) The supplier is required to insure having a import license for the equipments quoted where applicable as per GOI guidelines.
- 23) In case of Indigenous Items, the offer should contain the Basic Price and percentage of Excise Duty should be shown separately, BIS shall pay custom duty as applicable.
- 24) Price shall specifically indicate sales tax, excise duty or any other charges. In absence of any such stipulation, it will be presumed that the prices include all such charges and no claim for the same shall be entertained. The Bureau pays full CST and neither Form C nor Form D are provided.
- 25) (A) The successful bidder shall furnish with in 15 days of placement of the order an unconditional Performance Bank Guarantee valid till 60 days after the warranty period from a Nationalized Bank for 10% of the order value within 15 days of placement of the order. On acceptance of this condition and submission of Bank Guarantee, the Letter of Credit will be opened for 100% order value. If the firm fails to submit the same, the Contract shall be deemed as terminated and the firm will forfeit the EMD, in case of foreign suppliers & indigenous suppliers. The performance Bank Guarantee is to be given in format enclosed at **Annexure 2**, enclosed with this document.

(B) **For foreign suppliers:** PAYMENT 90% payment shall be made by Site Draft/ an Irrevocable Letter of Credit established in favor of the supplier through the Canara Bank Peenya, Bangalore for the order value, excluding the Agency Commission due to the Indian Agents, against the presentation of original Shipping documents. Balance 10% will be released after

completion of satisfactory installation, commissioning and demonstration of the whole system and on completion of training. However letter of Credit/Site Draft arrangement will be made for 100% order value. The Agency Commission to the Indian Agent, if any and payable by BIS will be paid only after successful installation, commissioning and satisfactory demonstration and acceptance of the items ordered for

(C) For Indigenous items: 90% payment shall be made against delivery, installation, Commissioning, training and on acceptance as per Purchase Order at site and balance 10% shall be made after receipt of performance Bank Guarantee for 10% of the total order value, to be valid for One Year from the date of installation and acceptance

- 26) The bidder has to state in detail the Electrical Power/UPS requirement, floor Space, head room, foundation needed and also to state whether Air-conditioned Environment is needed to house the system and to run the tests i.e. pre-installation facilities required for installation may please be intimated in the technical bid.
- 27) **INSTALLATION:** Bidder shall be responsible for installation/demonstration wherever applicable and for after sales service during the warranty and thereafter.
- 28) IN case of Foreign Quote, the mode of dispatch should be by Air Post Parcel/Ocean Freight/Air Freight (By Air India Freight) and on Freight to-pay basis only. The approximate dimension of the packages and weight of consignment are to be indicated.
- 29) The make/brand name and address of the manufacturer, Country of Origin, Country of Shipment and currency in which rates are quoted are to be mentioned.
- 30) The payment of local currency portion shall be payable in equivalent Indian Rupees, within 30 days after the receipt of the equipments in good condition and after satisfactory installation and commissioning, demonstration and training.
- 31) The tender/quotation/offer submitted by you should be valid for a minimum period of 30 days from the date of opening of the tender.
- 32) The quotation should be only in Indian Rupees for indigenous items. In case of foreign quote, the vendors may quote their rates in Indian Rupees as well as in foreign Currency.

The Bidder who submits the tender on behalf of their principals should produce documentary evidence in support of their authority to quote or submit proforma invoice of their principals

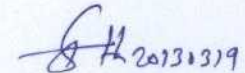
- 33) BIS will not provide any accommodation/transportation for the Engineers/Representatives for attending Installation, Commissioning and Demonstration Work. It is the absolute responsibility of the Principal Supplier/Indian Agent to make their own arrangements.
- 34) **WARRANTY:** The equipment is to be guaranteed for trouble free performance for a minimum period of two years after installation. The defects, if any, during warranty period are to be rectified free of charge by arranging free replacement wherever necessary.
- 35) Indicate the name of firm, address, contact person, phone no. and fax no. etc of onsite warranty agency who shall maintain during warranty. In case of foreign quote, the Indian Agent who shall maintain during warranty shall be given in the Technical Offer.
- 36) After successful installation what will be the minimum down time of equipment/instrument in case of breakdown. If the identified firm or person fails to put the system into working condition what is the further alternative course of action suggested by you to adhere to minimum down time.
- 37) Please mention the charges for comprehensive annual maintenance contract separately for 3 years in financial bid (for post warranty period).
- 38) No sub-contracting will be allowed for installation or maintaining system/equipment/instrument during or after warranty period.
- 39) Discount offered should be mentioned clearly in the financial bid only.

The Earnest Money Deposit (@ 5% of Quoted Price) or as specified in the Tender Document must be sent along with your financial bid in the form of a Demand Draft, Banker cheque or Bank Guarantee (from a Nationalized Bank only) drawn in favour of BUREAU OF INDIAN STANDARDS payable at Bengaluru otherwise your technical & financial bids will not be considered at all. The Earnest Money of successful bidder will be returned only after installation, commissioning, satisfactory demonstration and acceptance of the equipment by the user Scientist/HOD as per the terms of our purchase order. The Earnest Money of the unsuccessful bidder whose technical bid has not been found suitable will be returned.

- 40) (A) Tenders not accompanied with Demand Draft/ Bank Guarantee towards "Earnest Money Deposit" will summarily be rejected.
(B) Tenders which are submitted without following the Two-Bid offer System, will summarily be rejected.

- (C) Unsigned Tenders will also be rejected.
- 41) Conditional Offers will not be considered.
- 42) If the supplier fails to supply, install and commission the system as per specifications mentioned in the order within the due date, the supplier is liable to pay liquidated damages of one percent value of the Purchase Order awarded, per every week delay subject to a maximum of 10% of the total value of the order and such money will be deducted from any money due or which may become due to the supplier.
- 43) Goods should not be dispatched until the vendor receives a firm order.
- 44) Firms which have already supplied similar equipment to BIS and have not completed required installation/commissioning/after sales service/warranty replacements etc, such firm's offers will not be considered for further evaluation and no enquiries thereafter will be entertained.
- 45) Tenders addressed to the Sc-F & Head, Bengaluru Branch Laboratory, Bureau of Indian Standards, Bengaluru – 560 058 are to be submitted for each item separately as detailed in Clause 5 of this tender terms and conditions.
- 46) The tenders must be clearly written or typed without any cancellations/corrections or overwriting.
- 47) Please indicate Page Nos. on your quotation. E.g. If the quotation is containing 25 pages,
Please indicate as 1/25, 2/25, 3/25-----25/25.

Last Date and Time for receipt of Tenders: The tenders will be received in the Bengaluru Laboratory, Bureau of Indian Standards, Peenya Industrial Area, 1st Stage, Tumkur Road, Bengaluru -560058 up to 1500 hrs on 25th April 2013.

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**Sc- F & Head
Bangalore Branch Office Laboratory
Bureau Of Indian Standards**

ANNEXURE-1

DEVIATION STATEMENT FORM

- 1) The following are the particulars of deviations from the requirements of the tender document and specifications:

CLAUSE	DEVIATION	REMARKS (INCLUDING JUSTIFICATION

PLACE:

DATE:

**SIGNATURE & SEAL OF THE
MANUFACTURER/BIDDER**

NOTE:

1. Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations".

ANNEXURE-2

PERFORMANCE SECURITY FORM

To _____ (Name of Purchaser)

WHEREAS _____ (Name of supplier)
Hereinafter called "the Supplier" has undertaken, in pursuance of Contract
No. _____ dated _____ to supply _____
(Description of Goods and Services) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a Nationalized Bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of Rs. _____ (Rupees
_____ only) being the amount of the
Guarantee and we undertake to pay you, upon your first written demand declaring the
Supplier to be in default under the Contract and without cavil or argument, any sum or
sums within limit of Rs. _____ (Amount of Guarantee)
as aforesaid without your needing to prove or to show grounds or reasons for your
demand or the sum specified therein.

The guarantee is valid until the _____ day of _____ 20__.

Guarantors

Signature and Seal of

Date-----20--

Address-----

