

Bureau of Indian Standards
(Administration Department)

Our Ref: GA/M-7 Date 17-01-2006

Subject: Cement concrete paving in open areas behind Manakalya and areas around staff quarters to develop the same for car parking.

Dear Sir(s),

Quotation(s) are invited for carrying out the work specified in the attached schedule as per conditions noted below:

2. Quotation(s) should reach the undersigned latest by 1500 h on 27-01-2006 in a sealed cover superscribed "QUOTATION(S)" for Cement concrete paving in open areas behind Manakalya and areas around staff quarters to develop the same for car parking.
3. Quotation(s) shall be opened at 1530 h on the same day in the presence of such tenderer(s) or their authorized representative as may like to attend.
4. Unsealed quotation(s) received may be cancelled.
5. Earnest money amounting to Rs10260.00 (Rs Ten thousand two hundred sixty only) in cash or by Bank Draft in favour of the Bureau of Indian Standards must accompany each tender, otherwise it will be summarily rejected.
6. Quotation(s) shall remain open for acceptance for a period of Ninty days from the date of opening.
7. Rates quoted shall include provision of all scaffoldings, tools, plants accessories etc. required for the proper execution of work. Rates shall

also cover the cost of handling carriage, taxes, duties, royalties etc.

8. A security at the rate of Ten percent will be deducted from the bills of the contractor and which will be refundable on satisfactory completion and after the defects liability period of six months. The earnest money in the event of a tender being accepted will be treated as part of the Security Deposit.

9. The Bureau reserves the right without assigning any reasons therefore to:

a) Accept or reject any or all quotations in whole or in part;

b) Increase or decrease the quantities of any item of the work and the successful tenderer shall perform the same at the rates quoted.

10. Time of completion will be Ninety Days from the date of award of work.

11. The cement and other material for execution of the job will be contractor's responsibility.

12. All material and workmanship shall be of the kind described in the schedule of quantities or specifications and in accordance with the instructions of Officer-in-charge. Wherever materials bearing BIS standard Mark are available only those shall be used.

13. All material shall be received, job executed shall be subjected to approval or inspection. The decision of our Inspecting-officer shall be binding and final. Rejected items shall be removed by the tenderer at his own cost and risk, within 10 days of receipt of notice to this effect after which the Bureau shall not be responsible for the rejected/disapproved items. Works embracing more than one process shall be subjected to examination and approval at such stage.

14. Rates for extra, altered, additional or substituted etc. items of work shall be got approved before carrying out the same.

15. The date of completion of job is the essence of this contract. You are, therefore, requested to complete the job not later than 90 days from the award of the work. You should, however, find during the progress that the completion date stipulated cannot be adhered to, please apply to this Bureau, well in advance for extension of time along with the reasons thereof. This does not, however, involve any commitment on the part of the Bureau and is without prejudice to our right to:

a) Cancel/rescind/revoke the order if work is not carried out satisfactorily and in time.

b) Impose a penalty upto 10% for unsatisfactory service during currency of the contract.

16. The contractor shall be responsible for making good in an expenditure and workman like manner any defects which may be found in the work within a period of six months after handing over the same complete in all respects. In case the contractor fails to carry out the work, the same would be got done at his risk, responsibility and the cost thereof will be deducted from the security deposit or any other dues.

17. All work executed shall be paid for in accordance with the actual measurements. The schedule of quantities is only approximate and unless otherwise stated, shall be deemed to have been prepared in accordance with relevant part of IS 1200 Methods of Measurement of Building and Civil Engineering Work (Latest version).

18. The Bureau may delay the progress of the work in case of rain or other unforeseen reasons revoking the work order and extend the period suitably. In consequence of such delays the contractor shall not make any claim for compensation or damage.

19. Running payment may be made to the contractor where the value of work executed exceeds Rs Two Lacs after deduction of retention money.

20. No claim on account of fluctuation in rates for materials or labour will be entertained by the Bureau.

21. Particular care must be taken to see that no damage is caused to the floors, walls, furniture and other fixtures. They shall be left neat and clean after completion of work.

22. The contractor shall in respect of labour employed by him comply with or cause to be complied with the contract labour regulation, payment of wages etc. or any other law relating thereto and rules made thereunder from time to time.

23. The contractor shall at his own expense, arrange for all safety provisions for the workers employed by him or by any of his subcontractors.

24. The contractor shall indemnify the Bureau against all claims which may be made upon the Bureau whether under the Workman's Compensation Act or any other statute in force during the currency of this contract or a common law in respect of any Employee of the contractor and shall at his own expense effect and maintain, until the virtual completion of the contract with an approved office, a policy of insurance in the joint name

of the Bureau and the contractor against such risk and deposit such policy or policies with the Bureau during currency of this contract. The contractor shall be responsible for anything which may be excluded from the Insurance Policies above referred to and also for all other damage to any property arising out of and incidental to the negligent or defective carrying out of the contract.

25. In case any material is issued by the Bureau, the contractor shall account for the same. The contractor shall also be responsible for any loss or damage of such materials.

26. The Bureau reserves the right to increase or decrease the quantities of work the contractor will be bound to perform the same at the rates quoted in his quotation.

Yours

faithfully,

(Anuj KUMAR)

Director (Administration)

Encl: as above

Schedule of work for

Providing and laying cement concrete paving in open areas behind Manakalaya and area behind staff quarters MK to develop the same suitable for car parking.

Description	Qnty.	Unit	Rate(Rs.)	Amount(Rs.)
Preparation of sub grade by excavating earth to an average of 22.5 cm depth, to required camber and slopes consolidating including making good the undulations etc. and disposal of earth up to 50 m lead.	660.00	Sq.m		
Removal of surplus earth/Malba by Mech. Transport, and disposing off the same out of Manak Bhavan/ Manakalya compound	50.00	cum		
Providing and laying ready mixed PCC 1:4:8 (one cement 4 Coarse sand and 8 graded stone aggregates of 40 mm nominal size), excluding the cost of centering and shuttering for sub-base of CC Paving.	66.00	cum		
Proving and laying 75 mm wide strip of 20 mm thick kota stone slab, laid in required pattern in jointing of cc paving, laying in cement mortar 1:4				

(1 cement:4 c. sand) 1600.00 RM
Providing and laying ready mixed CC 1:2:4 (one cement:2 coarse-sand , 4
graded stone aggregates of 25 to 40 mm nominal size) in pavement laid to
required slope and camber in panels as required including consolidation,
finishing and tamping complete. 66.00 cum
TOTAL

Total amount in

words:-----

NOTE:

- 1) Contractors are requested to visit the site and acquaint them selves regarding work conditions. It may please be noted that work is to be executed in the existing building which is fully functional. Rates may be quoted keeping all these aspect in view and nothing extra would be paid on this accounts.
- 2) It may please be noted that Ready Mixed Concrete of appropriate grade procured from Ready Mix Plant is to be used at site for base concrete as well as for top layer and rate quoted should be accordingly.
- 3) Work is to be executed as per CPWD Specification.

(Anuj

Kumar)

Contractor's Signature

Director (Administration)