

Bureau Of Indian Standards

Central laboratory

**Tender For Renovation (Civil Work) of Conference Hall Central
Laboratory**

Tender Notice

Tenders are invited for **Renovation (Civil Work) of Conference Hall**
BIS CENTRAL LABORATORY Sahibabad. Last date for the submission of the bid is 1500h 12
March 2013. For details visit our website www.bis.org.in.

Tender No. BIS/CL/BM/LT/Works (12-13)/ Conference Hall

SUBJECT : Tender For Renovation(Civil Work) of Conference Hall , Central Laboratory.

Dear Sirs,

Technical and financial BIDS are invited for the work " **Renovation (Civil Work) of Conference Hall , Central Laboratory**" in separate sealed covers, which should reach the undersigned latest by **1500h, on 12 March 2013**, at the following address:

Sc-F & Head (BM)
Central Laboratory
BUREAU OF INDIAN STANDARDS
Plot No 20/9, Site IV,
Sahibabad Industrial Area, Sahibabad
Ghaziabad – 201010 (U.P.)

2. The schedule of work (Financial bid) is enclosed at **Annex-I**. Annex-I shall be submitted in separate sealed envelop super scribing as "Financial bid" on the sealed envelop.
3. Technical Bid shall be opened in the **Conference Hall**, of the Central Lab, at the address mentioned above at **1630 h on 12 March 2013** in the presence of such bidders or their duly authorized representatives as may be present.
4. Please note that the envelopes containing Technical & Financial Bids(Annexure-I) are sealed properly i.e. either wax sealed or with adhesive cello tape on both ends. **Unsigned Bids, Unsealed /stapled envelopes** and bids **without EMD** shall be summarily rejected. **No exemption** whatsoever for payment of EMD shall be accorded.
5. The tender document can also be downloaded from BIS Website – www.bis.org.in

Yours faithfully,

Sc-F & Head (BM)

Central Laboratory

Encl. : As above

Tender Document

TENDER FOR RENOVATION OF CONFERENCE HALL BIS CENTRAL LABORATORY, BUREAU OF INDIAN STANDARDS SAHIBABAD

List of Documents:

1. Schedule of Quantity : Annexure-I (Financial Bid), **To be submitted in separate sealed envelop.**
2. Terms and Conditions Annexure-II
3. Check List of Documents Annexure-III



BUREAU OF INDIAN STANDARDS CENTRAL LABORATORY

Plot No 20/9, Site IV, Sahibabad Industrial Area, Sahibabad

Annexure-I**Financial Bid (To be submitted in separate sealed envelop)****Schedule of Work**

Name of work: Renovation of Conference Hall , Central Laboratory

S.N	Item	DSR 2012 Ref:	Est Qty	Unit	Rate (To be quoted by the firm)	Total
1.	Providing and laying 1 st quality vitrified floor tiles 10mm thick conforming to IS : 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), including grouting the joints with white cement and matching pigments etc., complete. Size of Tile 600x600 mm.	DSR 11.41.2	53	Sqm		
2.	Providing and fixing false ceiling with 12 mm thick plain/ semi perforated or with design ceiling tiles of moisture resistant mineral fiber board, fixed to a grid made out of anodized aluminum (with 15 micron anodic coating) T-sections 35 x15x1.5 mm size main runners, cross runners 23.5x19x1.5 mm fixed to main runners placed 600 mm centre to centre both ways so as to form a grid of 600 mm square. The frame work shall be suspended from ceiling by level adjusting hangers of 6 mm dia M.S rod fixed to roof slab by means of ceiling cleats and dash fastener. The suspenders shall be placed 600 x 1200 mm centre to centre including fixing to the frame with C.P brass screws and applying a priming coat.	Non Schedule Item	48	Sqm		
3.	Providing and fixing glazing in aluminum door, window, ventilator and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the directions of engineer-in-charge, including Cost of aluminum snap beading. With float glass panes of 5.50 mm thickness.	DSR 21.3.2	15	Sqm		
4.	Wall painting with plastic emulsion paint of approved brand and manufacture to give an even shade : One or more coats on old work.	DSR 14.53.1	110	Sqm		
5.	Providing and Fixing CFL Grid Lighting of approved make (Philips/havels/Samsung) of the size of false ceiling tiles including wiring and Power sockets/switches etc Complete as per the direction of engineer in charge.	Non Schedule Item	8	each		
6.	Extra underground wiring for public address and display system along the walls. Electrical switches and sockets for power supply (for Laptop etc) along the table at 2m distance.	Non Scheduled	8	Each		
7.	Automatic motorized Rolling white screen on windows of approved shade.	NS Item	2	each		

Terms and Conditions

1. All taxes /Service Charges/ VAT to be levied, shall be clearly mentioned in the quotation in absence it will be treated as inclusive of all charges. And PAN / TIN no. shall be clearly mentioned.
2. The **Technical & Commercial Bids should be sealed and sent separately in sealed envelopes**. Such Bids shall remain valid for a period of **90 days** from the date of opening. Financial bids of only those firms shall be opened which qualify the technical bid.
3. The firm must have executed two Civil work in last five years of amount more than 2 Lakhs in Govt./PSUs/Pvt sector . Documentary evidence of the same should be provided.
4. Tender will not be considered if is not accompanied by the requisite amount of Earnest Money Deposit (EMD).
5. An Earnest Money Deposit (EMD) of Rs. 5000/- in the form of DD/ Banker's cheques from a Nationalized Bank drawn in favour of BUREAU OF INDIAN STANDARDS payable at New Delhi / Ghaziabad. The EMD will be returned to unsuccessful bidders thereafter and for successful bidder it will be returned after satisfactory completion of the work.
6. All jobs executed shall be subject to approval on inspection. The decision of our inspecting officer shall be binding and final.
7. Rates for extra, altered, additional or substituted, etc., items or work shall be got approved before carrying out the same.
8. The contractor shall complete the work within **60 days** from the date of issue of the work order. Impose penalty @ 1% of the total value of the order for a delay of every seven days and part thereof after the schedule date subject to the ceiling of a maximum of 10% of the total value of the order.
9. The time allowed for completing individual jobs shall be intimated from time to time and BIS shall reserve the right to cancel/rescind/revoke the order, if job is not carried out in time and is not confirming to the approved specification. No claim on account of fluctuation in rates for labour on handling, carriage, royalties, etc., will be entertained.
9. It shall be the contractor's responsibility to provide experienced skilled labours for the jobs. In the event of the contractor's inability to do so, the Bureau shall reserve the right to terminate the contract without any notice.
10. Particular care must be taken to see that no damage is caused to the floors, walls, furniture and other fixtures. They shall be left neat and clean after completion of work.
11. The contractor shall comply with the contractor labour regulations, payment of wages, etc or any other law relating thereto and rules made there under from time to time.

12. In case any compensation payable by the Bureau by virtue of the provision of Workman Compensation Act for any injury or damage caused by any workman the Bureau shall have the right to recover the same from the contractor.
13. The Contractor shall present the bill after completion of work and payment will be done after measurement and inspection.
14. TDS as applicable under rules will be deducted at source from the bill of the contractor.
16. All questions, disputes or differences arising under, out of or in connection with this order shall be subject to the exclusive jurisdiction of Delhi or Ghaziabad.
17. In the event of personnel being on leave/absent, the contractor shall ensure suitable alternate arrangements to make up such absence and responsible to complete the work on time.
18. All material used shall be ISI marked where ever possible. Bureau has the right to reject any material found inferior.
19. Total cost to Bureau is the criteria for consideration to award of the work.

Checklist for Technical Bid**ANNEXURE-III****BUREAU OF INDIAN STANDARDS****Central Laboratory**

Sl No	Particulars	Page No.
1.	Name and address of the firm with contact no.	
2.	No of technical staff/ competent manpower. (Attach supporting documents)	
3.	Registration from any Govt. Organization for Civil work (PWD/CPWD/MES etc)	
4.	PAN/TIN No. (attach supporting document)	
5.	Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions(Annex-II) as token of acceptance and submit as part of tender document.	
6.	Any case is pending with the police against the Proprietor/firm/partner or the Company (Agency). Indicate any convictions in the past against the Company/firm/partner.	Yes/No
7.	Financial Bid (Attach rates excluding taxes as per Annexure-I). If tax is not indicated it shall be considered as included in the quoted price.	
8.	Experience of at least two Civil work executed by the firm costing more than Rs 2 Lakhs. (attach supporting documents)	

Declaration by the Tenderer :

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

(Signature of Tenderer with seal)

Name:

Seal:

Address :

Phone No (O) :