



भारतीय मानक ब्यूरो BUREAU OF INDIAN STANDARDS

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MANAKSANSTHA

Invites

TENDER DOCUMENT

FOR HIRING OF DIESEL GENERATOR SET

Sealed tenders are invited under two-bid system for hiring of Generator set to be installed at BIS Patna Branch Office. The details of the generator set are given below:

“30 KVA, 3 Phase, 415 V, branded, state of the art DG set with acoustic enclosure, push button start”

Notes:

1. The quotations in Sealed Cover-I containing “Technical Bid and Sealed Cover-II containing “Financial Bid” which should be placed in another sealed cover superscribed “Quotation for Hiring of Generator set” should reach the Section Officer, Patna Branch Office, Bureau of Indian standards, Patliputra Industrial Estate, Patna (Bihar) latest by **1500 hrs. on 28th May 2009.**
2. Technical Bid will be opened on the same day at 1530 hrs. in presence of such bidders or their duly authorized representatives as may be present. Financial Bid of the eligible bidders will be opened on 29.05.2009. As a token of acceptance of all the terms & conditions mentioned in this document, the bidders are required to sign all pages of this document and return the same along with their bid. The unsigned document will be rejected by the Bureau of Indian Standards.
3. The detailed terms and condition and format for applying technical bid and financial bid can be had from the office of this Bureau on any working day (Monday-Friday) from 1000 hrs. to 1700 hrs.
4. The Bureau reserves right to accept or reject summarily any or all quotations, whole or in part without assigning any reasons whatsoever.

Director & Head (Patna Branch Office)

Terms & Conditions

I. Description of work/services

The services will consist of :

- a) Provisioning of the genset of required specification on hire, Installation of the Generator set at allocated place at the time of start of the contract and de-installation at the time of end of the contract.
- b) All types of maintenance of generator set, breakdown and preventive, including necessary repairs and components, engine oil, coolant, etc., will be responsibility of the Agency/contractor.
- c) The provision for fuel for running the generator set will be made by the Bureau of Indian Standards, Patna Branch Office.
- d) In case of any brake-down of the generator set, the same will be repaired within a period of 2 hrs. for small faults and 4 hours for major breakdown or any alternate arrangement will be made by the Agency for regular electric supply.
- e) The operation of the genset will be done by the Bureau. However, the agency shall train 1 or 2 persons nominated by the Bureau for operation of the genset.

II. General Conditions:

1. The contract will be initially for one year. The contract may be renewed for two years, one year at a time, at the discretion of BUREAU and based on satisfactory services provided by the Agency.
2. The BUREAU reserves the right to accept or reject summarily any or all quotations, whole or in part without any assigning any reasons whatsoever.
3. The BUREAU takes no responsibility for any delay, loss or non-receipt of a quotation after dispatch.
4. No transportation charges will be paid by the Bureau of Indian Standards for any type of services.
5. The Agency must be registered with the Registrar of Companies or with the Patna (Bihar) Sales Tax Department for Works Contract Tax or with other relevant government departments. Necessary supporting documents must be attached.
6. The agreement shall be valid for three years for the period commencing from the date of agreement. An annual review would be done by the Bureau every year and if the services are found to be satisfactory then the agency will be allowed to continue their services for further period of one year. If the Bureau is not satisfy with the Agency services then the agency service can be terminable after giving two months notice in writing under normal circumstances. However, the liability of any party arising under any of either clause of the Agreement shall not be prejudiced.
7. The agency has to deposit an earnest money of Rs.10,000.00 along with the tender papers. The earnest money will be forfeited if the agency does not turn up to resume the service after qualifying in the tender.

III. Technical Specification

The Technical specification shall be as per the details given in Document II

Document - II

Technical Bid

Technical Specification for 30 kVA DG set, three phase, 415 Volt, branded, state of the art DG set with acoustic enclosure, push button start.

Specification	Agency to confirm details
Rating 30 KVA, three phase, 415 Volt	
Make of the Engine : Branded Company	
Make of the Alternator; Any one of reputed such as	
Kirloskar/Crompton/Stamford	
Type of Start : Push button start	
Acoustic enclosures – CPC complaint	
$\pm 1.5\%$ voltage regulation (max.) in static conditions	
Cooling system – Coolant	
Fuel Consumption – to be specified by the agency	

Document – III

Financial Bid

Price quoted by the Tenderer shall be inclusive of all taxes and levies applicable, transportation charges and installation & de-installation charges.

No escalation charges would be permitted on any ground

Sl. No.	Description of Generator set	Quantity	Rate (Per month)
1.	30 KVA, 3 Phase, 415 V, DG set, With acoustic enclosure, Pushbutton start as per details submitted in Document II-Technical Bid	One	

Document-IV

Draft Agreement to be signed for AMC
(Stamp paper of requisite amount)

Hiring of Diesel Generator Set

The agreement is made on _____ between Bureau of Indian Standards, Patna Branch Office, Patna, hereinafter referred to as “BIS, PBO”.

AND

And both the parties as mentioned above set forth and agree to abide by the following terms of this agreement:

1. SCOPE OF THE AGREEMENT

- 1.1 The services under the Hiring of Diesel Generator Set contract shall comprise of provisioning of a DG set of specified specification on hire and its installation, maintenance and de-installation at the end of the contract as per Document I enclosed.
- 1.2 Hire Genset shall be provided at the following location:

Bureau of Indian Standards, Patna Branch Office, Patliputra Industrial Estate, Patna (Bihar)/

2. DURATION OF AGREEMENT

The duration of this agreement is from _____ to _____, which may be further renewed up to a maximum period of one year based on the performance of the contractor.

3. SCOPE OF THE WORK

The services will consist of :

- a) Provisioning of the genset of required specification on hire, Installation of the Generator set at the allocated place at the time of start of the contract and de-installation at the time of end of the contract.
- b) All types of maintenance of generator set, breakdown and preventive, including necessary repairs and components, engine oil, coolant etc. will be the responsibility of the Agency/contractor.
- c) The provision for fuel for running the generator set will be made by the Bureau of Indian Standards, Patna.
- d) In case of any brake-down of the generator set, the same will be repaired within a period of 2 hrs. for small faults and 4 hours for major breakdown or an alternative arrangement will be made by the Agency for regular electric supply.

- e) The operation of the genset will be done by the Bureau. However, the agency shall train 1 or 2 persons nominated by the Bureau for operation of the genset.

4. SECURITY DEPOSIT

The agency is depositing a sum of Rs.10,000.00 as a security deposit through a demand draft in favour of Bureau of Indian Standards, Patna. No interest shall accrue on this amount. The Security amount shall be repayable after the expiry of the contract after the deduction of penalty/other dues, if any.

5. PAYMENT TERMS & CONDITIONS

5.1 The payment to the Agency/contractor will be made on monthly basis at the end of each month against the invoice with PAN no. and Service Tax Registration no. raised by the Agency and on the basis of the performance.

5.2 TDS as applicable will be deducted before making the payment.

6. PENALTY

6.1 If the services provided by the agency under this maintenance contract are not to the full satisfactory of BIS, the maintenance contract may be terminated by BIS and the charges shall be payable only upto the period, till which the agency has rendered satisfactory services. The decision of BIS in this regard shall be final and binding on the agency.

6.2 In case of non-compliance with the contract, BIS shall reserve the right to cancel/rescind/revoke the contract and impose suitable penalty in proportion to damages.

6.3 In case of any brake down of the generator set, the same will be repaired within a period of 2 hrs. for small faults and 4 hours for major breakdown or an alternative arrangement will be made by the Agency for regular electric supply failing which rent will be deducted @ 1/15th of the monthly rent for each day or part thereof.

7. ARBITRATION

In the event of any dispute or difference relating to hire of Genset and application of the provisions of the contract (whether during the service period or upon its completion), the same shall be settled amicably through mutual discussion or shall be referred to the sole arbitrator of a person appointed by the Director General, BIS.

8. JURISDICTION

The courts at Patna alone shall have the jurisdiction in any matter arising out or relating to or touching this Agreement.

In agreement thereof, both the parties i.e. M/s _____ and Bureau of Indian Standards, Patna Branch, have hereunder set their respective hands and seals this day on _____.

For and on behalf of

For and on behalf of

M/s _____

(Authorized Signatory)

Bureau of Indian Standards

(Authorized Signatory)
Head PBO