

**Our Ref :DIS/7:1:1**

**14 June 2007**

**Subject : Quotations for Disposal of Waste Paper and  
Scrap Materials for one year during 2007-2008**

Dear Sir(s),

Bureau of Indian Standards intends to award annual rate contract for one year during 2007-2008 for disposal of waste paper, such as old newspapers, magazines, old files with hard file covers, all kinds of scrap iron and wooden material. A list of items for which the Annual Rate Contract is proposed to be awarded is given in the enclosed proforma which is required to be submitted by the tenderer by filling in the rates to be quoted for each items. The quantity of items disposed off through the Contractor last year has also been indicated in the Proforma to give an idea to the tenderers about the likely quantity of items to be disposed-off during 2007-2008. The award of contract shall go to the highest bidder on the terms and conditions as mentioned below:

1. Quotation(s) in a sealed cover superscripted "Quotation(s) for Waste Paper and Scrap material" should reach Director (Administration) latest by 1500 hours on **26 June 2007**. The quotations shall be opened at 1530 h on the same day.
2. Earnest Money of **Rs. 5000.00** Cash or through Demand Draft in favour of Bureau of Indian Standards, New Delhi, should be enclosed with the quotation. The said amount shall be refunded in the event of non-acceptance of the quotation. The quotations(s) of such tenderer, who do not deposit the earnest money or a demand draft, shall be rejected. **CHEQUES SHALL NOT BE ACCEPTED.** However, no interest shall be payable on Earnest Money.
3. The Earnest Money deposited by the successful tenderer shall be retained by the Bureau as security till expiry of the period of contract.
4. The successful tenderer shall have to lift waste material **once in a week** on any working day during office hours against payment in advance, failing which the accumulated material will be disposed off by the Bureau without any notice. Loss, if any, to the Bureau on this account would be deducted from the security of the successful tenderers.
5. The Contract will be for a period of one year from the date of award of contract.
6. In case of non compliance of stipulated terms & conditions of the contract or failing to lift the waste material in time, contract shall be

cancelled and the security deposit forfeited for breach of terms of the agreement.

7. All Quotations shall remain open for acceptance for a period of 30 days from the date of opening.
8. BIS shall provide its own weighing Machine for weighing the Waste Materials.
9. The tenderer will have to remove the entire lot of waste paper on **“As is Where is Basis”**
10. No gunny bags or other kind of packing material or labour etc., would be provided by this office
11. The tenderer will be responsible for loss of any property of the Bureau due to negligence on his part or on the part of his representative(s) and the amount of loss shall be recovered from the tenderer.
12. The Bureau reserves the right to accept or reject any or all quotations in whole or in part without assigning any reason, whatsoever.
13. In case of any dispute, the decision of the Director General of the Bureau shall be final.

Yours faithfully,

**(S.P.S TOMAR)**  
Deputy Director(Admn)

Encl: As above

**Proforma to be filled in by Tenderers**  
**List of Item**

Sl. No	Name of the items	Unit	Qty* (Kg)	Rate Quoted (Rs)
1	Waste Paper, Books, Magazines, Old Standards, Recorded Files with Hard file Cover	Per Kg	4055	
2	Waste Paper (Newspaper)	Per Kg	1814	
3	Empty Tins (Gallon Size)	Per Piece	55 pieces	
4	Empty Tins (15 Litres)	Per Piece		
5	Aluminium Plates (Addressograph & Offset etc	Per Kg		
6	Cloth Curtain	Per Piece		
7	Fluorescent Tubes (Fused)	Per Piece		
8	Printing Blocks (Obsolete)	Per Kg		
9	Iron Scrap (M.S/C.I), including obsolete door closers	Per Kg	1194	
10	Tin Scrap	Per Kg	79	
11	Wooden Scrap	Per Kg		
12	Plastic Scrap	Per Kg	30	
13	Used Tyre of Vehicles	Per Piece		
14	Used Tubes of Vehicles	Per Piece		
15	Copper Scrap	Per Kg	35.900	
16	Brass Scrap	Per Kg	19.900	

\* Indicated against items are as lifted by the Contractor last year i.e. 01-04-06 to 31-03-07

Demand Draft No. \_\_\_\_\_

Date \_\_\_\_\_

Name of the Bank  
drawn upon \_\_\_\_\_

Signature \_\_\_\_\_

Name & Address \_\_\_\_\_

### **Mailing List of Kabaris**

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|---|--|
| 1. AFAQ<br>DDA Flats No. 4 B,<br>Mata Sundri Road,<br>New Delhi-110002                                    | 7. Mohd. Jharuddin,<br>M-8, DDA Flats,<br>Turman Gate,<br>Asaf Ali Road,<br>New Delhi-110006         |
| 2. M/s Ram Samhujh Waste Paper<br>Merchant,<br>C/113, DDA Flats,<br>Mata Sundri Marg.<br>New Delhi-110002 | 8. Salim<br>113-C, Mata Sundri Marg,<br>New Delhi-110002   |
| 3. M/s Fazluddin Trading Co.<br>E-7, DDA Flats,<br>Turkman Gate,<br>Delhi-110006                          | 9. Shri Rakesh Mahajan<br>A-247, Meera Bagh,<br>(Paschim Vihar)<br>Outer Ring Road,<br>New Delhi-87p |
| 4. Shri Hari Ram,<br>Gali No. 5,<br>S-611, School Block<br>Shakkar Pur,<br>Delhi-110092                   | 10. M/s Orient Traders,<br>3002, Turkman Gate,<br>Delhi-110006                                       |
| 5. Shri G.S. Nagpurwala,<br>C-14, DDA Flats,<br>Turkman Gate,<br>Asif Ali Road,<br>New Delhi-110002       | 11. M/s Sachdeva & Co.<br>26, Sukhdev Market,<br>Kotla Mubarakpur,<br>New Delhi-110003               |
| 6. Mangal Trading Co<br>S-507(Near Prachin Shiv<br>Mandir) School Block,<br>Shakar Pur, Delhi-92.         | 12. M/s Mehmood Trading Co.<br>B-3 Rohit House,<br>3 Tolstoy Marg.<br>New Delhi-110001               |

