



भारतीय मानक ब्यूरो (मुख्यालय) नई दिल्ली

मानक भवन 9, बहादुरशाह जफर मार्ग,
नई दिल्ली 110002

निविदा सूचना

भारतीय मानक ब्यूरो (भा.मा.ब्यूरो) नई दिल्ली एक वर्ष की अवधि के लिए दो निविदा प्रणाली के तहत डीजल/पेट्रोल/सीएनजी चालित टैक्सियां/कारें (वातानुकूलित/गैर-वातानुकूलित) भाड़े पर लेने के लिए पंजीकृत एवं ख्यातिप्राप्त एजेंसियों/फर्मों से सीलबंद निविदाएं आमंत्रित करता है।

निविदा प्रलेख हमारी वेबसाइट www.bis.org.in से डाउनलोड किए जा सकते हैं। विधिवत रूप से भरे निविदा-प्रलेख भारतीय मानक ब्यूरो के पक्ष में नई दिल्ली में देय 500/- रुपये के डिमांड ड्राफ्ट सहित जमा कराना होगा। निविदा प्रलेख और उसकी सभी निबंधन एवं शर्तें अनुभाग अधिकारी (प्रशासन) भारतीय मानक ब्यूरो, मानक भवन, 9 बहादुरशाह जफर मार्ग, नई दिल्ली - 110002 से किसी भी कार्यालय दिवस को 10.00 बजे से 16.00 बजे के बीच प्राप्त किये जा सकते हैं। निविदा प्रलेख निविदा खुलने की तारीख से एक दिन पहले तक प्राप्त किए जा सकते हैं।

तकनीकी निविदा एवं वित्तीय निविदा 'बयाना राशि एवं तकनीकी निविदा' एवं 'वित्तीय निविदा' चिह्नित सीलबंद लिफाफों में पृथक-पृथक रखा जाएगा। बयाना राशि के साथ दोनों लिफाफे एक साथ एक अन्य सीलबंद लिफाफे में निदेशक (प्रशासन), भारतीय मानक ब्यूरो, मानक भवन, 9 बहादुरशाह जफर मार्ग, नई दिल्ली 110002 के पास दिनांक 12.10.2010 के 15.00 बजे तक पहुंच जाने चाहिए। तकनीकी निविदा कमरा सं. 406, मानकालय में उसी दिन 15.30 बजे इच्छुक निविदादाताओं की उपस्थिति में खोली जाएगी। तकनीकी निविदा मानदण्डों के अनुसार मूल्यांकित की जाएगी तथा वित्तीय निविदा केवल योग्य पाये गए निविदादाताओं की ही खोली जाएगी। तकनीकी रूप से योग्य निविदादाताओं को उनकी वित्तीय निविदाएं खोलने की तिथि एवं समय सूचित किए जाएंगे। निविदा (एं) छह माह तक वैध रहेंगी। भारतीय मानक ब्यूरो बिना किसी कारण के कोई या सभी निविदा (एं) रद्द कर सकता है।

बदलाव की सूचना के लिए कृपया हमारी वेबसाइट नियमित रूप से देखते रहें।

(ए. के. सिंह)

डीएवीपी 08103/11/0005/1011

निदेशक (प्रशासन)

BUREAU OF INDIAN STANDARDS (HQs), NEW DELHI

Manak Bhavan, 9 Bahadur Shah Zafar Marg, New Delhi 110 002.

TENDER NOTICE

Bureau of Indian Standards (BIS), New Delhi invite sealed tenders from registered and reputed agencies/firms for hiring taxies/cars (AC/Non-AC) Diesel/Petrol driven and CNG taxies under two bid system for period of one year.

The Tender document may be downloaded from our website www.bis.org.in. The cost of the tender document of Rs.500.00 shall be deposited in the form of Demand Draft favouring Bureau of Indian Standards payable at New Delhi along with duly filled in tender. Tender Document along with all terms and conditions may also be collected from Section Officer (Admn.), Bureau of Indian Standards, Manak Bhavan, 9 Bahadur Shah Zafar Marg, New Delhi 110 002 on any working day between 1000 h to 1600 h. Tender document can be collected till one day prior to the date of opening of tender.

Earnest money supported by the technical bid and the financial bid shall be placed in separate sealed envelopes each marked "earnest money and technical bid" and "financial bid" respectively. Both the envelopes shall be submitted together in another sealed envelope addressed to Director (Administration), Bureau of Indian Standards, Manak Bhavan, 9 Bahadur Shah Zafar Marg, New Delhi 110 002 should reach latest by 1500 h on 12 October 2010. The Technical bids shall be opened in Room No. 406, Manakalaya in the presence of such tenderers who may like to attend at 1530 h on the same day at the above mentioned place. The technical bid shall be evaluated as per the criteria and financial bid shall be opened only for those bidders who are found eligible. The date and time of opening of financial bid of the technically qualified bidders shall be intimated to the individual bidders.

The tender(s) shall remain valid for six months for acceptance. BIS reserves the rights to cancel any or all the tender(s) without assigning any reason.

For any change, please visit our website regularly.

(A.K. Singh)
DIRECTOR(ADMINISTRATION)

BUREAU OF INDIAN STANDARDS
MANAK BHAVAN, 9 BAHADUR SHAH ZAFAR MARG
NEW DELHI-11002.

TENDER DOCUMENT – COST RS. 500/-

Sub: Inviting tenders for hiring of vehicles/cars

1 .INVITATION TO BID

The Bureau of Indian Standards, New Delhi intends to hire Indica/Indigo/Esteem taxis on contract basis for its use, initially for a period of one year. Tours and taxi operators who are interested to offer their vehicles to the Bureau are requested to send sealed tenders in the requisite proforma given in Annex I & II to the Director Administration, Bureau of Indian Standard, Room No.406, Manakalya, New Delhi latest by 1500 hrs on **12/10/2010**. While the immediate requirement is of five vehicles on regular basis, additional vehicles may be hired on a regular basis or occasionally as and when required.

2. TERMS & CONDITIONS

- i) During the period of contract the contractor should be in a position to supply the vehicles on monthly and daily rate basis, as and when required.
- ii) The rates quoted shall be all inclusive (except for parking and toll charges and service tax). The rates shall not be changed during the currency of contract.
- iii) While selecting the service provider, preference would be given to those nearest to Bureau of Indian Standards and in around to ITO. To and fro dead mileage upto a maximum of 10 Km. only will be allowed.
- iv) Five vehicles with drivers should be earmarked for the Department during the currency of the contract.
- v) The Department reserves the right to terminate the contract at any time without assigning any reason.
- vi) The drivers would be required to maintain log books duly signed by the users, indicating point to point entries and kilometers covered on a daily basis.
- vii) The successful bidder should deposit Rs.1,25,000/- as performance guarantee in the form of accounts payee demand draft from a scheduled bank, drawn in favour of Bureau of Indian Standards.

- viii) Payments for the services rendered would be made on a monthly basis provided the claims are in order and are supported by the log books/relevant duty slips, duly signed by the users.
- ix) If the performance of the service provider is found unsatisfactory or the terms and conditions of the contract are violated, the Bureau reserved the right to forfeit the performance security deposit and terminate the contract.
- x) Prospective bidders should furnish their monthly as well as daily rates for the vehicles to be placed at the disposal of the Bureau. The bids along with bid security amount to Rs.10,000/- in the form of accounts payee demand draft drawn in favour of Bureau of Indian Standards must be submitted by the stipulated date. EMD shall be liable to be forfeited if the successful bidder fails to provide the service. Bids received without bid security deposit or those received after the due date will not be entertained.
- xi) The service provider must adhere to all the prevailing statutory laws.
- xii) The contract shall remain in force initially for one year, if not terminated earlier by either party by giving the other party one month notice in writing. The contract may be extended with mutual consent, after the initial period of one year.
- xiii) The bids will be opened at 1530 hrs on 12/10/2010 BIS.
- xiv) All disputes will be subject to the jurisdiction of New Delhi/Delhi courts.

ANNEXURE I
(Technical bid)

TECHNICAL PARAMETERS

- a) The vehicles should be of model 2007 or thereafter, in good physical and working conditions with proper insurance coverage and should not have covered more than 35,000 kilometers.
- b) The driver earmarked for the Bureau should have at least three years driving experience, must be conversant with the traffic routes in Delhi/New Delhi and must carry mobile phones with them while on duty. They should be neatly dressed and well behaved and they should not be changed during the period of the contract without prior intimation. Their antecedents should also have been got verified by the service provider.
- c) The service provider should have adequate number of cars to meet the requirements of the Bureau and should be in a position to provide standby vehicles in case of break down of the vehicles earmarked for the Bureau. Failure to do so would result in taxi charges from the point of break down to the destination being recovered from the payments due to the service provider.
- d) The selected service provider should provide copies of the registration certificates, insurance coverage certificates and pollution under control certificates in respect of the vehicles earmarked for the Bureau and valid licenses of the drivers before commencement of the contract.
- e) The following documents should be attached to the bid documents:
 - a) Copy of the Income Tax Return filed/acknowledgement obtained for the assessment year 2010-11.
 - b) Copy of the PAN card issued by the Income Tax Department to the service provider.
 - c) Details of the taxis/cars owned by the firm/partner or proprietor of the firm
 - d) Details of Government Departments/Organizations for which services are being provided by the service provider.
- f) The bidder should indicate whether they have ever been black listed in the past by any Department, Govt. of India.

(Supporting documents must be enclosed)

Signature with date:

Seal :

ANNEXURE II
(Financial bid)

The financial bids may be furnished in the following format for non AC and AC Taxis.

Monthly rates:-

Esteem

Indica

Indigo

- a) Up to 2000 Kms/240 hrs
- b) Up to 2400 Kms/300 hrs
- c) Extra Charges per Km. beyond 2000/2400 Kms
- d) Extra charges per hrs. beyond 240/300 hrs.

Daily Rates:

- i) 4 hrs/40 Kms.
- ii) 8 hrs/80 Kms.
- iii) 12 hrs/100 Kms
- iv) Extra Charges per Km. beyond 40/80/100 Kms
- v) Detention per hrs. after 4/8/12 hrs.
- vi) Extra charges, if any, for outstation trips
- vii) Night charges per night.

Signature with date:

Seal :