

भारतीय मानक ब्यूरो

पुणे शाखा कार्यालय

प्लॉट नं. 657 से 660

एमएआईडीसी बिल्डिंग,मार्केट यार्ड

गुलटेकरी, पुणे-411037

कोटेशन आमंत्रण

भारतीय मानक ब्यूरो पूणे एसी/नानएसी डीजल/पेट्रोल/सीएनजी से चलने वाली टेक्सिया/कार किराये पर देने वाली पंजीकृत एवं प्रतिष्ठित एजेंसियों से सील्ड कोटेशन आमंत्रित करती है । कार्यानुभवी एजेंसियां के लिए आवश्यक है कि कोटेशन फार्मेट में वे अपना वैध पेन नंबर, एवं सर्विस टैक्स नंबर इत्यादि का विवरण संलग्न फार्मेट में दर्शायें । कार्यालय द्वारा कोटेशन 22 मई 2017 तक कार्यालय के कार्य दिवस में समय सुबह 11.00 बजे से 15.00 बजे तक सील्ड कोटेशन निर्धारित प्रपत्रों (एनेक्चर 1 से 3) में भरे हुए प्राप्त किए जायेंगे । कार्यालय को यह अधिकार होगा कि कोई बिना कारण बताये कोई भी या सभी कोटेशन निरस्त कर सकती है । कोटेशन सूचना www.bis.org.in एवं <https://eprocure.gov.in> पर भी उपलब्ध है ।

एस के पाटील

अनुभाग अधिकारी

फोन : 24274803, 24274804

BUREAU OF INDIAN STANDARDS
PUNE BRANCH OFFICE

Plot No. 657 to 660
MAIDC Building, Market Yard
Gultakeri, Pune-411037

Invitation of Quotation

Bureau of Indian Standards Pune invite sealed quotations on prescribed format from registered and reputed agencies for hiring taxies/cars. The agencies having experience in the field having PAN and Service Tax registration are invited to apply. Sealed quotations with duly filled up in all Annexures should be delivered in this office on or before 22 May 2017 during working days between 11.00 to 15.00. This office reserves the right to cancel any or all the quotations without assigning any reason. The quotations is also available on www.bis.org.in and <https://eprocure.gov.in>

S.K.Patil
Section Officer
Phone: 24274803, 24274804

ANNEXURE-I

BUREAU OF INDIAN STANDARDS
Pune Branch Office

QUOTATION FORM FOR HIRING OF TAXIES

1. Rate (all inclusive including all taxes and levies except service tax and parking charges) for taxis as indicated below:

Particulars	Rate for (4 hrs.or 40 kms)		Rate for (8 hrs. or 80 kms)		Rate for (12 hrs.or 80 kms)		Rate for additional Kms		Rate for Additional Hrs	
	Local	Outstation	Local	Outstation	Local	Outstation	Local	Outstation	Local	Outstation
Hatchback										
Sedan										
Innova										

2. Night Halt Charges

3. Any other information

Experience in the field :

Pan No.

Service Tax No.

(Please enclose copies)

Signature and Seal of Agency

ANNEXURE-II

Sub: Notice Inviting Quotation for "Hiring of Private Taxis"

PARAMETER AND TECHNICAL SPECIFICATIONS
FOR EXECUTING THE WORK

1.
 - i) The firm should be registered and should furnish a copy of registration certificate in support thereof.
 - ii) The firm should have minimum three years of experience of working. Satisfactory Service Certificate from existing/past employers should be enclosed, in this regard
 - iii) Income Tax payment certificates for the last 3 years should also be provided by the firm
2. Taxis to be provided by the Contractor should be in perfectly sound working condition and suitable for use by Senior Officers.
3. Only such Taxi Operators may apply whose Taxis have been duly authorized by the concerned RTO for use as public transport and who have telephone connections available at their Premises/Garage/Stands from where such taxis are to be operated and can be requisitioned by the BIS Office.
4.
 - i) The firm should ensure that the drivers employed hold valid driving licence, are well behaved, reasonably educated, having communication skill in local & Hindi/English, conversant with traffic rules/regulations and city roads/routes as well as security instructions.
 - ii) Each driver employed by the firm must have a cell phone duly activated.
 - iii) Each driver should wear uniform while on duty in this office
 - iv) No mileage will be allowed for lunch/tea of the driver. Driver should carry hi lunch.
 - v) Only drivers having sufficient experience of driving in Pune/Maharashtra should be deployed to the BIS Office.
 - vi) The firm should have an adequate number of telephones for contact round the clock and these should be conveyed to this office.
 - vii) **The time and distance in respect of hired taxis will commence and terminate at the passenger pick up and drop point.**
 - viii) While the BIS office has a regular requirement for hiring taxis, it shall have the right not to utilize the services at all at any time for any period without giving any notice. The office will also reserve the right to hire taxis from any other provider of such services even during the period of contract. Revision of rates will not be entertained during the period of contract.
 - ix) The firm should have a provision to take the bookings 24 h x 7 d
5. Rates once finalized will be valid for a period of one year. Upward change in rates will nto be considered due to any hike in petrol/diesel/CNG prices or taxes.
6. The successful bidder will have to execute an agreement to abide by the terms and conditions of the quotation and also have to submit a performance guarantee of 5% of the contract value in the form of Demand Draft, Fixed Deposit Receipt, Bank guarantee from a commercial bank.

Date:

Sign.& seal of the agency

ANNEXURE- III

TENDER FORM – 1 TECHNICAL INFORMATION AND UNDERTAKING

(See Clause 6 of Annexure –I of this Quotation Document)

Sub: Notice Inviting Quotation For “Hiring Private Taxis”

1	Name of the Tenderer/Concern	
2.	Office Address (with Tel. & Mob No)	
3.	Address and Tel. No. of Garage	
4	PAN No. of the firm	
5	Working experience of the Taxi firm (in years)	
6.	Nature of the concern: (i.e. Sole Proprietor or Partnership firm or a Company or a Government Department or a Public Sector Organization) – Copy of Registration Certificate be furnished	
7	Whether assessed to I-Tax: (furnish copy of last three years return along with Income-tax Clearance Certificate)	

Date
Station

Sign & Seal of the firm

ANNEXURE IV

UNDERTAKING

It is undertaken that in the event of my withdrawing my offer for the -----to Bureau of Indian Standards, Pune, before finalization of the contract or in the event of withdrawal after award of the work, if so awarded, I/We will be debarred from participation in similar bidding processes for a period that will be decided by the BIS, Pune, and the debarment may be communicated to such organizations as may be deemed fit.

Sign & Seal of the Agency