

**By Speed Post**

Our Ref: PTD/P-59

24 January 2013

**Subject: Reprinting of “Handbook on National Building Code of India (SP 7 : 2005)”**

Dear Sir,

Sealed quotations are invited from Class ‘A’ Offset Printers only on the panel of Directorate of Printing, Ministry of Urban Development, New Delhi for quality reprinting of the “Handbook on National Building Code of India (SP 7: 2005)” as per details given below. The handbook is a prestigious publication for the organization as well as the country.

1. Size - A4 (21 × 29.7 cm)
2. Quantity - 2000 copies
3. Process - Offset (using CTP)
4. Text Pages - 1152 in 1 to 3 colours + 2 Maps in 4 colours in A3 size
5. Cover - A multicolour jacket shall be provided on the bound book having the open size of 12" × 30".
6. Description - The publication comprises 1152 pages of text having text printed in black, tables having buff colour and figures having cyan colour as backgrounds. Overall the publication is to be printed in 1 to 3 colours using CTP. Besides the text pages, there are 2 maps printed in 4 colours on one side of the Art Paper which will be further folded and pasted inside the text pages. After hard case binding, a multicolour jacket printed on Art Card shall be laminated and wrapped over the handbook. Finally, each handbook shall be packed in cellophane envelopes.

BIS shall soft copy of all text pages alongwith a printed copy of the handbook. The same publication divided in 5 parts having text pages ranging from 100-450 may be required to be reprinted in future for 500-2000 copies each. The rates quoted for this publication shall also be applicable to the reprinting of other parts in future. Kindly quote your rates keeping in view this also. The printed copies of the above said publication can be seen with the undersigned on any working day.

7. Binding - Hardcase binding including folding of text pages, gathering, section sewing, rounding and backing of spine, and end tapes on back, endleaves of 120 gsm, 40 onz good quality gray board. However, superior quality (Grade I) black binding cloth shall be supplied by BIS for partial quantity. Gold foiling shall also be done on spine of the each book.
8. Materials -
- a) Soft copy of all text pages alongwith positives of maps and jacket cover shall be provided by BIS. The same shall be returnable to BIS after their use.
  - b) The following quantities of Printing Papers shall be procured by the printer at their own cost:
    - i) TA NSD Maplitho Paper (Ballarpur) in 62 × 88 cm/80 GSM size for text;
    - ii) Royal Art Paper (Ballarpur/Sinar) in 25" × 36"/100 GSM size for maps; and
    - iii) Royal Art Card (Ballarpur/Sinar) in 25" × 36"/250 GSM size for jacket.
9. Packing/ Forwarding - Each handbook shall be packed in good quality cellophane envelope. All supplies shall be made at BIS HQ, New Delhi for which no additional charges shall be paid.
10. Time Schedule - To be completed within 30 days including procurement of all varieties of papers, printing and binding. 5 copies shall be submitted to BIS for the approval.
11. Terms & Conditions -
- i) All printing papers after procurement by the printer shall be inspected by BIS for satisfaction with respect to its quality prior to commencement of printing.
  - ii) All positives supplied by BIS shall be property of BIS and returnable in safe condition. Any damage/mutilation caused to the positives shall be deducted from the printer's bill.
  - iii) Any deviation from the prescribed quality of papers, unsatisfactory quality of printing/binding and/or inordinate delay may lead to cancellation of the job at the printer's cost without any compensation thereof or impose a penalty up to a maximum of 40% of the total production cost for inordinate delay/unsatisfactory execution of the job. Director General BIS shall be the sole judge for the satisfactory and timely execution of the job.
  - iv) Any short supply to the quantity ordered shall not be acceptable. In case of any short supply, the responsibility

shall be of the printer to complete it. In such case no part payment shall be payable to the printer. No advance payment shall be made in any condition.

If you are in a position to undertake the job on priority basis and print it elegantly under above mentioned terms & conditions keeping in view the requirement of reprints of parts in future also described in Para 6 above, kindly send your rates in the enclosed Performa in an envelope superscribed **“Quotation for Reprinting the Handbook on National Building Code of India”** along with samples of all printing papers by 1430 hrs on 5 February 2013 to the undersigned. The eligible tenders are also required to submit an attested copy of their Empanelment Registration Certificate with Directorate of Printing, Ministry of Urban Development, Govt. of India, New Delhi. The quotations received without samples of all varieties of printing Papers and Registration Certificate shall be summarily rejected. The quotation shall be opened the same day at 1500 hrs in the presence of such tenders or their duly authorized representative, who may care to attend.

**All the parties are requested to inspect the previously printed copy of the publication in our office, regarding quality of Printing Papers and Printing etc., before sending the quotations.**

BIS reserves the right to reject any or all the quotations, without assigning any reason thereof.

Thanking you,

**Yours faithfully,**

**Sd/-**

**(A.K. Bansal)  
Director (Printing)**

Encl: As above

## **QUOTATION PROFORMA**

Reprinting of 2000 copies of the Comprehensive Volume of Handbook on “National Building Code of India (SP 7 : 2005)” in A4 size comprising approx 1152 pages of text in 1 to 3 colours in 12" × 30" size on art card including the cost of various Printing Papers, PS Platemaking, Printing, Hardcase Binding and Packing

1. **Printing (through CTP)** **Rates**
  - i) 8 pp. forme Rs.....per colour for 2000 copies or part
  - ii) 4 pp. or part forme Rs.....per colour for 2000 copies or part
  
2. **Printing (through PS Plates including Plates)**
  - i) 8 pp. forme Rs..... per colour for 2000 copies or part
  - ii) 4 pp. forme Rs.....per colour for 2000 copies or part
  
3. **Lamination (outer side of jacket)** Rs .....per copy
  
4. **Hard Case Binding** (including folding, gathering, section sewing, rounding, backing, mulmul cloth, end tapes at back with hard case pasted over, gold foiling on spine and cost of 120 gsm paper for Endleaves and 40 onz gray board.
  - a) **Without Binding Cloth**
    - i) Up to 100 pages Rs..... per copy
    - ii) Additional charges for 16 pages of text or part Rs..... per copy
  
  - b) **With Binding Cloth**
    - i) Up to 100 pages Rs..... per copy
    - ii) Additional charges for 16 pages of text or part Rs..... per copy
  
  - c) Packing in cellophane envelope Rs..... per copy
  
5. **Printing Papers**
  - i) TA NSD Maplitho Paper in 62 × 88 cm/80gsm Rs.....per ream
  - ii) Royal Art Paper in 25" × 36"/100gsm Rs.....per ream
  - iii) Royal Art Card in 25" × 36"/250gsm Rs.....per ream
  
6. **VAT, on the cost of Paper/Printing/Paper + Printing** ..... % extra

### **Note**

- i) Wastage of paper for text and jacket printing shall be 2% per colour per side.
- ii) All positives shall be the property of BIS and returnable after printing.
- iii) No additional charges are payable for forwarding/delivery.

Place:  
Date:

Terms & Condition Accepted  
Printer's Signature with Stamp

