

Our Ref: CRO/DBO/2:1

11 November 2008

**Subject: Providing and fixing PVC partitions for setting of
new office at Dehradun.**

Dear Sir(s),

Quotation(s) are invited for carrying out the work specified in the attached schedule as per conditions noted below:

2. Quotation(s) should reach the undersigned latest by 1500 hours on **02 December 2008** in a sealed cover superscribed "QUOTATION(S)" for the job mentioned above.

3. Quotation(s) shall be opened at 1530 hrs on the same day in the presence of such tenderer or their authorised representative as may like to attend.

4. Unsealed quotation received may be cancelled.

5. Earnest money amounting to Rs 15000 (Rs Fifteen Thousand Only) by Bank Draft in favour of the Bureau of Indian Standards must accompany each tender; otherwise it will summarily rejected.

6. Quotation(s) shall remain open for acceptance for a period of ninety days from the date of opening.

7. Rates quoted shall include provision of all scaffoldings, tools, plants accessories etc. required for the proper execution of work. Rates shall also over the cost of handling carriage, taxes, duties, royalties etc.

8. A security at the rate of Ten percent will be deducted from the bills of the contractor and which will be refundable after the defects liability period of six months of actual completion of work.. The earnest money in the event of a tender being accepted will be treated as part of the Security Deposit.

9. The Bureau reserves the right without assigning any reasons therefore to:

a) Accept or reject any or all quotations in whole or in part;

b) Increase or decrease the quantities of any item of the work and the successful tendered shall perform the same at the rates quoted.

10. Time of completion ____30____ days from the date of placing of an order.

11. The cement and other material for execution of the job will be contractor's responsibility.

12. All material and workmanship shall be of the kind described in the schedule of quantities or specifications and in accordance with the instructions of Officer-in-charge. Wherever materials bearing ISI Certification Mark are available only those shall be used.

13. All material shall be received; job executed shall be subjected to approval or inspection. The decision of our Inspecting-officer shall be binding and final. Rejected

items shall be removed by the tendered at his own cost and risk, within 15 days of receipt of notice to this effect after which the Bureau shall not be responsible for the rejected/disapproved items. Works embracing more than one process shall be subjected to examination and approval at such stage.

14. Rates for extra, altered, additional or substituted etc. items of work shall be got approved before carrying out the same.

15. The date of completion of job is the essence of this contract. You are, therefore, requested to complete the job not later than 30 days from the award of the work. You should, however, find during the progress that the completion date stipulated cannot be adhered to, please apply to this Bureau, well in advance for extension of time along with the reasons thereof. This does not, however, involve any commitment on the part of the Bureau and is without prejudice to our right to:

- a) Cancel/rescind/revoke the order if work is not carried out satisfactorily and in time.
- b) Impose a penalty upto 10% for unsatisfactory service during currency of the contract.
- c) In case of any loss that might be caused to the Bureau due to lapse on the part of the Contractor or its personnel, the same shall be borne by the contracting agency and the Bureau shall have the right to deduct appropriate amount from the bill to make good of such loss to the Bureau besides imposition of penalty.

16. The contractor shall be responsible for making good in an expenditure and workman like manner any defects which may be found in the work within a period of six months after handing over the same complete in all respects. In case the contractor fails to carry out the work, the same would be got done at his risk, responsibility and the cost thereof will be deducted from the security deposit or any other dues.

17. All work executed shall be paid for in accordance with the actual measurements. The schedule of quantities is only approximate and unless otherwise stated, shall be deemed to have been prepared in accordance with relevant part of IS 1200:1974 Methods of Measurement of Building and Civil Engineering Work (Revised).

18. The Bureau may delay the progress of the work in case of rain or other unforeseen reasons revoking the work order and extend the period suitably. In consequence of such delays the contractor shall not make any claim for compensation or damage.

19. Running payment may be made to the contractor where the value of work executed exceeds Rs 200000/- (Rs. Two lacs) after deduction of retention money.

20. No claim on account of fluctuation in rates for materials or labour will be entertained by the Bureau.

21. Particular care must be taken to see that no damage is caused to the floors, walls, furniture and other fixtures. Also it shall be ensured that there is no spillage of water on floors, walls, surroundings (racks, files, tables) etc. during and after filling of water. They shall be left neat and clean after completion of work.

22. The contractor shall in respect of labour employed by him comply with or cause to be complied with the contract labour regulation, payment of wages etc. or any other law relating thereto and rules made hereunder from time to time.

23. The contractor shall at his own expense, arrange for all safety provisions for the workers employed by him or by any of his subcontractors such as sound scaffoldings, number of ladders, staging swings, proper guard rails platforms gangways, stairways, thicker pracings, shuttering with sound props and other supports protective wears, proper electric wiring and hoist appliances etc.

24. The contractor shall indemnify the Bureau against all claims which may be made upon the Bureau whether under the Workman's Compensation Act or any other statute in force during the currency of this contract or a common law in respect of any Employee of the contractor and shall at his own expense effect and maintain, until the virtual completion of the contract with an approved office, a policy of insurance in the joint name of the Bureau and the contractor against such risk and deposit such policy or policies with the Bureau during currency of this contract. The contractor shall be responsible for anything which may be excluded from the Insurance Policies above referred to and also for all other damage to any property arising out of and incidental to the negligent or defective carrying out of the contract.

25. In case any material is issued by the Bureau, the contractor shall account for the same. The contractor shall also be responsible for any loss or damage of such materials.

26. The Bureau reserves the right to increase or decrease the quantities of work the contractor will be bound to perform the same at the rates quoted in his quotation.

27. In case of any dispute or differences arising under the terms of this Agreement, the same shall be settled by reference to arbitration by a sole arbitrator to be appointed by the Director General, Bureau of Indian Standards. The provisions of Arbitration and Conciliation Act, 1996 shall be applicable.

28. In case of any dispute arising out of this business or interpretation of any clause of the Agreement, the Court of Dehradun alone shall have the jurisdiction to try and decide.

29. **As a token of acceptance of all the terms & conditions mentioned in this document, the tenderers are required to sign all pages of this document and return the same alongwith their bid. The unsigned document will be rejected by the Bureau of Indian Standards.**

Yours faithfully,

**(Sudheer Bishnoi)
Joint Director (CRO)**

Enclosures: As above

**SCHEDULE
FOR
PROVIDING AND FIXING PVC PARTITIONS FOR SETTING
OF NEW BRANCH OFFICE AT DEHRADUN.**

Sl No	Description of work	Qty	Rate	Unit	Amount
1.	Providing and fixing 1200 mm high (half height) PVC partitions made with hollow welded M S tubular section size 50 X 25 mm, frame work, vertical members duly welded to horizontal members shall be placed between 1000 to 1200 mm apart. The entire partition frame to be primered and painted with synthetic enamel paint. Both sides of the frame to be provided with approved colour (as per sintex shade card) PVC panels laminated glossy finish SPUF 144 (250 X 6 mm) shall be fixed with the help of self tapping screws in such a way that no screw shall be visible. All exposed tubular frame (top and sides) to be provided with sintex PVC Box section DWUF 377 (size 71 X 20 mm). The infill panels may be of sintex PVC section SPUF 144 or 5 mm thick plain glass sheet to be placed horizontally in the steel tubular frame and fixed with PVC angles size 20 X 12 mm screwed from outer side and PVC two piece snap fit beading from inner side complete including making provision of running concealed conduit pipes and fixing of switch board etc as per requirement and as per instructions .	42.00 Sqm		Sqm	

2.	<p>Providing and fixing full height (up to ceiling) PVC partition made with hollow welded MS tubular section size 50 X 25 mm, frame work, vertical members duly welded to horizontal members shall be placed between 1000 to 1200 mm apart. The entire partition frame to be primed and painted with synthetic enamel paint. Both sides of the frame to be provided with approved colour (as per sintex shade card) PVC panels laminated glossy finish SPUF 144 (250 X 6 mm) shall be fixed with the help of self tapping screws in such a way that no screw shall be visible. All exposed tubular frame (top and sides) to be provided with sintex PVC Box section DWUF 377 (size 71 X 20 mm). The infill panels may be of sintex PVC section SPUF 144 or 5 mm thick plain glass sheet to be placed horizontally in the steel tubular frame and fixed with PVC angles size 20 X 12 mm screwed from outer side and PVC two piece snap fit beading from inner side complete including making provision of running concealed conduit pipes and fixing of switch board etc as per requirement and as per instructions .</p>	120.00 Sqm.		sqm	
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3.	Providing & fixing sintex PVC doors single leaf construction with electric resistant welded MS hollow triangular section size 40 X 19 mm, MS box size 150 X 40 mm of 18 gauge MS sheets will be fixed to the steel frame to act as a lock rail to house the mortice lock, infill panels consisting of 5 mm thick plain glass sheet or sintex panels product code SPUF 144 (size 250 X 6 mm) on both side of tubular frame to be fixed with screws. Exposed sides of the frame to be covered with PVC angles 20 X 12 mm. Each door to be held in position by means of 4 number of MS hinges . The cost to include providing and fixing of two lever mortice lock (Godrej make) with pair of CP handles, a hydraulic door closure (universal, ISI Mark) will be provided to each door.	15.710 Sqm		sqm	
4.	Extra on item no.2 above for providing 4 mm thick plaint glass sheet double glazing instead of 5 mm thick single glazing in the glazed panels.	24.54 Sqm.		sqm	

In words (Rs.

Total = Rs
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(Sudheer Bishnoi)
Scientist D(CRO)

Signature of tenderer :
Name & address of tenderer: