

**Our Ref: Pur/ 3:1/TD**

**04 Aug 2009**

**Subject : Quotation (s) for the supply of Coloured Towels & Table Dusters**

Dear Sir (s)

1 Quotations are invited for the supply of Coloured Towels and Table Dusters as per details given below;

<b>Sl. No</b>	<b>Name of the item</b>	<b>Qty Required Approximately</b>
1	Towel Coloured size 60x120cm	1680
2	Table Duster White	3360

**THE SAMPLES OF EACH OF THE ABOVE ITEMS MAY BE SEEN INSPECTED AT OUR OFFICE Room No 406 MANAKALYA, PURCHASE SECTION FROM 1000h to 1500h BEFORE 48 HOURS OF CLOSING OF THE DATE.**

2 Quotations in a sealed cover super scribed “ Quotations for the supply of Coloured Towels and Table Dusters” should reach the undersigned latest by 1500 hrs on 11-08-2009, which will be opened on the same day at 1530 hrs in the presence of tenderers or their duly authorized representatives as may care to attend. All quotations shall remain open for acceptance for a period for 60 days from the date of opening of quotation.

-2-

3 The tenderers are required to send their tender alongwith a Demand Draft of Rs. 5,000.00 drawn in favour of “ Bureau of Indian Standards” payable at New Delhi as Earnest Money, which will be refundable to the unsuccessful tenderers on their written request. Name of the firm telephone number and name

of the item may be written on the reverse of the Demand Darft. If the successful tenderer fails to supply the goods his security money will be forfeited

4 The payment is normally made within 30 days from the date of submission of the bill after full supply is received and accepted as per approved sample/specification.

5 The delivery of the above items is required within 10 days of issue of purchase order. In case of default, a penalty of upto 5% of the value of the order can be imposed. The delivery of the material will be made at our Issue Store at Manak Bhawan, 9 Bahadur Shah Zafar Marg, New Delhi 110 002. Incomplete quotations shall be liable to be rejected.

6 The rates quoted shall include all charges, such as, packing and forwarding, Freight insurance, octroi, etc.

7 If the rates quoted do not include VAT or any other taxes, charges, the same should be specifically stated. In the absence of any such stipulation, it will be presumed that the prices include all such charges and no claim for the same shall be entertained later on.

8 All goods shall be received subject to approval on Inspection. The decision of our inspecting Officer shall be binding. Rejected items shall be removed by the supplier at his own cost and risk, within 30 days of issue of notice for the removal of such goods and no liability whatsoever, on the Bureau shall be attached for the rejected/disapproved goods items/ stores

9 The Bureau reserves the right of accepting the whole or any part of the quotation(s) or portion of the quantity offered and the successful tenderer shall supply the same at the rate quoted.

10 The Bureau reserves the right to accept or reject summarily any or all quotations in whole or in part without assigning any reason whatsoever.

11 The Bureau takes no responsibility for delay, loss or non-receipt of quotation(s) after despatch.

12 In case of non-compliance with the contract, the Bureau reserves the right to cancel/rescind/revoke the order.

-3-

13 In case of any dispute or differences, the same shall be settled by reference to arbitration by a sole arbitrator to be appointed by the Deputy Director General (Administration), Bureau of Indian Standards, New Delhi. The provisions of Arbitration and Conciliation Act, 1996, shall be applicable.

14 In case of any dispute arising out of this business or interpretation of any clause of the document , the Court at Delhi alone shall have the jurisdiction to try and decide.

15 In case of goods supplied found to be of inferior quality or not according to the approved sample, suitable penalty shall be imposed by the Bureau of Indian Standards.

16 Copy of vat (Value Added Tax) registration Certificate, Pan No will be submitted alongwith the quotation.

17 The bidder claiming exemption from earnest money should forward the proof alongwith their request.

18 If tender opening date falls on Saturday, Sunday or Gazetted Holiday the tender will open on next working day.

19 Application not accompanied by requisite value DD/Banker Cheque towards earnest money shall not be considered for issue of tender.

20 This notice can also be seen at website [www.bis.org.in](http://www.bis.org.in)

Thanking you,

Yours faithfully

(Sandeep Meena)  
Deputy Director (Administration)

### **MAILING LIST OF TOWELS DUSTER SUPPLIERS**

1	M/S Dhan Raj Matta Sons Shop No 12 Khurshid Market, Sadar Bazar , Delhi 110 006	11	The Manager, M/s Kendriya Bhandar, West Block 8, wing III, Ground Floor, R.k.Puram New Delhi 110006
2	M/s Gambir Handloom Pvt Ltd., 30 New Market, Tilak Nagar, New Delhi 110 018	12	The Manager, National Consumer Co-operative Federation 5 <sup>th</sup> floor, Deepali Building 92 Nehru Place, New Delhi 110 019
3	M/s AGI Trading Co A-1/19 2 <sup>nd</sup> floor Piple Wali Raod, Mohan Garden New Delhi 110 059	13	M/s Impression Distributing Company 43, Parada Bagh, Darya Ganj, New Delhi 110 002
4	M/s Badrivishal Trading Company Pvt Limited 201 1 <sup>st</sup> floor EMCA Chamber, Darya Ganj, New Delhi 110002	14	M/s Navsan Trading Company D-1/116, Jank Puri New Delhi 110 058
5	M/s Kaleen Carpet 19/2809 Bedenpura, Karol Bagh, New Delhi 110 005	15	M/s Radhey Shayam International 256 Naiwara Chawri Bazar Delhi 110 06
6	M/s Chadha Stationer, 67, Chitra Gupta Road, Pahar Ganj, New Delhi- 110 055	16	M/s Mohan Lal Chander Parkash 5, Khurshid Market Sadar Bazar, Delhi 110006
7	M/s Reliance Enterprise 118/104, Mezz Floor, Ramnath Market, Barshabulla Chowk, Chawri Bazar, Delhi 11006	17	Jain Brothers Regd 2, Khurshid Market, Sadar Bazar, Delhi 110006
8	M/s Tarun Vernishing 1759, Chuna Mandi Pahar Ganj New Delhi 110 055	18	Verma Registration Service, E-159, Kamla Nagar, Delhi 110 007
9	M/s Mukesh P Shah & Company 961, Katra Shahn Shah Chandni Chowk Delhi 110006	19	The Manager M/s Khadi Grameodyog Bhavan 24, Regal Building Connaught Circus New Delhi 110 001
10	Jagdish Store 2404, Hardhian Singh Road, Karol Bagh, New Delhi 110 005		