

SPEED POST

Ref: SRO/Admn 1:1

10 Mar 2006

Dear Sirs,

Quotation(s) is/are invited in duplicate for disposal of items as per the Annexure enclosed 'as is where is condition'.

2. Quotation(s) in the enclosed schedule in a **sealed cover** by Registered Post **superscribed "Quotation(s) for Scrap"** should reach the Section Officer (Administration) latest by 1500 h on 30 Mar 2006. The same shall be opened at 1530 h on the same day. Tenderers or his authorized representatives may be present at the time of opening. Any quotation received after this date and time will not be entertained.
3. The above material can be inspected before submission of the quotation on any working day between 1000 h and 1600 h by contacting the Section Officer (Administration).
4. All materials necessary for weighing (Platform Weighing Balance) /Packing etc have to be brought by the parties. In case of doubt, the Bureau reserves the right to have the weight rechecked by its own sources and the decision of the Bureau shall be final and binding on the party.
5. The labour for removal of the scrap, weighing, loading/unloading etc shall be provided by the party.

6. The material will be lifted from the place of storing at the cost of the parties.
7. The material will have to be taken delivery of at a time on any working day between 1000 h to 1600 h except Saturdays, Sundays and Public Holidays.
8. Full payment should be made before lifting the material.
9. If the material is not lifted within 10 days of intimation of the offer, the same shall stand rescinded and no claim whatsoever will be entertained and scrap will be disposed off to the next highest bidder.
10. Quotation will be finalized, separately to the highest bidder for each schedule.
11. The Bureau reserves the right to dispose to /reduce / cancel / add fresh items on all quotation(s) submitted in whole or in part without assigning any reasons whatsoever.
12. Sales Tax applicable in the State shall be collected from the party. Please note that this Institution is not exempted from payment of Sales Tax. We cannot provide 'C' or 'D' from and therefore, tax, if any, may be separately indicated in the quotation and no further claim shall be entertained.

Thanking You,

Yours faithfully,

(T. Sundaramurthy)
Section Officer (Administration)

Encl: Schedule 1 to 7