

TENDER DOCUMENT
FOR HIRING OF DEISEL GENERATOR SET

Sealed tenders are invited under two-bid system for hiring of Generator set to be installed at BIS Ghaziabad Branch Office. The details of the generator set are given below:

“45 KVA, 3 Phase, 415 V, branded, state of the art DG set with acoustic enclosure, push button start”

Notes:

1. The quotations in Sealed Cover-I containing “Technical Bid” and Sealed Cover-II containing “Financial Bid” which should be placed in another sealed cover superscribed “Quotation for Hiring of Generator set” should reach the Section Officer, Ghaziabad Branch Office, Bureau of Indian Standards, 116, G.T.Road, Savitri Complex, Ghaziabad (UP) latest by 1500 hrs on 09-06-2006
2. Technical Bid will be opened on the same day at 1530 hrs in presence of such bidders or their duly authorized representatives as may be present. Financial Bid of the eligible bidders will be opened on 12.06.2006. As a token of acceptance of all the terms & conditions mentioned in this document, the bidders are required to sign all pages of this document and return the same alongwith their bid. The unsigned document will be rejected by the Bureau of Indian Standards.

Terms and Conditions

I. Description of work/services

The services will consist of :

- a) Provisioning of the genset of required specification on hire, Installation of the Generator set on the roof-top at the time of start of the contract and de-installation at the time of end of the contract.
- b) All types of maintenance of generator set, breakdown and preventive, including necessary repairs and components, engine oil, coolant etc. will be the responsibility of the Agency/contractor.
- c) The provision for fuel for running the generator set will be made by the Bureau of Indian Standards, Ghaziabad.
- d) In case of any brake-down of the generator set, the same will be repaired within a period of 2 hrs for small faults and 4 hours for major breakdown or an alternate arrangement will be made by the Agency for regular electric supply.
- e) The operation of the genset will be done by the Bureau. However, the agency shall train 1 or 2 persons nominated by the Bureau for operation of the genset.

II. General Conditions

- 1. The contract will be initially for one year. The Contract may be renewed for two years, one year at a time, at the discretion of BUREAU and based on satisfactory services provided by the Agency.
- 2. The BUREAU reserves the right to accept or reject summarily any or all quotations, whole or in part without any assigning any reasons whatsoever.
- 3. The BUREAU takes no responsibility for any delay, loss or non-receipt of a quotation after dispatch.
- 4. No transportation charges will be paid by the Bureau of Indian Standards for any type of services.
- 5. The Agency must be registered with the Registrar of Companies or with the Ghaziabad/Delhi Sales Tax Department for Works Contract Tax or with other relevant government departments. Necessary supporting documents must be attached.

III. Technical Specification

The technical specification shall be as per the details given in Document II.

IV. Payment Terms & Conditions

1. The payment to the Agency/contractor will be made on monthly basis at the end of each month against the invoice with PAN no. and Service Tax Registration no. raised by the Agency and on the basis of the performance.
2. TDS as applicable will be deducted before making the payment.

V. Earnest Money Deposit

The agency shall deposit a sum of Rs 3000/- as earnest money through a demand draft in favour of Bureau of Indian Standards, Ghaziabad.

VI. Termination of Contract and Penalty

The terms & conditions of the contract would be as per the draft Agreement enclosed in Document IV.

VII. Arbitration

In the event of any dispute or difference relating to hire of Genset and application of the provisions of the contract (whether during the service period or upon its completion), the same shall be settled amicably through mutual discussion or shall be referred to the sole arbitrator of a person appointed by the Director General, BIS.

VIII. Jurisdiction

The courts at Ghaziabad alone shall have the jurisdiction in any matter arising out or relating to or touching this Agreement.

Note: Any further clarification may please be obtained from the Head (Ghaziabad Branch Office).

IX. Document/Information Required

1. Name, Address, Set up and status of the Agency including the details of the contact person with telephone number.
2. Necessart documents in support of registration Registrar of Companies or with the Ghaziabad/Delhi Sales Tax Department for Works Contract Tax or with other relevant government departments.
3. PAN No. & Service tax registration no.of the agency.
4. Tender document/Doc-I duly signed in each pages.
5. Technical bid as per Document-II filled and duly signed.
6. Financial bid as per Document-III filled and duly signed.
7. The details of the clients to whom such service is being provided and feed back letters from such clients regarding satisfactory service provided.

8. DD for Rs. 3000/- as EMD to be submitted.

Document-II

Technical Bid

Technical Specification for 45 kVA DG set, three phase, 415 Volt, branded, state of the art DG set with acoustic enclosure, push button start

| Specification | Agency to confirm details |
|--|---------------------------|
| Rating 45 KVA, three phase, 415 Volt | |
| Make of the Engine: Any one of Cummins/Kirloskar/Greaves | |
| Make of the Alternator: Any one of Kirloskar/Crompton/Stamford | |
| Type of Start: Push button start | |
| Acoustic enclosure -CPCB compliant | |
| ±1.5% voltage regulation (max) in static conditions | |
| Cooling system- Coolant | |
| Fuel Consumption- to be specified by the agency | |

Document-III

Financial Bid

Price quoted by the tenderer shall be inclusive of all taxes and levies applicable, transportation charges and installation & de-installation charges.

No escalation charges would be permitted on any ground.

| Sl. No. | Description of Generator set | Quantity | Rate (per month) |
|-----------|---|------------|------------------|
| 1. | 45 KVA, 3 Phase, 415 V, DG set, With acoustic enclosure, Pushbutton start As per details submitted in Document II- Technical Bid | One | |

Document-IV

Draft Agreement to be signed for AMC (Stamp paper of requisite amount)

HIRING OF DIESEL GENERATOR SET

The agreement is made onbetween Bureau of Indian Standards, Ghaziabad hereinafter referred to as “BIS, GZO”.

and

M/s, a registered agency with registered office at, hereinafter referred to as “Agency”,

And both the parties as mentioned above set forth and agree to abide by the following terms of this agreement:

1. SCOPE OF THE AGREEMENT

- 1.1 The services under the Hiring of Deisel Generator Set Contract shall comprise of provisioning of a DG set of specified specifications on hire and its installation, maintenance and de-installation at the end of the contract as per Document I enclosed.
- 1.2 Hired genset shall be provided at the following location:

Bureau of Indian Standards, Ghaziabad Branch Office, 116, G.T.Road, Savitri Complex, Ghaziabad (UP)

2. DURATION OF AGREEMENT

The duration of this agreement is fromto.....

3. SCOPE OF THE WORK

The services will consist of :

- a) Provisioning of the genset of required specification on hire, Installation of the Generator set on the roof-top at the time of start of the contract and de-installation at the time of end of the contract.
- b) All types of maintenance of generator set, breakdown and preventive, including necessary repairs and components, engine oil, coolant etc. will be the responsibility of the Agency/contractor.
- c) The provision for fuel for running the generator set will be made by the Bureau of Indian Standards, Ghaziabad.
- d) In case of any brake-down of the generator set, the same will be repaired within a period of 2 hrs for small faults and 4 hours for major breakdown or an alternate arrangement will be made by the Agency for regular electric supply.
- e) The operation of the genset will be done by the Bureau. However, the agency shall train 1 or 2 persons nominated by the Bureau for operation of the genset.

4. SECURITY DEPOSIT

The agency is depositing a sum of Rs 5000/- as a security deposit through a demand draft in favour of Bureau of Indian Standards, Ghaziabad. No interest shall accrue on this amount. The Security amount shall be re-payable after the expiry of the contract after the deduction of penalty/other dues, if any.

5. PAYMENT TERMS & CONDITIONS

- 5.1 The payment to the Agency/contractor will be made on monthly basis at the end of each month against the invoice with PAN no. and Service Tax Registration no. raised by the Agency and on the basis of the performance.
- 5.2 TDS as applicable will be deducted before making the payment

6. PENALTY

- 6.1 If the services provided by the agency under this maintenance contract are not to the full satisfaction of BIS, the maintenance contract may be terminated by BIS and the charges shall be payable only up to the period, till which the agency has rendered satisfactory services. The decision of BIS in this regard shall be final and binding on the agency.
- 6.2 In case of non-compliance with the contract, BIS shall reserve the right to cancel/rescind/ revoke the contract and impose suitable penalty in proportion to damages.
- 6.3 In case of any brake-down of the generator set, the same will be repaired within a period of 2 hrs for small faults and 4 hours for major breakdown or an alternate arrangement will be

made by the Agency for regular electric supply failing which rent will be deducted @1/15th of the monthly rent for each day or part thereof.

7. ARBITRATION

In the event of any dispute or difference relating to hire of Genset and application of the provisions of the contract (whether during the service period or upon its completion), the same shall be settled amicably through mutual discussion or shall be referred to the sole arbitrator of a person appointed by the Director General, BIS.

8. JURISDICTION

The courts at Ghaziabad alone shall have the jurisdiction in any matter arising out or relating to or touching this Agreement.

In agreement thereof, both the parties i.e. M/sand Bureau of Indian Standards, Ghaziabad have hereunder set their respective hands and seals this day on

For and on behalf of
M/s

For and on behalf of
BUREAU OF INDIAN STANDARDS

Authorized Signatory

**Authorized Signatory
Head (GZO)**