



भारतीय मानक ब्यूरो
BUREAU OF INDIAN STANDARDS

पूर्वी क्षेत्रीय परीक्षण केन्द्रः
पी-230, सी.आई.टी.स्कीम, VII एम, ब्लॉक-W,
वी.आई.पी.रोड, कांकुरगाछी,
कोलकाता-700 054
EASTERN REGIONAL TESTING CENTRE :
P-230, C.I.T. Scheme VII M, Block-W,
V.I.P. Road, Kankurgachi,
Kolkata - 700 054

Our Ref: EROL/Admn-13/14-15

14.01.2015

Subject: Limited Tender enquiry for supply of Desktop Computer & printer.

Dear Sir,

Sealed Quotations are invited by Bureau of Indian Standards, Eastern Regional Laboratory, P-230 CIT Scheme-VIIM, VIP Road, Kolkata-700 054. for the supply of "i3 Desktop Computer of reputed brands of, HCL, HP, DELL with preloaded operating systems and one HP Laser jet PRO M 1536 DNF Multifunction printer as per the specification given at Annex-II(A) & (B) respectively. The total requirement is four for computer and one for Laser jet printer.

Interested firms willing to supply the above computer and printer may send their rates in a sealed cover superscribing the envelope "Quotation for supply of "Desktop computer & printer" addressed to the Assistant Director (Administration & Finance), Bureau of Indian Standards, Eastern Regional Laboratory, P-230 CIT Scheme-VIIM, VIP Road, Kolkata-700 054 latest by **1500 hrs. 29 January 2015** which will be opened on the same day at 1530 hrs in the presence of interested bidders or their representatives. Duly completed tender document may be dropped in the tender box available at Reception Counter.

An earnest money deposit (EMD) of the amount of Rs. 5,000.00 (Rupees Five Thousand Only) in the form of bank draft in favour of Bureau of Indian Standards, Kolkata may be submitted alongwith the quotation. The earnest money will be refunded to the unsuccessful tenders after finalization of the contract.

The eligibility criteria, terms & conditions, and draft agreement are given at Annexure I, IIA&B III, and IV.

Yours faithfully



(P. Pradhan)

Assistant Director (Admn & Fin)

दुरभाष/Telephone : 91+033-2355-6586, 2355-3243 2355-3244. ग्राम/Gram : मानकसंस्था/MANAKSANSTHA

फैक्स/Fax : 91+033-2355-5300 Website : www.bis.org.in E-mail : erol@bis.org.in

केन्द्रीय प्रयोगशाला : प्लॉट नं 20/9, साइट VI, सहिबाबाद औद्योगिक एरिया, सहिबाबाद-201010. दुरभाष : 91+0120-4177100
Central Laboratory : Plot No. 20/9, Site VI, Sahibabad Industrial Area, Sahibabad-201010. Telephone : 91+0120-4177100

मुख्यालय : मानक भवन, 9, बहादुर साह जफर मार्ग, नई दिल्ली - 110 002. दुरभाष : 91+011-2323-0131 / 3375 / 9402
Headquarters : Manak Bhavan, 9, Bahadur Saha Zafar Marg, New Delhi-110 002. Telephone : 91+011-2323-0131 / 3375 / 9402

ANNEXURE - I

ELIGIBILITY CRITERIA AND TERMS AND CONDITIONS

1. Sealed quotations are invited by the Bureau of Indian Standards, Kolkata for supply of "i3 Desktop computer of reputed brands of, HP, HCL, DELL with preloaded original operating system as per the specification given at Annex-II(A)&(B). The total demand is for 04 Nos. for i3 Desktop computers and one for Laser jet printer.
2. Quotations in a sealed cover super scribed "quotations for the supply of "Desk top Computer & Printer" may be sent to Assistant Director (Administration & Finance) latest by **1500 hrs, on 29 January 2015** will be opened on the same day at 1530 hrs .in the presence of bidders or their duly authorized representatives. All quotations shall remain open for acceptance for a period for 120 days from the date of opening of quotations. Incomplete quotations shall be liable to be rejected.
3. The bidders are required to send their quotation alongwith Demand Draft of Rs.5,000.00 drawn in favour of "Bureau of Indian Standards" Payable at Kolkata as Earnest Money which will be refundable to the unsuccessful bidders on their written request. Name of the firm and telephone number may be written on the reverse of the Demand Draft. If the successful bidder fails to supply the goods within the stipulated period as per the requirement of the BIS, his earnest money will be forfeited. The bidder claiming exemption from earnest money should forward the proof alongwith their quotation.
4. Warranty Term: All i3 Desktop computer and printer will be covered by onsite warranty for a period of 1-3 years as the case may be from the date of installation/commissioning.
5. The payment is normally made within 30 days from the date of submission of the bill after full supply is received and accepted as per approved sample/specification.
6. The delivery of the above items is required within 15 days of issue of the supply order. In case of default, for non supply of goods within stipulated period, a penalty of upto 5% of the value of the order can be imposed. The delivery of the material will be made at our office premises, P-230 CIT Scheme-VIIM, VIP Road, Kolkata-700 054. The Desktop computer and printer shall be issued to concerned departments/Section at BIS , EROL and the same shall be installed by the supplier/vendor.
7. The rates shall be quoted in the format given at Annex- III of the tender enquiry. The rates quoted shall include all charges, such as, packing and forwarding, Freight insurance, octroi, etc.
8. Along with the quotation, the firm/ supplier/vendor will have to submit a copy of the certificate/letter of authorized dealer/partner issued by the OEM.

9. The quotations will be submitted only by the suppliers/vendors/firms having their office in the Kolkata.
10. In case the items supplied found to be of inferior quality or not according to the specification quoted in the tender enquiry, BIS has the right to reject the goods.
11. Rejected items shall be removed by the supplier at his own cost and risk, within 10 days of issue of notice for the removal of such goods and no liability whatsoever, on the Bureau shall be attached for the rejected/disapproved goods items/stores.
12. The Bureau reserves the right of accepting the whole or any part of the quotation(s) or portion of the quantity offered and successful bidders shall supply the same at the rate quoted.
13. The Bureau reserves the right to accept or reject summarily any or all quotations in whole or in part without assigning any reason whatsoever.
14. The Bureau takes no responsibility for delay, loss or non-receipt of quotation(s) after dispatch.
15. In case of any dispute or differences, the same shall be settled by reference to arbitration by a sole arbitrator to be appointed by the Competent Authority of the Bureau.
16. In case of any dispute arising out of the business or interpretation of any clause of the document, the Court at Kolkata alone shall have the jurisdiction to try and decide.
17. Photocopy of vat (Value added Tax) registration certificate Pan No. (self attested) will be submitted alongwith the quotation.
18. If the tender opening date falls on Saturday, Sunday or Gazetted Holiday the tender will open on next working day.
19. Application not accompanied by requisite value DD/Banker Cheque towards earnest money shall not be considered for issue of tender.
20. The quoted rates shall be valid for 120 days from the date of opening of the quotation. No escalation in price would be permitted on any ground.

21. Quotation send through fax or e-mail will not be considered.
22. Each page of the tender documents is required to be signed by the person or persons submitting the tender in token of his their having acquainted himself/themselves with the General Conditions of the tender enquiry. Any quotation received with any of the documents not so signed will be rejected. **Bidders are required to submit their rates in Annexure – III of the tender document.**
23. The quotation submitted on behalf of a firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm.
24. All erasures and alterations made while filling the quotation must be attested by initials of the bidder overwriting of figures is not permitted, failure to comply with either of these conditions will liable the quotation void. No advice of any change in rule or conditions after the opening of the tender will be entertained.
25. The bidder meeting the minimum eligibility criteria with the lowest bid price shall be deemed as the successful bidder L-1.
26. This notice can also be seen at our web-site www.bis.org.in

(P. Pradhan)
Assistant Director (Admn & Fin)

ANNEXURE-II(A)

MINIMUM CONFIGURATION

Intel Core i3	DESKTOP COMPUTER
ITEMS	SPECIFICATIONS
Opening System	Window 8 Pro
Chipset	Intel H61 Chipset
Processor	Intel 2 nd Gen & 3 rd Gen Core i3
System Memory	Single/Dual Channel DDR3 RAM 1333/1600 MHZ upto 16GB with 2 DIMM
Hard disk drive	160 GB or Higher SATA HDD
Other devices	24X SATA DVD Writer
Net work controller	Integrated 10/100/1000 Mbps Ethernet controller with WOL support
I/O Ports Rear	1 serial port (Optional), 1 parallel port (Optional), 6 USB Port, 1 RJ-45, 1 VGA, 1 Line In, 1 Line Out, 1 Mic In, 1 DVI-D
I/O Ports Front	1 Audio & 1 Mic Port (optional), 2 USB
Expansion Slots	4 (PCI/PCI Express)
Bays	Total 8 bays: 2 front accessible*3.5"bays, 2 Internal*3.5"bays, 4 Front accessible*5.25"bays
Power Supply	200 W or above
Audio	Integrated High Definition Audio Subsystem
Keyboard & Mouse	USB Mechanical/Membrance/Internet/bilingual Keyboard, USB 2 button Optical/scroll mouse
Monitor	Digital Colour TFT-LCD monitor 15.6" or above
Manageability	Desktop Management Software
Compliance	PCI & ACPI, ROHS
Certificate	MS Windows 8,

ANNEXURE-II(B)

MINIMUM CONFIGURATION

LASERJET PRINTER	PRO M1536DNF MULTIFUNCTION PRINTER
	SPECIFICATIONS
<i>Function</i>	<i>Print, copy, scan, fax</i>
<i>Print speed</i>	<i>Black (Best) upto 26 ppm; First page out : as fast as 8.5 sec</i>
<i>Printer smart software feature</i>	<i>Duplex printing, HP Universal Print Driver and HP Web Jetadmin supported</i>
<i>Print Resolution</i>	<i>Upto 600 x 600x2 dpi</i>
<i>Technology Resolution</i>	<i>HP REi, HP FastRes</i>
<i>Scan Type</i>	<i>Flatbed, ADF</i>
<i>Copy Resolution</i>	<i>Upto 1200x1200 dpi: Max copy Upto 99 copies</i>
<i>Scan Resolution</i>	<i>Enhanced : upto 19200 dpi;</i>
<i>Fax Resulation</i>	<i>203x196 dpi</i>
<i>Fax speed dialling, Max number</i>	<i>120 numbers</i>
<i>Standards connectivity</i>	<i>1 Hi-speed USB 2.0 part, 1 10/100 Ethernet network part</i>
<i>Duty Cycle (Monthly)</i>	<i>Upto 8000 pages</i>
<i>Duplex Print Options</i>	<i>Automatic (standard)</i>
<i>Product Dimensions</i>	<i>W X D X H : 17.4X13.5X14.7 IN(441X343X373 mm</i>

ANNEXURE - III

Item No.	Name of the Items	Brand	Vat	Any other tax/other charges	Total (Rs)
1.	i3 Desk top computer				

It is certified that the agency is not black listed by any Government/Deptt not any criminal case registered/pending against the agency/firm or its owner/partners anywhere in India further it is certified that I/we have read and understood the terms and conditions on the Tender Notice.

I/We give an undertaking and give unconditional and unequivocal acceptance of all terms and conditions of the tender and agreed to abide by these terms and conditions.

Name/Signature of the Proprietor/Partner
Seal of the Firm/Agency

