

BUREAU OF INDIAN STANDARDS  
Western Regional Office, Manakalaya,  
E-9, Road No.8, MIDC, Andheri(E), Mumbai-400093  
Telephone No: 28329295, 28320552

Our Ref: WRO/Admn/4:2:19

8 May 2007

Subject: Quotation(s) for supply of Laptops

Dear Sir(s),

1. Quotations are invited for supply of 4 Nos of Laptops for our office use.
2. Rates may be submitted for HP Pavilion TX 1003 AU Portable and HP Pavilion TX 1016 AU Portable laptops, with comprehensive onsite warranty for three years from the date of installation.
3. Quotations in sealed cover superscribed "Quotations for the supply of Laptops" should reach the undersigned latest by **1400h on 18 May 2007**.
4. The rates quoted shall include all charges, such as, handling, packing and forwarding, freight insurance, etc.
5. We are exempted from payment of octroi duty. The relevant documents to this effect shall be handed over to the supplier, alongwith the purchase order.
6. If the rates quoted do not include VAT or any other any taxes/charges, the same should be specifically stated. In the absence of any such stipulation, it will be presumed that the prices include all such charges and no claim for the same shall be entertained.
7. This Bureau reserves the right of accepting the whole or any part of the quotations or portion of the quality offered and the successful tenderer shall supply the same at the rate quoted.
8. The Bureau reserves the right to accept or reject summarily any or all quotations in whole or in part without assigning any reason whatsoever.
9. The Bureau takes no responsibility for delay, loss or non-receipt of quotations after despatch.
10. All questions, disputes or differences arising under, out of or in connection with this shall be subject to the exclusive jurisdiction of Mumbai courts.

Yours faithfully,

Section Officer(Admn)