



भारतीय मानक ब्यूरो
BUREAU OF INDIAN STANDARDS

Tender Document for Supply, Installation and Commissioning of *Tube Bending Machine for Galvanized and Ungalvanized Pipes*
(Tender Reference No. :WROL/Mech/18: 25)

INVITED BY

**BUREAU OF INDIAN STANDARDS (BIS)
WESTERN REGIONAL LABORATORY(WROL)
MANAKALAYA, E-9, MIDC,
ROAD NO.8, ANDHERI (E),
MUMBAI – 400 093.**

Ph: 022-28329295/28325838
email id : wrol@bis.org.in

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TENDER NOTICE

Bid opens on 13 Dec 2016 at 1100h

Bid closes on 03 Jan 2017 at 1400h

Bureau of Indian Standards, Western Regional Laboratory (WROL) , Mumbai invites sealed bids, under **two bid system(Technical bid and Financial bid)**from bonafide, experienced Manufacturers/Suppliers/ Dealers / Agencies/ Direct Importers for the job defined in this tender, as per details given below:

DESCRIPTION	SUPPLY, INSTALLATION AND COMMISSIONING OF <i>Tube Bending Machine for Galvanized and Ungalvanized Pipes</i> (Please refer Annex-3 for Technical Specifications of the equipment)
Type of Tender	Limited
EMD Amount (in INR)	Rs 15,000.00
1. EMD should be submitted in the form of Demand Draft or Pay Order drawn in favour of Bureau of Indian Standards payable at Mumbai. 2. EMD exempted categories: Manufacturers/ Suppliers having valid certificate of exemption issued by the Central Purchase Organization, National Small Industries Corporation (NSIC) or the concerned Ministry or Department. Self attested Certificate of Exemption should be attached with the bid. 3 Please read “ Instruction to Bidders ” given in B of Part-1(Technical bid) before submission of tender.	
Address of the issuing Authority	Head (Western Regional Laboratory), Manakalaya, E-9, MIDC, Road No.8, Andheri (E), Mumbai – 400 093. Ph: 022-28329295/28325838 email id : wrol@bis.gov.in
Download Start & Bid Submission Start Date & Time	13 Dec 2016 at 11:00 hrs
Download End & Bid Submission End Date & Time	03 Jan 2017 at 14:00 hrs
Technical Bid opening date & Time	03 Jan 2017 at 15:30 hrs

- Interested parties may send their sealed bid complete in all respect with EMD along with other requisite documents to the undersigned duly superscribed as ‘**Bid for Tender no. WROL/Mech/18: 25 and due date of the tender**’ on or before **1400 h on 03 Jan 2017**. The bids received after this deadline shall not be entertained under any circumstances whatsoever. BIS shall not be responsible for any postal delay/ loss.

- Tender document (Non-Transferable) can be downloaded free of cost from BIS web site: www.bis.org.in.
- Bids sent through speed post, registered post and through personal deposit in the box will only be accepted.
- **Bids sent through e-mail/ fax/ courier will not be accepted.**
- Any corrigendum/time extension/addendum shall be published only on BIS website: www.bis.org.in
- **EMD should be put in the envelope containing Technical Bid failing which the bid shall be rejected.**

The sealed envelope containing technical and financial bids in two separate sealed envelopes (please see instructions at B(1) at page 6) are to be put in the tender box placed at reception of the Western Regional Laboratory or may be sent through registered post/ speed post addressed to : (*Head Western Regional Laboratory*) Bureau of Indian Standards, address *Manakalya, E-09, MIDC, Road No.8, Andheri (E), Mumbai- 400 093.*

- BIS reserves the right to amend or with draw any terms and conditions contained in the tender document or to reject any or all bids without giving any notice or assigning any reason. The decision of issuing authority in this regard shall be final.

-Sd-

Head (Western Regional Laboratory),
Bureau of Indian Standards,
Manakalya, E-09, MIDC, Road No.8,
Andheri (E), Mumbai- 400 093.

TENDER DOCUMENT

PART-I: TECHNICAL BID

A: PRE-QUALIFICATION CRITERIA (PQC)

1.
The bidder shall be PSU/ autonomous / public /private limited / Partnership/ Proprietorship / any other firm having been in business in India for the last three calender years for supply of the same/similar equipment. The documents authenticating the establishment of the firm shall be submitted.
2.
The bidder shall have supplied, installed and commissioned at least three such same/ similar equipment in India and one of them should be in the last three years.Additionally, the list of customers shall also be enclosed.
3.
The bidder shall enclose copies of purchase orders/letters of satisfaction from buyers or any other document as a proof of supply of same / similar equipment to Govt. or private customers.
4.
The bidder shall submit copies of auditedbalance sheets of last three years.
5.
The bidder shall enclose valid proof of tax registrations as applicable to them such as VAT/Sales Tax/ PAN /Service tax / or any other registration for taxation purpose (for Indian Bidders).In case of foreign companies, bidders shall enclose valid proof of tax registrations from their own country.
6.
The bidder should not have been blacklisted.
7.
The bidder shouldnot have earlier withdrawn from any tendering process of BIS.
8.
The Bidder shall be willing to provide after sales support through a combination of warranty and comprehensive annual maintenance contract for a period of 6 years as per mutually worked out terms and conditions

Note: The bidder shall enclose all requisite documents self attested as specified in the **check list**.The biddermust fill the checklist enclosed.

Checklist for Pre-Qualification Criteria (PQC)

Bidders must fill this check list with a **tick (√)** in the boxes in the right hand column. Relevant document, as per the checklist, shall also be enclosed with the technical bid.

S No.	Requirement	Document submitted
1.	Bidder is	1.Original Equipment Manufacturer 2. Dealer/ agency/ supplier/ Direct Importer
2.	Bidder is based in	1. India 2. Abroad
3.	The bidder is a public undertaking/ autonomous body/ public limited / private limited / Proprietorship Company / firm	1. PSU/Autonomous 2.Limited/ Private Limited 3. Prioprietary / Partnership firm/LLP 4. Others (specify)
4.	Enclose applicable documents of establishment of firm - Certificate of Incorporation - Authorization letter from Principals - Partnership Deed/LLP - Proprietary Details - Others (specify)	1. Yes, details enclosed 2. No, details not enclosed
5.#	Enclose applicable documents of Tax Registration: - Service Tax - VAT - Sales Tax - PAN - Others (specify)	1. Yes, details enclosed 2. No, details not enclosed
6	Enclosed statements of turnover per year for last three successive years.	1. Yes, details enclosed 2. No, details not enclosed
7.	Enclose copies of audited Balance Sheet for last three years	1. Yes, details enclosed 2. No, details not enclosed
8.	List of customers attached	1. Yes, details enclosed 2. No, details not enclosed

9.	Enclosed letter of satisfaction from buyers or purchase orders or any other document from customers whom same / similar equipment was supplied.	1. Yes, details enclosed 2. No, details not enclosed
10	Whether Bidder is willing to provide after sales support through a combination of warranty and comprehensive annual maintenance contract for a period of 6 years as per mutually worked out terms and conditions	1. Yes, willing to provide 2. No, not willing to provide
11	Whether withdrawn from tendering process of BIS on an earlier occasion	1. Yes 2. No
12	Whether blacklisted	1. Yes 2. No
13.##	Had earlier supplied equipment/ service to BIS	1. Yes 2. No

- This is for Indian bidders. In case of foreign companies, bidders shall enclose valid proof of tax registrations from their own country.

##- This is an additional information.

B: INSTRUCTIONS TO BIDDERS (FOR STRICT COMPLIANCE)

The bidder must go through all the points of Pre-qualification Criteria (PQC), Check-list, Technical Specification (Annexure-3) and Conditions of the Contract (Part 3) and submit the bid **complete in all respect** with regard to specifications, delivery date, financial and all other particulars.

1. The Tender is to be submitted under **“TWO BID” system**. Viz. **two separate sealed envelopes** out of which one should contain **Technical bid** and other should contain **Financial bid**. Both the envelopes are to be superscribed separately as “Technical bid” and “Financial bid” and packed in another sealed envelope. The bid not received on “Two Bids” basis will be summarily rejected.

Contents of Bid Document: The envelopes shall contain the following:

Envelope No.1 (Technical Bid):

- (i) This Envelope shall be super-scribed as **“Envelope-1 – Technical Bid”** and should be sealed.

(ii) This should contain check-list, technical specifications, EMD, alongwith other prescribed documents as per checklist, each page to be duly filled and signed by the bidder.

Envelope No.2 (Financial Bid):

(i) This Envelope shall be super-scribed as **“Envelope-2 – Financial Bid”**.

(ii) This envelope shall contain price for the goods to be supplied as per details in Part 2 (Financial Bid). It should be duly filled and signed on each page by the Bidder.

Covering Envelope: Both the sealed envelopes **1** and **2** should be put together in another envelope, sealed and super-scripted as **‘Bid for Tender no. WROL/Mech/18:25 and due date of the tender’**. Envelopes not super-scribed as mentioned above, are liable to be ignored.

- 2. Earnest Money Deposit (EMD)** amount in the form of Demand Draft / Pay order is to be **furnished with Technical bid only**, failing which the offer will be summarily rejected. No interest shall be paid by BIS on the Earnest Money.

The EMD amount will be returned to the unsuccessful Bidders as per the provisions of GFR. It will be returned to the successful Bidder after receipt of the Performance Security.

Forfeiture of EMD: The Bid Security / Earnest Money deposited is liable to be forfeited if the tenderer withdraws or amends or impairs or derogates the offer in any respect within the period of validity of the tender or if the successful Bidder does not pay the Performance Security in the prescribed time limit or fails to sign the Agreement after the award of Contract.

- 3.** The bid can be put in the Tender Box kept at the reception of **Western Regional Laboratory, Bureau of Indian Standards, Address Manakalya, E-09, MIDC, Road No.8, Andheri (E), Mumbai- 400 093** or can be sent by Speed Post / Registered Post at the same address. **Bids sent through email/fax/courier shall not be accepted.**
- 4.** It is the responsibility of the bidders to ensure that their tenders reach Western Regional Laboratory, BIS at the above address by due date and time. BIS shall not be responsible in case of any postal delay / loss. **Bids received after the due date and time shall not be accepted.**
- 5. Technical Bids will be opened** on the last date of receipt of tender on the time and date mentioned in tender notice. Authorized representative of the bidder may remain present at the time of opening of tender.
- 6. The Financial bid will be opened** on a date, to be fixed later, for the successful bidders in the technical bid. Authorized representative of the bidder with an authority letter may remain present on the scheduled date and time.
- 7. Validity of Bid:** The offer shall remain valid for **180 days from the date of opening of tender.**
- 8.** The bid along-with all requisite documents must **be signed and stamped by the authorized person**, failing which the bid shall be liable for rejection.
- 9.** The Head (Western Regional Laboratory), BIS reserves the right to accept or reject any bid or all the bids without assigning any reason thereof.
- 10. Process to be confidential:**
Information relating to the examination, evaluation and comparison of Bids and the award of a Contract shall not be disclosed to Bidders or any other person not officially concerned with such process until the award to the successful Bidder has been announced.
- 11.** Any kind of canvassing in regard to the offered equipment after submitting bid shall be treated as disqualification.

12. Any correction of error on the quotation should be duly authenticated by the person signing the quotation.
There shall be no overwriting.

13. **Special Conditions:** The Indian Agent, if submitting the quotation on behalf of their Principal (i.e. Foreign Supplier), shall ensure and submit the following:

i) Copy of the Agency Agreement with the foreign Principal.

ii) The firm shall take care of after sales service and requisite spares made available during the lifetime of the equipment, after expiry of the Guarantee / Warranty period, also.

iii) The bank charges for opening of the Letter of Credit outside India are to be borne by the supplier.

14. Rates how to be quoted:

14.1 Cost of the items should be mentioned clearly in the **Part-II: Financial Bid** only. The following details need to be included:

a. Price break-up of main equipment, accessories, consumables, spares, fixtures (whichever is applicable) to be supplied by the bidder. Please quote unit rate for each item in Indian Rupees/ USD/ EURO (whichever is applicable). The rates quoted shall be on CIF basis (cost insurance and freight) on door delivery basis.

b. Rates quoted should specifically state Sales Tax, Excise Duty or any other taxes/charges, as applicable. In absence of any such stipulation, it will be presumed that the prices include all such taxes/charges and no claim for the same shall be entertained.

c. Please quote your rates, other charges, applicable taxes and duties in the format prescribed in **Part-II: Financial Bid** (Please refer page 14)

d. The equipment is required to be supported for performance for six years, i.e., three years of warranty plus three years of CAMC (Comprehensive Annual Maintenance Contract). If the warranty offered by the bidder is less than three years, then the bidder shall quote the CAMC charges, year wise, for the remaining period of warranty, plus for fourth, fifth and sixth years. Please refer (B) of **Part-II: Financial Bid**

Financial bid shall be evaluated on the total price quoted, which is a combination of unit price of the equipment and CAMC charges upto six years of operation of equipment. The payment will be made for unit price of the equipment which will cover the warranty period also. The CAMC charges as quoted in the financial bid at (B) of Part -II shall be payable on yearly basis after CAMC starts.

e. Prices shall be quoted in Indian Rupees (INR)/ USD/ EURO (whichever is applicable). In case the rates are quoted in the foreign currency, **the conversion rate to INR (Reserve Bank of India rate) shall be applicable as on the last date of submission of tender.** Evaluation of the financial bid shall be done on the basis of price in INR.

f. BIS pays full CST and neither Form C nor Form D will be provided.

g. The rates quoted shall be **valid for a period of one year** from the date of opening of the financial bid of the tender.

h. The successful bidder is responsible for Packing, Forwarding, Freight & Insurance, Customs Clearance, Delivery at site and Installation, Commissioning and Training of BIS personnel in a satisfactory manner.

i. The Agency Commission to the Indian Clearing Agent will not be paid by the BIS and the same would be borne by the supplier. BIS shall provide Custom Duty Exemption Certificate at the time of Custom Clearance and the supplier has to obtain customs clearance and deliver the goods at specified location (s).

14.2 The bidder is expected to work out his rates keeping in view the technical specifications as per Annexure-3 of Technical bid & conditions mentioned clearly and arrive at the amount to be quoted. The bidder shall be deemed to have satisfied itself before bidding as to the correctness and sufficiency of its bid and of the rates and prices quoted in the attached form for financial bid (Part-II), which rates and prices shall, except as otherwise provided, cover all its obligations under the Tender and all matters and things necessary for proper fulfilling his obligations under the Tender. The financial bid shall clearly indicate all taxes including local taxes, etc. to be paid by the bidder for the goods to be supplied at specified places and any claim for extra payment on any such account shall not be entertained.

14.3 The price quoted by the bidder shall be applicable for the repeat order(s), if repeat orders are placed with the supplier.

However, BIS reserves the right, not to place the repeat order.

15. Execution of Agreement: It shall be incumbent on the successful bidder to execute the Agreement, as per Annexure 6, on a non-judicial stamp paper of Rs. 100.00 at the time of award of contract and pay stamp duty, legal and statutory charges for the Agreement, if any, as applicable on the date of the execution. Please read carefully, the conditions of contract as given in **Part-III: Conditions of contract**.

16. The Tender Notice and Instructions to Bidders shall form part of the Contract.

C: STANDARD FORMS TO BE UTILIZED BY THE BIS AND THE BIDDERS.

- | | |
|----------------------|---|
| 1. Annexure-1 | Details to be furnished by the bidders |
| 2. Annexure-2 | Statement regarding the deviations from the clauses of the tender document |
| 3. Annexure-3 | Technical Specification |
| 4. Annexure-4 | Technical compliance statement by the bidder |

Annexure-1

Details to be furnished by the bidders

1. Name of the bidder:
2. Details Registration/Import licence if any with validity date:
3. Address for Communication:
4. Telephone No.:
Landline:..... Mobile:.....
5. E-mail:
6. Manufacturers Name and Address (if different);
7. Bank Account Details:
Name of the bank:..... A/c no.
IFSC code Type of A/c.....
6. Name and designation of the person authorized to sign the documents:
7. PAN, TIN Number of the bidder:
8. Service Tax Registration No.:
9. Details of EMD
Draft Number :..... Date:.....
Name of the Bank: Payable at:

This is to certify that the above facts are true to the best of my/our knowledge and belief. I/We have read and understood the terms and conditions of the Tender document.

I/We give an undertaking to abide by these terms and conditions of the tender document.

Name and Signature of the bidder

Seal of the Bidder

Date

Annexure-2

**Statement regarding the deviations from the clauses
of the tender document:**

S No.	Tender clause no.	Details of deviation	Justification, if any

Annexure-3

Technical Specification of Tube Bending Machine for Galvanized and Ungalvanized Pipes.

S.No.	Components/ Fixtures/ Accessories/ Spare parts/ CRMs etc.	Requirement
(1)	(2)	(3)
1	Motorized machine with Micro controller based load cell with digital display .Also please see details given below	Should be capable of providing load at a uniform rate, without jerk and without damaging the pipe samples.

Purpose: Primarily to test bending of Ungalvanized tubes and Galvanized tubes of nominal bore upto and including 50mm as per of IS 1161:2014, IS 1239(P-1):2004 , IS 3601:2006 as per the test method IS 2329:2005 also please referred to fig-I of IS 2329:2005 & ISO 8491:1998.

Principle: Bending a straight tube in full section around a grooved former of a specified radius until the angle of bend reaches the value specified in the relevant product standard.

Tube-bending machines shall be designed to prevent the section of the tube from becoming oval during bending test.

Technical requirements:

Machine should be Motorized, Micro controller based with digital display with all fittings & fixture, dies, clamps, coupling etc and also conforming to the following technical requirements :-

- 1) Machine is capable to bend ungalvanized tubes upto 180° and galvanized tubes upto 90°.
- 2) Materials: Material should be rust free
- 3) Safety protection: Overload protection & Stroke protection
- 4) Power supply: Single phase, 220/230VAC, 50Hz
- 5) The machine should be preferably supplied with calibration certificate from a NABL accredited Laboratory.
- 6) Service/repair back up of the equipment shall be available in Mumbai.
- 7) Infrastructure requirements pertaining to installation of Machine (e.g. Civil/Electrical/Plumbing work etc) if any, may please stated along with relevant details.

A.R.Shaikh, LOB	S.D.Warsi, LOB	OIC(Mechanical)
Prepared By	Prepared By	Verified By

Annexure-4

Technical compliance statement by the bidder for Tube Bending machine for Galvanized and Ungalvanized Pipes

Sl.No.	Technical Specification (Annexure 3)	Quoted details by the bidder	Deviation from col (2), if any	Remarks
(1)	(2)	(3)	(4)	(5)

Note:

Do not mention “We Comply or Complied with or yes” in your response at col (3),

Quote the actual specifications of equipment to be supplied in col (3).

Deviations, if any, from col (2) be quoted in col (4).

PART-II: FINANCIAL BID

1. The financial bid will be submitted in a sealed envelope (please refer to the instructions to bidders, given on page-6 to page-8 of tender document) superscribed –financial bid, rates to be quoted after referring to specification of each component.
2. Financial bid shall be evaluated on the total price quoted, which is a combination of unit price of the equipment and CAMC charges upto six years of operation of equipment. The payment will be made for unit price of the equipment which will cover the warranty period also. The CAMC charges as quoted in the financial bid at (B) of Part -II shall be payable on yearly basis after CAMC starts.
3. The format for submitting **Financial Bid** is given below:
(To be submitted in separate sealed envelope)

(A) UNIT PRICE

S No.	Component As per Technical Specification (Annexure –3)	Unit Price (in INR/ USD/EURO) Exclusive of all Taxes at designated Delivery Point	Taxes as applicable with breakup (in INR/USD /EURO)	Total Unit Price inclusive of taxes (in INR/USD/EURO)	Period of Warranty (1/2/3 years)
	(i)	(ii)	(iii)	(iv)	(v)
1.					
2					
3					

(B) Comprehensive Annual Maintenance Contract (CAMC) Charges (in INR):

S No.	Component	2 nd year	3 rd year	4 th year	5 th year	6 th year
1	CAMC*					
2.	Applicable Taxes					
3.	Total					

Total Price of Bid (A+B) (Inclusive of taxes) (In Words)

.....

Signature of bidder
 Name & Address
 Date

Note:

- i) *Discount or any other offers affecting the package price must be mentioned here only. Discount or any other offers affecting the package price mentioned at any other place of the bid will not be considered.*
- ii) *Bids shall be evaluated based on total price (in INR) with taxes as applicable on the date of closing of Bid.*
- iii) ** CAMC for 2nd and 3rd year to be quoted if the warranty period is for one year*

PART-III: CONDITIONS OF CONTRACT

1. CONTRACTOR:

'Contractor' shall mean the individual or firm or company whether incorporated or not, has qualified in bidding process and undertaking the Contract and shall include legal representatives of such individual or persons composing such firm or unincorporated company or successors of such firm or company as the case may be and permitted assigns of such individual or firm or company.

2. PARTIES TO THE CONTRACT:

The parties to the contract shall be the Supplier/ Contractor (whose offer is accepted by BIS) and BIS.

The person signing the offer or any other document forming the part of Contract on behalf of other persons of a firm shall be deemed to have due authority to bind such (person/s) or the firm as the case may be, in all matters pertaining to the Contract. If it is found that the person concerned has no such authority, BIS may, without prejudice to any other Civil/Criminal remedies, terminate the Contract and hold the signatory and / or the firm liable for all costs and damages for such termination.

3. PERFORMANCE SECURITY

For Foreign Supplier: The successful bidder shall furnish within 15 days of placement of the order an unconditional Performance Bank Guarantee from a Nationalized/ scheduled Bank for 10% of the order value. Performance Security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. On acceptance of this condition and submission of Bank Guarantee, the Letter of Credit will be opened for 100% order value at BIS HQ/ by concerned lab. If the firm fails to submit the same, the Contract shall be deemed as terminated and the firm's EMD will be forfeited. Performance Security will be furnished in the form of DD/PO favouring BUREAU of INDIAN STANDARDS (payable at Mumbai)/Performance Bank Guarantee as per format indicated in Annexure-5.

For Indian Supplier: The successful bidder shall submit, within 15 days of the placement of the order, an unconditional Performance Bank Guarantee from a Nationalized/ scheduled Bank for 10% of the order value, as per format indicated in Annexure-5. Performance Security will remain **valid for a period of sixty days beyond** the date of completion of all contractual obligations of the supplier including warranty obligations.

Any amount due/recoverable from the Supplier/ Contractor under the terms of this Contract or any other account, may be deducted from the amount of Performance Security. In case, the amount of Performance Security is reduced by reason of any such deduction, the Supplier/ Contractor shall, within fifteen (15) days of receipt of notice of demand from BIS, make good the deficit. In case, security is deposited by way of bank guarantee by the Supplier/ Contractor, then any penalty for damages liquidated or un-liquidated or for any breach or failure or determination of Contract, not previously paid to BIS, shall immediately on demand be paid by the said bankers to BIS under and in terms of the said guarantee.

If during the term of this Contract, the Contractor is in default of the due and faithful performance of its obligations under this Contract, or any other outstanding dues by the way of fines, penalties and recovery of any other amounts due from the Contractor, BIS shall, without prejudice to its other rights and remedies hereunder or at the Applicable Law, be entitled to call in, retain and appropriate the Performance Security.

Nothing herein mentioned shall debar BIS from recovering from Contractor by a suit or any other means any such losses, damages, costs, charges and expenses as aforesaid, in case the same shall exceed the amount of the Performance Security.

The Performance Security shall be retained until all disputes, if any, between both the parties have been settled to the entire satisfaction of BIS. The Performance Security shall be returned to the Contractor by BIS within sixty days following the Completion Date or Termination Date of this Contract provided that there are no outstanding claims of BIS on the Contractor.

4. CONTRACT DOCUMENTS:

The several Contract documents forming the Contract shall be taken as mutually explained to one party by the other, but in case of ambiguities or discrepancies the same shall be explained and harmonized by the Authorized Officer of BIS who shall issue to the Contractor necessary instruction thereon and in such event unless otherwise provided in the Contract the priority of the documents forming the contract shall be as follows:

- i) The Agreement
- ii) The terms and conditions of the Contract
- iii) Tender Notice and Tender Document
- iv) Purchase order/ Letter of Acceptance
- v) Any other correspondence exchanged between the parties in connection with the contract.
- vi) The Contractor's Offer

5. QUANTITY OF GOODS / PLACE OF SUPPLY / PERSONS WHO CAN PLACE ORDERS

One number of Tube Bending machine for Galvanized and Ungalvanized Pipes shall be supplied at Western Regional Laboratory, BIS, at the address given below:

Head(Western Regional Laboratory)

Bureau Of Indian Standards

Manakalaya, E-9, MIDC,

Road No.8, Andheri (E),

Mumbai – 400 093.

Ph: 022-28329295/28325838

email id : wrol@bis.gov.in

Goods for Western Regional Laboratory can be ordered by Head of Western Regional Laboratory only who is authorized by BIS to place orders against this Contract. **Repeat order(s), if any, by the other BIS labs will be given after satisfactory installation and commissioning of Tube Bending machine for Galvanized and Ungalvanized Pipes at above laboratory.** Goods can be repeat-ordered by Head of concerned BIS Laboratory who is authorized by BIS to place orders against this Contract. However, the Authorized Officer reserves right not to place repeat orders.

6. TRANSPORTATION:

The supplier is required to ensure having an import license for the equipment quoted where applicable as per GOI guidelines. The Goods shall be delivered at the destinations specified in Clause 8 below and shall include loading, unloading and transportation. **The Goods damaged during transportation shall have to be replaced at Contractor's cost.** BIS will provide Customs Duty Exemption Certificate for imported items as applicable and the successful bidder shall be responsible for necessary customs clearance.

7. QUALITY OF GOODS:

All Goods to be supplied by the Contractor shall be in conformity with the Technical specifications as laid down in Annexure-3 of this bid.

8. CONSIGNMENT DESTINATION:

a) For the destination mentioned in the purchase order :

- i) Head(Western Regional Laboratory)

Bureau Of Indian Standards

Manakalaya, E-9, MIDC,

Road No.8, Andheri (E),

Mumbai – 400 093.

Ph: 022-28329295/28325838

email id : wrol@bis.gov.in

b) For Repeat orders if placed:

- i) Head, ----- Laboratory

9. INSTALLATION AND COMMISSIONING : Installation and commissioning of the equipment will be done by the supplier **FREE OF CHARGE** at the consignee's premises. The supplier has to arrange for labour and others.

10. WARRANTY

10.1 The equipment along with all critical components/accessories is to be guaranteed for trouble free performance for a **minimum period of three years after installation**. If the warranty period is less than three years, the Comprehensive Annual Maintenance Contract Charges for the remaining period (three years – the actual warranty period quoted) shall be added to the cost of equipment for the purpose of evaluation of the financial bid.

10.2 The defects, if any, during the warranty period shall be rectified free of charge by arranging free replacement at site, wherever necessary. **The last six months of the warranty period shall be free of complaints, failing which the warranty period will get extended by another six months.**

11. FREE TRAINING

Training, free of cost will be provided by the supplier to at least two BIS officials for routine maintenance and smooth running of the equipment, after installation and commissioning at the location.

12. INSPECTION/ PRE-DELIVERY INSPECTION

BIS reserves the right to carry out predelivery inspection/inspection at the time of delivery. The obligation to supply goods conforming to specification and its successful installation and commissioning shall be on the supplier.

The Authorized Officer shall be entitled to inspect and examine goods intended to be supplied to BIS either at the factory, godown or at any place(s) where these are lying or from which these are being obtained and the supplier shall provide such facilities as may be required for such inspection and examination. If goods are not found as per specified requirements, purchase order will be revoked and thereafter BIS shall be free to purchase the goods from the open market. BIS will not make any payment for any such non-conforming goods.

All goods shall be inspected by BIS preferably in the presence of supplier or his authorized representative, when the packages are opened in BIS Labs on delivery and prior to installation. The decision of BIS shall be binding. Rejected items/goods/stores shall be removed by the supplier at his own cost and risk, within 30 days of receipt of notice for the removal of such goods, and no liability, whatsoever, on BIS shall be attached for the rejected/disapproved goods/items/stores. In case of default on the part of the supplier in removing the rejected goods, the Authorized Officer of BIS shall be at liberty to have them removed by other means. The Authorized Officer shall have full powers to procure other goods through other means for substituting the rejected goods. All costs, which may be incurred upon such removal and/or substitution, shall be borne by the supplier.

The Authorized Officer shall have full powers to decide about removal of any or all of the goods supplied which are not in accordance with the contract specifications or which do not conform to the samples, if any, approved by BIS.

13.TIME FOR SUPPLY, INSTALLATION AND COMMISSIONING.

13.1 The time allowed for delivery, successful installation and commissioning shall be 8 weeks from the date of purchase order (PO). In case of foreign suppliers, the date of delivery, successful installation and commissioning shall be within 8 weeks of opening of Letter of Credit (LOC).

13.2 **Liquidated Damages For Delayed Supply:** Time and date of delivery of goods as stipulated in the order shall be deemed to be the essence of the contract. In case of delay in execution of the order beyond the date of delivery as stipulated in the order or any extensions sanctioned by the Authorized Officer, BIS may at his option either:-

13.3.1 Accept delayed delivery at prices reduced by a sum equivalent to one percent (1%) of the value of any goods not delivered for every week of delay or part thereof limited to a maximum of 10% of the total order value.

13.3.2 Cancel the order in part or full and purchase such cancelled quantities from elsewhere on account and at the risk of the bidder, without prejudice to its rights in respect of goods delivered.

13.4 **Liquidated Damages For Delayed Installation and Commissioning:** In case of delay in installation and commissioning beyond the period stipulated in 13.1 above or any extensions sanctioned, BIS may at his option either:

13.4.1 Accept delayed installation and commissioning at prices reduced by a sum equivalent to one percent (1%) of the value of any goods not installation and commissioned for every week of delay or part thereof limited to a maximum of 10% of the total order value.

13.4.2 Cancel the order in part or full and purchase such cancelled quantities from elsewhere on account and at the risk of the bidder, without prejudice to its rights in respect of goods delivered.

14. RISK PURCHASE

In case the Contractor fails to deliver the quantity as stipulated in the delivery schedule, BIS reserves the right to procure the same or similar Goods from alternate sources at the risk, cost and responsibility of the Contractor.

15. IMPOSITION OF FINES / PENALTY

Subsequent to an order being placed against the quotation received in response to this enquiry if it is found that the goods supplied are not of the right quality or not according to specifications required by BIS or received in damaged or broken condition or otherwise not satisfactory owing to any reason of which BIS shall be the sole judge, BIS shall be entitled to reject the goods, cancel the contract and buy its requirements in the open market and recover the loss, if any, from supplier reserving to itself the right to forfeit the security deposit, if any, furnished by the supplier against the contract. The supplier will make his own arrangements to remove the rejected goods within 30 days of instruction to do so. Thereafter, they will lie entirely at the suppliers risk and responsibilities and storage charges along with any other charges applicable will be recoverable from the supplier.

16. TERMS OF PAYMENT:

A) The Terms of Payment are: The successful bidder shall furnish with in 15 days of placement of the order a Performance Security, from a Nationalized/ Scheduled Bank for 10% of the order value. **Performance Security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.** On acceptance of this condition and submission of Performance Security, as given in 3 of Part-III (Please see page 15), the Letter of Credit will be opened for 100% order value. If the firm fails to submit the same, the Contract shall be deemed as terminated and the firm's EMD will be

forfeited. The Performance Security shall be furnished in the form a DD/PO favouring BUREAU of INDIAN STANDARDS (payable at Mumbai)/Performance Bank Guarantee as per format indicated in Annexure-5.

B) Payment to foreign suppliers:

(i) **Payment for imported items:** 80% payment shall be made by an Irrevocable Letter of Credit established in favour of the supplier at BIS HQ/ by concerned BIS laboratory, for the order value against the presentation of original shipping documents provided that the Performance Security for 10% of the order value within 15 days of placement of the order is given to BIS. 20% of the order value of goods received shall be paid within 30 days of receipt of the goods and successful installation, **commissioning & training** upon submission of claim supported by the acceptance certificate issued by the Purchaser along with the Performance Security.

ii) **Payment for indigenous items:** 100% payment shall be made against delivery, installation, commissioning, training at site and on acceptance as per Purchase Order provided, that the Performance Security for 10% of the order value, within 15 days of placement of the order is given to BIS.

C) Payment for Indian Suppliers: 100% payment shall be made against delivery, installation, commissioning, training at site and on acceptance as per Purchase Order provided, that the Performance Security for 10% of the order value, within 15 days of placement of the order is given to BIS.

17. TAXES

Taxes will be deducted by BIS wherever applicable.

18. INDEMNITY:

The Contractor shall indemnify and keep indemnified BIS against all losses and claims for injuries or damage to any person or any property whatsoever which may arise out of or in consequence of the Contract and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto under the provisions of various labour laws as amended from time to time.

The Contractor shall indemnify, protect and save BIS against all claims, losses, costs damages, expenses, action suits and other proceeding, resulting from infringement of any patent, trademarks, copyrights etc. or such other statutory infringements.

19. CORRUPT OR FRAUDULENT PRACTICES

BIS requires that the Bidders under this Bid observe the highest standards of ethics during the procurement and execution of such Contracts.

BIS will reject a proposal for award if it determines that the Contractor has engaged in corrupt or fraudulent practices before, during or after the period of contract; BIS will hold the Contractor ineligible to be awarded a contract, either indefinitely or for a period of 24 months from the date of declaring the contractor ineligible if it at any time determines that the Contractor has engaged in corrupt and fraudulent practices in competing for, or in executing the Contract.

20. BIS MAY TERMINATE THE ORDER, IF

- (a) The Contractor becomes insolvent;
- (b) A receiver, administrator, trustee or liquidator is appointed over a substantial part of its assets;
- (c) Any act is done or event occurs with respect to the Contractor or its assets, which, under any applicable law has substantially similar effect to any of the foregoing acts or events;
- (d) Serious discrepancy in the quality of the Goods is noticed during the inspection.
- (e) Delays in delivery beyond the scheduled date of delivery as stipulated in the order or any extensions sanctioned.

- (f) Delays in installation and commissioning beyond the period stipulated or any extensions sanctioned.
- (g) If the Contractor is in breach of any law or statute governing the supply of Goods/ Services;
- (h) The Contractor, in the judgement of the BIS, has engaged in corruptor fraudulent practices in competing for or in carrying out the Services under the Contract.
- (i) The Contractor enters into voluntary or involuntary bankruptcy or liquidation.

It shall also be lawful for BIS to terminate the Agreement at any time without assigning any reason and without being liable for loss or damage which the Contractor may suffer by reason of such termination, by giving the Contractor 15 days notice in writing by BIS for such termination. Any such termination shall be without prejudice to any other right of the BIS under the Contract.

21. PUBLICITY

Any publicity by the Contractor in which the name of BIS is to be used, should be done only with the explicit written permission of BIS.

22. DISPUTES, ARBITRATION & LEGAL JURISDICTION

BIS and the Contractor shall make every effort to resolve amicably by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the contract.

If a dispute(s) of any kind whatsoever that cannot be resolved the same shall be referred to the Arbitrator, appointed by the Director General, BIS, New Delhi. The provisions of the Indian Arbitration and Conciliation Act, 1996 shall apply.

No suit or other proceedings relating to performance or breach of Contract shall be filed or taken by the Contractor in any Court of law except the competent Courts having jurisdiction in New Delhi, where headquarter of BIS is located.

23. MODE OF SERVING NOTICE

Communications between Parties which are referred to in the Contract are effective only when in writing. A notice shall be effective only when it is delivered. All notices shall be issued by the authorized officer of BIS unless otherwise provided in the Contract. In case, the notice is sent by registered post to the last known place or abode or business of the Contractor, it shall be deemed to have been served on the date when in the ordinary course of post these would have been served on or delivered to it.

24. GOVERNING LANGUAGE

Governing language for the entire contract and communication thereof shall be English and / or Hindi only. In case of any dispute, the English version shall prevail.

25. LAW:

The contract shall be governed and interpreted under Indian Laws.

26. STAMP DUTY:

The Contractor shall bear and pay any stamp duty and registration charges if any, in respect of the supply.

27. AUTHORIZED OFFICER:

The Authorized Officer on behalf of BIS shall be the Head, of the BIS Laboratory inviting the tender i.e. the Head of the Western Regional Laboratory. In case of repeat orders by any other BIS Laboratory, the Head of concerned BIS Laboratory placing the repeat order shall be deemed to be the Authorized Officer in respect of the said order.

28. STANDARD FORMS TO BE UTILIZED BY THE BIS AND THE CONTRACTOR:

Annexure-5 BANK GUARANTEE BOND

Annexure-6 CONTRACT AGREEMENT FORM

ANNEXURE-5

FORM OF BANK GUARANTEE BOND

1. In consideration of Bureau of Indian Standards (hereinafter called 'The BIS') having agreed to exempt _____
(hereinafter called "the said Contractor(s)") from the demand under the terms and conditions of an Agreement dated _____ made between _____ and _____ for _____
(hereinafter called "the said Agreement of **Performance Security** for the due fulfillment by the said Contractor (s) of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs. _____ (Rupees _____ -

Only) we, _____ {hereinafter referred to as (indicate the name of the bank) 'the bank'} at the request of _____

[(Contractor (s))] do hereby undertake to pay BIS an amount not exceeding Rs. _____ against any loss or demand caused to or suffered or would be caused to or suffered by the BIS by reason of any breach by the said Contractor (s) of any of the terms or conditions contained in the said Agreement.

2. We _____ do hereby indicate the name of the bank) undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the BIS of Indian Standards stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by BIS by reason of breach by the said Contractor (s) of any of the terms or conditions contained in the said Agreement or by reasons of the Contractor (s) failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.
3. We, undertake to pay to BIS any money so demanded notwithstanding any dispute or disputes raised by the Contractor (s) / Supplier (s) in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Contractor (s) / Supplier (s) shall have no claim against us for making such payment.

4. We, _____ further agree that the Guarantee
(indicate the name of Bank)

herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of **BIS** under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till the authorized officer of the BIS (.....Laboratory) certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said

Contractor (s) and accordingly of the said Agreement have been fully and properly carried out by the said Contractor (s) and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before thewe shall be discharged from all liability under this guarantee thereafter.

5. Wefurther agree with the BIS that

(indicate the name of Bank)

BIS shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time to performance by the said Contractor (s) from time to time or to postpone for any time or from time to time any of the powers exercisable by BIS against the said Contractor (s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor (s) or for any forbearance, act or commission on the part of BIS or any indulgence by BIS to the said Contractor (s) or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor (s) / Supplier (s).

7. We, lastly undertake not to revoke this

(indicate the name of bank)

guarantee during its currency except with the previous consent of BIS in writing.

Dated the day of 20

For

(indicate the name of bank)

Annexure-6

CONTRACT FORM

AGREEMENT

THIS AGREEMENT made on this day of between M/s_____ (Name and Address of the Contractor) (hereinafter referred to as the CONTRACTOR, which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns) of the ONE PART and the BIS of Indian Standards, 9-Bhadurshah Zafar Marg, New Delhi-110002 (hereinafter referred to as the BIS, which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns) of the OTHER PART.

WHEREAS the Contractor is a manufacturers/ mills/ authorized distributors/ dealers (Details of business)

AND WHEREAS BIS is a body corporate, enacted by Parliament . BIS intends to purchase _____ on rate contract basis, therefore, invited bids through Open or Advertised / Limited / Single Tender enquiry dated _____

WHEREAS the Contractor (successful bidder) submitted his bid vide _____ in accordance with the bid document and was selected as 'successful bidder' pursuant to the bidding process and negotiation on contract prices, awarded the 'Letter of Acceptance' (LoA) No. _____ to the Contractor on _____.

BOTH THE PARTIES HERETO agree to abide the terms and conditions as mentioned in :

"Part-III (Conditions of Contract) of Tender Document".

(Signature of Contractor/
Authorized Representative)

Name _____

Designation _____

Address _____

Seal of the Firm/Company

Witness:

(Signature)

Name of Witness _____

Address _____

(Signature of Authorized Officer of BIS)

Name _____

Designation _____

Address _____

Seal of BIS

Witness:

(Signature)

Name of Witness _____

Address _____

भारतीय मानक ब्यूरो
ट्यूब बैडिंग मशीन की आपूर्ति , संस्थापन और प्रवर्तन हेतु निविदा दस्तावेज

(निविदा संदर्भ सं:- प. क्षे. प्रयोगशाला/यांत्रिकी/18:25)

द्वारा आमंत्रित
भारतीय मानक ब्यूरो (भा.मा.ब्यूरो)
प्रमुख पश्चिम क्षेत्रीय कार्यालय, प्रयोगशाला,
भारतीय मानक ब्यूरो
मानकालय, ई-9, एमआइडीसी,
अंधेरी, पूर्व, मुंबई - 400093
फोन नं - 022 2832925 / 28325838
ई मेल - wrol@bis.gov.in

सूची

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निविदा खुलने की तिथि : 13 दिसंबर 2016 प्रातः 11 बजे

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निविदा सूचना

भारतीय मानक ब्यूरो, पश्चिम क्षेत्रीय कार्यालय, प्रयोगशाला द्विबोली प्रणाली (तकनीकी बोली और वित्तीय बोली) वास्तविक अनुभवधारी/निर्माताओं/आपूर्तिकर्ताओं/डीलरों/एजेन्सियों/प्रत्यक्ष आयातकों से इस निविदा में परिभाषित कार्य हेतु सीलबंद बोली आमंत्रित करता है, विवरण नीचे दिया गया है।

प्रकार	ट्यूब बैंडिंग मशीन की आपूर्ति , संस्थापन और प्रवर्तन हेतु निविदा दस्तावेज (कृपया उपकरण की तकनीकी विशिष्टियों हेतु अनुलग्नक -3 देखें)
निविदा की किस्म	सीमित
बयाना धनराशि जमा रूपयों में	रु 15000 /—
<ol style="list-style-type: none">1. बयान धनराशि जमा का डिमाण्ड ड्राफ्ट अथवा पे -ऑर्डर भारतीय मानक ब्यूरो के पक्ष में मुंबई में देय होना चाहिए2. बयाना धनराशि जमा से छूट की श्रेणियाँ – केन्द्रीय क्रेता संगठन/राष्ट्रीय लघु उद्योग निगम (एनएस आइसी) अथवा संबंधित मंत्रालय अथवा विभाग द्वारा जारी वैध प्रमाण पत्र, स्वयं सत्यापित छूट प्रमाण पत्र बोली में साथ संलग्न किया जाना चाहिए।3. कृपया निविदा प्रस्तुत करने से पहले भाग – 1 के 'ब' (तकनीकी बोली) में दिए गए को "बोलीदाता हेतु निदेश" पढ़ें।	
जारीकर्ता प्राधिकारी का पता	प्रमुख (प.क्षे.का.प्रयोगशाला) भारतीय मानक ब्यूरो, पश्चिम क्षेत्रीय कार्यालय, मानकालय, ई.-9, रोड सं. 8, एम.आइ.डी.सी मरोल अंधेरी पूर्व मुंबई – 93, दूरभाष: –ईमेल wro@bis.org.in
बोली डाउनलोड करने और जमा करने की प्रारंभ तिथि और समय	13 दिसंबर 2016, प्रातः 11 बजे
बोली डाउनलोड समाप्त और बोली की जमा करने की अंतिम तिथि और समय	3 जनवरी 2017 दोपहर : 2 बजे
तकनीकी बोली खुलने की तिथि एवं समय	3 जनवरी 2017 शाम : 3.30 बजे

1 इच्छुक पार्टियों अपनी बोली पूर्ण रूप से भरकर बयाना धनराशि जमा के साथ अन्य अपेक्षित दस्तावेजों सहित देय तिथि एवं पहले। निविदा सं प. क्षे. प्रयोगशाला/यांत्रिकी/18:25 के बंद लिफाफे में लिए बोली और निविदा की देय तिथि लिखकर दिनांक 3 जनवरी 2017 दोपहर : 2 बजे तक जमा करें। अंतिम तिथि के बाद किसी भी परिस्थिति में जो कोई भी हो बोली प्राप्त नहीं की जाएगी। भामाब्यूरो डाक में देरी/खोने के लिए उत्तरदायी नहीं होगा।

निविदा दस्तावेज अहस्तान्तरित भा.मा.ब्यूरो वेब साइट से मुफ्त में डाउनलोड किया जा, सकता है, बोलियों को स्पीड पोस्ट, पंजीकृत डाक और वैयक्तिक रूप से बॉक्स में डालकर ही स्वीकार किया जाएगा। ई- मेल /फैक्स/कोरियर से भेजे गए बोलियों को स्वीकार नहीं किया जाएगा।

कोई सुधार/समय विस्तार/अनुपूरकों को केवल भा. मा. ब्यूरो वेबसाइट www.bis.gov.in मै ही प्रकाशित किया जाएगा।

बयाना धनराशि जमा को तकनीकी बोली वाले लिफाफे में ही रखा जाना चाहिए। ऐसा नहीं करने पर बोली को अस्वीकार किया जाएगा।

2. तकनीकी और वित्तीय बोलियों को अलग अलग लिफाफो में सीलबंद करके एक सीलबंद लिफाफे में रखा जाय। (कृपया पृष्ठ संख्या 6 पर बी (1) के निदेशों को देखें) बोलीयों जमा करने के लिए स्वागत कक्ष के नजदीक निविदा बॉक्स रखे गये हैं अथवा निविदाओं को प्रमुख, पश्चिम क्षेत्रीय कार्यालय प्रयोगशाला, भारतीय मानक ब्यूरो, मानकालय' ई 9, रोड संख्या 8, एम.आय.डी.सी, मरोल, अंधेरी पूर्व मुंबई -40093 को पंजीकृत डाक/स्पीड पोस्ट के माध्यम से भेजें।

3. भामाब्यूरो के पास निविदा दस्तावेज में संशोधन करने अथवा किसी भी सेवा और शर्तों को हटाने अथवा अस्वीकार करने अथवा बिना नोटिस दिए अथवा बिना किसी भी प्रकार के कारण बताए रद्द करने का अधिकार सुरक्षित है। इस संबंध में जारी कर्ता प्राधिकारी का निर्णय अंतिम होगा।

हस्ताक्षरित

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निविदा दस्तावेज

भाग – 1 तकनीकी बोली

क. पूर्व – योग्यता मापदण्ड (पीक्यूसी)

1. बोलीदाता को गत तीन वर्षों का सम/समान उपकरणों की आपूर्ति करने वाली सार्वजनिक निगम/स्वायत्तशासी/लोक/प्राइवेट लिमिटेड/हिस्सेदारी प्रोप्राइटरशिप/कोई अन्य भारत में व्यापार करने वाली फर्म होनी चाहिए। फर्म द्वारा स्थापना संबंधी प्राधिकृत दस्तावेज प्रस्तुत किए जाने होंगे।
2. बोलीदाता को भारत में कम से कम तीन सम/समान उपकरणों की आपूर्ति, संस्थापन और प्रवर्तन किया होना चाहिए जिसमें पिछले तीन वर्षों में कम से कम एक उपकरण की आपूर्ति की गयी होनी चाहिए इसके अतिरिक्त उपभोक्ताओं की एक सूची संलग्न करनी चाहिए,
3. बोलीदाता को क्रय आदेश की प्रति/क्रेता से संतोषप्रद पत्रों अथवा कोई अन्य सम/समान उपकरण की सरकार अथवा प्राइवेट ग्राहक को आपूर्ति की प्रमाणीय दस्तावेज की प्रति संलग्न करनी होगी
4. बोलीदाता को गत तीन वर्षों की लेखा परीक्षा की हुई तुलन-पत्र की प्रति संलग्न करनी होगी।
5. बोलीदाता को उनको लागू कर पंजीकरण का वैध प्रमाण जैसे वैट/विक्रीकर/पैन/सेवाकर अथवा उनके अपने देश से कराधान प्रयोजन के लिए कोई अन्य पंजीकरण का प्रमाणपत्र संलग्न करना होगा।
6. बोलीदाता को कालीसूची में सूचीबद्ध नहीं होना चाहिए।
7. बोलीदाता को पूर्व में भा. मा. ब्यूरो से निविदा प्रक्रिया वापस लिया हुआ नहीं होना चाहिए।
8. बोलीदाता को विक्री के बाद वॉरंटी सहित और सेवा और शर्तों के अनुरूप आपसी समझौते पर 6 वर्षों की अवधि के लिए एक बृहत् वार्षिक अनुरक्षण संविदा लेने का इच्छुक होना चाहिए।

टिप्पणी :- बोलीदाता को जाँच सूची में विनिर्दिष्ट सभी अपेक्षित दस्तावेजों को स्वयं सत्यापित करना होगा, बोलीदाता को संलग्न जाँच सूची को भरना होगा।