

HINDI

भारतीय मानक ब्यूरो
BUREAU OF INDIAN STANDARDS



होली डे होम के लिए अभिरुचि की अभिव्यक्ति

भारतीय मानक ब्यूरो, (भामाब्यूरो) भारत सरकार, उपभोक्ता मामले, खाद्य और सार्वजनिक वितरण मंत्रालय के अंतर्गत एक सांविधिक निकाय के रूप में कार्य करता है। इसके प्राथमिक कार्य भारतीय मानक ब्यूरो अधिनियम 1986 में उल्लिखित मानकीकरण, उत्पादन और सेवा गुणता प्रमाणन इत्यादि हैं। भारतीय मानक ब्यूरो मुंबई, माथेरान/अलीबाग/लोनावाला में होलीडे होम स्थापित करने का विचार कर रहा है। अधिक जानकारी के लिए अनुभाग अधिकारी, प्रशासन से संपर्क करें।

ENGLISH

भारतीय मानक ब्यूरो
BUREAU OF INDIAN STANDARDS



EXPRESSION OF INTEREST FOR HOLIDAY HOME

Bureau of Indian Standards (BIS) is functioning under the Ministry of Consumer Affairs, Food and Public Distribution, Govt. Of India. Its Primary Functions, as given in the Bureau of Indian Standards Act, 1986 are Standardization, Quality Certification of Products and Services. BIS Mumbai is in lookout for Holiday Home at Matheran/Alibaug/Lonawala. For more information please contact Section officer (Admn)

MARATHI

भारतीय मानक ब्यूरो
BUREAU OF INDIAN STANDARDS



हॉलीडे होम करिता स्वारस्याची अभिव्यक्ती

भारतीय मानक ब्यूरो (बीआयएस) ग्राहक कामकाज अन्न व सार्वजनिक वितरण मंत्रालय, भारत सरकार यांच्या अंतर्गत कार्यरत आहे. उत्पादने व सेवा यांचे प्रमाणीकरण, गुणता प्रमाणन ही भारतीय मानक ब्यूरो अधिनियम, 1986 अनुसार, तिची प्राथमिक कर्तव्ये आहेत. बीआयएस, मुंबई माथेरान/अलीबाग/लोणावळा येथील हॉलीडे होम करिता टाळेबंदीमध्ये आहे. तपशिलाकरिता अनुभाग अधिकारी प्रशासनला भेटा

BUREAU OF INDIAN STANDARDS

Western Regional Office, "Manakalaya"

E-9, Road No.8, MIDC

Andheri (East), Mumbai-400093

Telephone: (022) 28325838, 28327891, 28327892

Our Ref: WRO/Admn/2:7

Date -28.03.2012

**Subject: Tender Notice for Providing Holiday Home at
MATHERAN/ALIBAUG/LONAWALA.**

Dear Sirs,

Bureau of Indian Standards, Western Regional Office, Mumbai is inviting sealed tenders for Holiday Home at above mentioned locations. The filled Tenders should be dropped in Tender Box kept in the office at the above address so as to reach up to 1500 hrs on or before 23.04.2012. The detailed terms and conditions are given in the Tender Document.

The Tender Document may be downloaded from our website <http://www.bis.org.in/other/tender.asp> . Parties who are downloading the Tender Document from the BIS website are requested to enclose a bank draft of Rs.100.00 along with the Technical Bid, towards the Tender Document fee. Tender documents can also be collected from Administration Department at the above address on cash payment of Rs. 100/-

The Technical Bids shall be opened in presence of the bidders or their authorised representative who may like to be present at 15.30 hrs on 23.04.2012 **or on the next working day.**

Thanking you,

Yours faithfully,

Section Officer(Admn)

BUREAU OF INDIAN STANDARDS

WESTERN REGIONAL OFFICE

'MANAKALAYA', E-9, MIDC, ROAD NO.8,

ANDHERI(EAST), MUMBAI-400093

PHONE NOS: 28320552, 28329295, 28327891, 28327892,28327858,28235681-82

SUBJECT: PROVIDING HOLIDAY HOME AT MATHERAN/ALIBAUG/LONAVALA

1. INVITATION TO BID

- 1.1 Sealed tenders, under Two Bid system (Technical and Financial) are invited for providing Holiday Home at Matheran/Alibaug/Lonavla, for one/two suites for one year which can be extended further if mutually agreed. The charges excluding tax should be mentioned separately for each suites.

2. PROCEDURE FOR SUBMITTING THE TENDER

- 2.1 Two bid system, i.e. Technical bid and Financial Bid would be adopted.
- 2.2 The Technical Bid shall consist information pertaining to the technical qualifications of the parties.
- 2.3 Technical bid will be opened first for assessment of technical qualification and competence of the parties.
- 2.4 Financial Bid shall be opened of only those parties, who are found successful in the process of technical assessment by this office.
- 2.5 Technical Bid and Financial Bid may be put in 2 separate envelopes superscribing as “Technical Bid “ and “Financial Bid “on each envelop and sealed.
- 2.6 Both sealed envelopes, containing Technical bid and Financial bid may be put in a third envelope again superscribing “Tender for Holiday Home” which may also be sealed and dropped in Tender Box.
- 2.7 All the three envelopes must bear the Name & Address of the party and addressed to Section Officer(Admn), Bureau of Indian Standards, 'Manakalaya', E-9, MIDC,

Road No.8, Andheri(East), Mumbai-400093. Last date for submission of sealed filled tender is 23.04.2012_upto 1500 hrs.

2.8 Technical bid shall be opened at our office on 23.04.2012 at 1530h or on the next working day if it is declared as closed day due to any circumstances, in the presence of such tenderer or their authorized representatives who may like to be present.

2.9 Date of opening of Financial Bid shall be communicated separately.

2.10 A visit/visits may also be conducted at the premises of the party by a team of BIS officers to verify the facts as stated in the Technical Bid.

3. DOCUMENTS TO BE SUBMITTED WITH TECHNICAL BID FOR ASSESSMENT

3.1 Licence of Appropriate Authority awarded to the party for carrying out business.

3.2 Details of annual turnover for the last three years, in the form of Balance Sheet and Profit and Loss Account.

3.3 PAN No. issued by the Income-tax Department.

3.4 Service Tax Registration No. issued by the Service Tax Commissioner

3.5 Details of other parties to whom Holiday Home services are/were being provided, in the proforma for providing required information, as enclosed at Annexure I.

3.6 Proforma pertaining to “yes/no” for the required documents at Annexure II may be completed and submitted.

3.7 Proforma pertaining to yes/no for the facilities available at Annexure III may be completed and submitted.

4. DOCUMENTS TO BE SUBMITTED WITH FINANCIAL BID

4.1 Proforma at Annexure-IV may be completed for submitting the Financial Bid and submitted in a separate sealed envelope.

5. TERMS AND CONDITIONS

5.1 The party shall provide accommodation for setting up Holiday Home for BIS at a

convenient place in Matheran/Alibaug/Lonavla on lease basis.

5.2 The Holiday Home shall be, in descent location with greenery around.

5.3 The agreement shall be entered into for a period of one year initially, which may be extended, if services are found satisfactory.

5.4 The Holiday Home shall consist of one/two suites, and should have the capacity to accommodate about 4/6 persons in each suite.

5.5 The suites should have facilities of attached toilets with geysers and 24 hours water supply.

5.6 The suites for Holiday Home shall consist minimum 1 Bedroom, 1 Hall, Kitchen and other amenities like Fridge, TV sets with cable connection, Intercom/Telephone/Mobile and uninterrupted electricity supply and requisite suitable furniture.

5.7 Income tax/TDS, as per rules, shall be deducted from the bill of the party.

5.8 BIS reserves the right to cancel the contract by giving one month's notice, if the instructions are not followed properly.

5.9 In the event of dispute, the decision of Deputy Director General, Bureau of Indian Standards, Mumbai shall be final and binding.

5.10 The Courts at Mumbai alone shall have the jurisdiction in any matter arising out of / relating to or touching this agreement

5.11 BIS reserve the right to accept or reject summarily any or all tender in whole or in part without assigning any reason whatsoever.

5.12 BIS takes no responsibility for delay, loss or non-receipt of tender after despatch.

5.13 Incomplete tenders shall not be accepted.

6. SECURITY DEPOSIT

6.1 Successful bidder would be required to deposit Security Deposit at the rate of 10% of the tender amount for the fulfillment of the contract. The said amount is payable by demand draft in favour of 'Bureau of Indian Standards, Mumbai' which will remain with BIS for the period of contract and refundable after the period of contract. No interest shall be payable on this amount. The security deposit shall be deposited within one week from the date of acceptance of tender, failing which BIS reserve the right to cancel the acceptance of the tender. In the event of any breach of Terms and Conditions of the contract, delay, default or any other type of lapse on the part of contractor, the contract shall be terminated without assigning any reason and the security deposit will be forfeited by BIS.

7. The bid shall remain valid for 120 days from the date of opening of Technical Bid.

ANNEXURE I

*Details of other parties to whom Holiday Home services are/were being provided

Sl.No.	Name and address of the organization	Period of contract	Whether Govt/Semi Government/ MNC

*Supporting documents must be enclosed.

Signature with date

Name

Seal

ANNEXURE II

PROFORMA OF COMPLIANCE TO THE REQUIREMENTS OF TENDER

Sl.No.	Description of requirement	Yes/No	Page No.
1.	Details of Annual Turnover for the last three years in the form of Balance Sheet and Profit and Loss Account enclosed	Yes/No	
2.	Details of PAN No. proof enclosed	Yes/No	
3.	Registration certificate of Service Tax enclosed	Yes/No	
4.	Proforma containing details of other parties to whom Holiday Home services are/were being provided filled and all supporting documents enclosed vide Annexure I	Yes/No	
5.	Description of Holiday Home as per Annexure III	Yes/No	
6.	Financial Bid proforma as per Annexure IV completed and sealed in a separate	Yes/No	

envelope - enclosed.

7. Licence of Appropriate Authority awarded to the Yes/No
 bidder for carrying out business- proof enclosed

8. List of arbitration cases, if any – enclosed Yes/No

Signature with date

Name

Seal

ANNEXURE III

Sl.No.	Description of proposed holiday home at Matheran/Alibaug / Lonavala	Yes/No
1.	Location – Matheran/Alibaug/Lonavla (Route map from railway station/bus stand enclosed)	Yes/No
2.	Decent location with greenery around	Yes/No
3.	Two suites	Yes/No
	Accommodation for number of persons	4/ 6/ 8
4.	Attached toilets with geysers	Yes/No
	24 hour water supply	Yes/No
	Uninterrupted Electricity supply	Yes/No
5.	Facilities like;	

i) Refrigerators	Yes/No
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ii) Furniture, Chairs and other items like double beds dressing table, cupboards	Yes/No
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iii) Colour TV sets with cable connection Yes/No

iv) Intercom/Telephone/Mobile Yes/No

v) Kitchen facility Yes/No

6. Additional facilities, if available

Signature with date:

Name:

Seal:

ANNEXURE IV

FINANCIAL BID
FOR PROVIDING HOLIDAY HOME AT
MATHERAN/ALIBAUG/LONAVALA

(Please indicate the applicable place)

1. No. of suites being provided

2. Area per suite

3. Amount quoted (Rs)	In figures	In words
per suite		

4. Taxes , if any (Rs)	In figures	In words
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5. Total amount (Rs)	In figures	In words
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We agree to abide by the Terms and Conditions as stipulated in the Tender Document.

Signature with date:

Name:

Seal: