

SPEED POST

Ref: SROL/3:4:1

14 June 2006

SUB: QUOTATIONS FOR BALANCE

Dear Sir(s),

Quotation(s) is/are invited for the purchase of the item(s) goods / stores listed in the attached schedule as per terms and conditions noted hereunder:

1. Quotation(s) in a sealed cover superscribing **“Quotation(s) for BALANCE”** should reach the undersigned latest by 1300 h on 03 July 2006. The Quotations shall consist of two parts:

- a) Technical bid consisting of all technical details alongwith commercial terms and conditions; and
- b) Financial bid indicating item-wise price for the items mentioned in the technical bid.

The technical bid and the financial bid should be sealed by the bidder in separate covers duly superscribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed.

The technical bids will be opened by the purchasing Ministry or Department at the first instance and evaluated by a competent committee or authority. At the second stage financial bids of only the technically acceptable offers will be opened for further evaluation and ranking before awarding the contract.

2. The quotation(s) shall be opened at 1500 h on 03 July 2006 in the presence of such tenderers or their duly authorized representatives as may care to attend.

3. Unless stated otherwise, quotation(s) shall be deemed to be for delivery at the address given above.

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4. The Bureau gives first preference in its purchases to goods bearing BIS Certification Mark and second preference to those which conform to the relevant Indian Standard Specification.

5. The delivery of stores is required within 30 days of receipt of order. If however, it is not possible for you to effect delivery during working hours by that date, you should specify the date by which you can guarantee delivery of the stores. Quotation(s) qualified by such vague and indefinite expressions as “Subject to immediate acceptance”, “Subject to prior sale” etc., and in complete quotation(s) is / are liable to be summarily rejected.

6. All quotation(s) shall remain open for acceptance for a period of 120 days from the date of opening of quotation(s) specified in para 2 above.

7. Where the value of the order exceeds Rs. 2,00,000/-, the successful tenderer shall be required to deposit 5% of total value of the order by way of Security Deposit (unless exempted) in cash / demand draft / term deposit or provide a Bank Guarantee for the said amount from a scheduled bank pledged in favour of Director General, Bureau of Indian Standards, New Delhi.

8. The rates quoted shall include all charges such as packing and forwarding, freight, insurance, octroi etc.

9. If the rates quoted do not include sales tax, excise duty or any other taxes / charges, the same should be specifically stated. In the absence of any such stipulation, it will be presumed that the prices include all such charges and no claim for the same shall be entertained.

10. **Place of Delivery** - In case your quotation is accepted and a firm order is issued to you, you shall arrange to deliver the goods during working hours on all working days at:

The Director & Head
Bureau of Indian Standards,
Southern Regional Office Laboratory
CIT Campus, IV Cross Road,
Chennai - 600 113.

11. **Payment** - Full and final payment shall be made on receipt of goods in full and in satisfactory condition for orders valuing up to Rs. 2,000.00. In other cases, 90% payment shall be made on receipt of goods and after preliminary inspection. The balance amount shall be released not later than 60 days thereafter.

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12. All goods shall be received subject to approval on inspection. The decision of our Inspecting Officer shall be binding. Rejected items / goods / stores shall be removed by the supplier at his own cost and risk, within 30 days of receipt of notice for the removal of such goods, and no liability, whatsoever, on the Bureau shall be attached for the rejected / disapproved goods / items / stores.

13. The Bureau reserves the right to accept or reject summarily any or all quotation(s) in whole or in part without assigning any reason whatsoever.

14. The Bureau reserves the right to accept or reject summarily any or all quotation(s) after despatch.

15. The Bureau takes no responsibility for delay, loss or non-receipt of quotation(s) after despatch.

16. In case of non-compliance with the contract, the Bureau reserves its rights to:

- a. cancel / rescind / revoke the order; and
- b. impose penalty up to 5 percent of the total value of the order.

Yours faithfully,

(J.T.DAVIDSON)
Sc.'F' & Head (SROL)

ANNEXURE-I**BUREAU OF INDIAN STANDARDS
(Southern Regional Office Laboratory)****SCHEDULE TO QUOTATION(S)**

TIME & DATE OF OPENING OF QUOTATION(S): 1500 h on 03 July 2006

The quotation(s) may remain open for acceptance for a maximum period of 120 days from the date of opening of quotation(s).

Item No.	Description of Goods / Stores	Quantity	Rate per Unit
1. Name:	BALANCE	1 No.	
	(To weigh Gold, Copper, Lead, Silver etc.)		
Specification:	Capacity: 60,000 mg Readability/Least Count: 0.1 mg Sensitivity to temperature: ± 1 ppm/0°C or better. Linearity: ± 0.15 mg or better		
<u>Note:</u>			
i)	You may quote for the suitable balance(s) in your product range by giving your specification.		
ii)	Internal calibration facility shall be in-built in the balance.		
iii)	Quotation for the essential accessories shall be submitted		
iv)	Optional Accessories such as external calibration Weights, software for making computerized Measurement and others if any shall be quoted with their price.		

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- v) Physical dimension of the balance, its weight; repeatability, overall uncertainty and stability of measurement, error due to corner loading, response time, output, power source required & operating temperature ranges, shall be stated in the quotation along with other features, if any.
- vi) After sales warranty available, service facility available in Chennai, AMC facility (with the cost) and the terms and conditions for availing these facilities shall be quoted.
- vii) Spares if any has to be kept in stock, the cost of the spares shall be quoted.

We agree to the terms and conditions as laid down in our enquiry ref. SROL/3:4:1 dated 14 June 2006 attached to the schedule.

Signature and Office Stamp of the Tenderer

