

Our Ref: TI/G-50:3

30th January '06

Subject: **Contract for Repair and Renovation of Fire Fighting System**

M/s

Dear Sir(s),

Sealed offers on two-bid system basis for the above cited work are invited from eligible contractors by the National Institute of Training for Standardization (NITS), A-20,21 Institutional Area, Sector 62, NOIDA-201 301 (U.P.) upto 1500 h on or before 17-02-2006. The tender document is to be submitted in two separate envelopes, containing technical and financial bids, each sealed and clearly identified as indicated below and addressed to "Section Officer (NITS)" in the Administrative Block at the above-mentioned address. Both the envelopes shall be contained in a large envelope superscribed **Tender Document for Contract for Repair and Renovation of Fire Fighting System.**

The tender document may either be downloaded from our website at <www.bis.org.in> or may be purchased from our office at the above-mentioned address on any working day during 1000 h – 1630 h on payment of Rs. 100/- in cash or through DD, drawn in favour of "Bureau of Indian Standards" and payable at Delhi/Noida.

Tenderer shall have to return all the documents issued to them while submitting their tender, duly stamped and signed, as per General Terms and Conditions enclosed.

The Technical Bid shall be opened on the closing day at 1530hrs. The authorized representatives of the bidders may be present at the time of opening of the tender, if interested. The time and date of opening of the Price Bid will be intimated later to all the bidders qualifying in the Technical Bid.

In case any clarification in the matter is required to be sought, the same may be obtained from the Section Officer (NITS) on any working day during office hours.

Sealed tender should be sent and delivered in person as specified in 1 above and tenders sent by registered post will not be accepted..

Tender shall be accompanied by an Earnest Money Deposit of Rs. 5,000/- in the form of crossed DD drawn in favour of "Bureau of Indian Standards" and payable at New Delhi/Noida from any Nationalized Bank. Cheques will not be accepted. The earnest money of the successful tenderer shall be retained and will be adjusted against the payment. It may be noted that no interest shall be paid on earnest money.

The tender shall remain valid for an acceptance period of 90 days from the date of opening of the tender.

Relevant information/certificates called for should be annexed to the tender. Non-receipt of any information/certificates with the tender may entail rejection of the tender.

The following may also be noted:

- a. Canvassing in any form will entail disqualification.
- b. NITS reserves the right thereto without assigning any reason to accept or reject any or all the tenders in whole or in part and/or increase or decrease the quantities of any item of the work and the successful bidder shall perform the same at the rates quoted.
- c. Validity of contract will be one year from the date of award of contract.
- d. Price quoted by the bidder shall be inclusive of all levies, excise duty, sales tax, and/or any other tax. No escalation in price shall be permitted on any ground. TDS and any other taxes, as applicable from time to time, shall be recovered by NITS from the bills submitted by the contractor. Any change in the rate of TDS shall be to the contractor's account.

- Encl.: *as above*

(K.C. Kalia)
Section Officer

Our Ref.: TI/G-50:3

**TENDER DOCUMENT
FOR
CONTRACT FOR REPAIR AND RENOVATION OF FIRE FIGHTING SYSTEM**

**Installed
at
National Institute of Training for Standardization (NITS)
A 20-21, Institutional Area, Sector 62, NOIDA(UP)-201 307**

Tender Due Date : upto 1500 h, Friday, 17th Feb. '06

Technical Bid Opening Date : 1530 h, Friday, 17th Feb. '06

Tender Document issued to _____

Signature of the Issuing Authority

NATIONAL INSTITUTE OF TRAINING FOR STANDARDIZATION

ENVELOPE 1: TECHNICAL BID

Work: Repair and Renovation of Fire Fighting System

Installed at: NITS, A-20&21, Institutional Area, Sector-62, NOIDA(U.P.)

Reference: TI/G-50:3

CONTENT:

1. **Technical Bid of Tender Document:** Each page shall be duly signed by the tenderer as a token of their acceptance of the Technical and Contractual details, including tender form duly filled in, complete details and description, including all the data to be supplied by the tenderer as specified in the information and instructions to the tenderers. Envelope No. 1 shall also contain Earnest Money Deposit in the form of crossed Demand Draft of Rs. 5,000/= in favour of Bureau of Indian Standards, payable at New Delhi/NOIDA and forwarding letter of the contractor. The forwarding letter of the contractor should contain the following annexures in support of their eligibility:

Annexure 1– Documents indicating set up of the organization

Annexure 2– Valid enlistment with CPWD/MES/Railways/PSU/Reputed Companies

Annexure 3– Details of works of similar nature carried out in Central/State Govt. Bodies/ Departments, PSUs, MES, Railways in the last 2 years, with value of the work undertaken. Certificates provided for the above should clearly indicate the scope and nature of work undertaken and the value of various components of work as executed, in order to confirm conformity to the defined similar works.

Annexure 4- Certificate of training/experience of the technical personnel in fire fighting systems from recognized institute

Annexure 5– Copy of valid ITCC certificate.

Annexure 6– Copy of Registration with Works Contract Cell of Sales Tax Department of NOIDA / NCT of Delhi

Annexure 7– Proof of financial turnover achieved along with copy of balance sheet of previous financial year ending 31st March 2005.

Annexure 8 – List of on-going works with their financial value.

Annexure 9 – List of arbitration cases (if any)

This envelope shall be superscribed **“Envelope No. 1 – Technical Bid for Contract for Repair and Renovation of Fire Fighting System.”**

2. Price bids of tenderers who do not fulfill the above requirements shall not be opened. Required documents should be submitted strictly as prescribed. Original documents may be required for verification of the above claims at the time of opening of the technical bids.
3. General Terms and Conditions of the Contract to be fulfilled by the eligible contractor are enclosed.

4. The list of fire fighting systems, which have been identified for repair and renovation and installed at the premises of NITS is enclosed for filling the tender by the tenderer. Scope of Work to be done is enclosed.
5. Format of the letter to be submitted along with the tender by the tenderer is enclosed.

NATIONAL INSTITUTE OF TRAINING FOR STANDARDIZATION (NITS)

Our Ref.: TI/G-50:3

Subject: **Contract for Repair and Renovation of Fire Fighting System**

GENERAL TERMS AND CONDITIONS OF THE CONTRACT:

1. Validity of offer: Offer should be valid for 90 days from date of opening of tender.
2. Earnest Money Deposit: Rs. 5,000/= as crossed Demand Draft
3. Security Deposit: Rs. 5,000/- as crossed DD (from the contractor selected)
4. Period of Contract: Twelve months from the date of award of work.
5. The intending tenderers are advised to visit the site of work so as to familiarize with site conditions before quoting the rates on any working day during office hours.
6. NITS reserves the right thereto without assigning any reason accept or reject any or all tenders in whole or in part and/or increase or decrease the quantities of any item of the work and the successful tenderer shall perform the same at the rates quoted.
7. Sealed tender should be sent and delivered in person as specified in 1 above and tenders sent by registered post will not be accepted.
8. If the services rendered by the contractors or the performance of the works done is is not found to be satisfactory, the NITS reserves the right to terminate the contract by giving 15 days notice without assigning any reason.
9. NITS reserves the right to extend the validity of the contract by another twelve months at the same rates and terms and conditions of the contract.
10. Successful bidder shall sign and stamp each page of this tender document as token of his acceptance of all the terms and conditions. The award of work letter to the successful bidder shall be deemed to be a binding contract between NITS and the successful bidder for the scope of work defined in this tender.
11. The contractor shall make arrangements to provide all the material required for repair and renovation purposes.
12. The contractor shall be responsible for any loss/damage to the materials by his staff deployed for duty.
13. The contractor shall abide by the regulations/requirements meant for security and strictly follow the rules. NITS security staff shall have the right to check, search or interrogate any contractor's material while entering/leaving the NITS premises for the purpose of security.

14. **The firm without having previous experience of at least two years in repair and renovation of fire fighting systems will not be considered.**
15. Any claim arising on account of damage, compensation or expenses payable in consequences of any accident or injury sustained by workmen of contractor or any other person, whether in the employment of the contractor or not; while in or upon the said works or site of the same, the NITS shall not be bound to entertain any claim or such claim brought under the Workman's Compensation Act.
16. Contractor shall not sub-contract any part of the awarded work to any other person or agency.
17. The contractor will ensure that there is any violation of infringement of any rules and regulations of the bye laws pertaining to Fire Fighting Systems.
18. The rates quoted shall be firm throughout the period of contract.

LIST OF EQUIPMENT FOR REPAIR AND RENOVATION (SCOPE OF WORK)

Repair and renovation of the Fire Fighting Systems installed at NITS for the following services:

Sl. No.	Name of Item	Estimated Quantity
1.	Hose Pipe, 15 m	42 No.
2.	Pressure Gauge (of appropriate specification)	1 No.
3.	Gate Valves for Air Vessel (of appropriate specification)	1 No.
4.	Male/Female Winding of Hose Pipe	21 No.
5.	Male/Female Coupling	3 No.
6.	Wheels of Sluice Valve	13 No.
7.	Container of 45 litre Foam Type	1 No.
8.	Spindle of Hydrant on Terrace	1 No.
9.	Refilling of Fire Extinguishers (DCP Type)	44 No.
10.	Refilling of Fire Extinguishers (CO ₂ Type)	27 No.
11.	Refilling/Servicing of Fire Extinguishers (Water Type)	5 No.
12.	Servicing of Fire Control Panel and Battery System	1 No.
13.	Refilling of Fire Buckets with Sand	8 No.

NATIONAL INSTITUTE OF TRAINING FOR STANDARDIZATION

ENVELOPE 2: PRICE BID

Work: Repair and Renovation of Fire Fighting System

Installed at: NITS, A 20-21, Institutional Area, Sector 62, NOIDA

Reference: TI/G-50:3

CONTENTS:

1. Envelope No. 2 shall contain only Price Bid of Tender Document, that is, the copy of schedule of work and prices duly filled in and signed by the tenderer. No commercial or technical condition or qualification of any sort shall be indicated by the tenderer in this envelope, otherwise the tender shall be summarily rejected. This envelope shall be superscribed "**Envelope 2 – Price Bid for Annual Contract for Repair and Renovation of Fire Fighting System.**"
2. Schedule of Work and Price to be filled by the tenderer is enclosed.

SCHEDULE OF WORK AND PRICE

(To be enclosed with price bid in a separate cover marked “Envelope 2”)

Work: **Repair and Renovation of Fire Fighting Systems**
(installed at NITS, A 20-21, Institutional Area, Sector 62, NOIDA)

Sl. No.	Description	Estimated Quantity	Rate (Rs.)	Total Amount (Rs.)
1.	Hose Pipe, 15 m	42 No.		
2.	Pressure Gauge (of appropriate specification)	1 No.		
3.	Gate Valves for Air Vessel (of appropriate specification)	1 No.		
4.	Male/Female Winding of Hose Pipe	21 No.		
5.	Male/Female Coupling	3 No.		
6.	Wheels of Sluice Valve	13 No.		
7.	Container of 45 litre Foam Type	1 No.		
8.	Spindle of Hydrant on Terrace	1 No.		
9.	Refilling of Extinguishers (DCP Type)	44 No.		
10.	Refilling of Extinguishers (CO ₂ Type)	27 No.		
11.	Refilling/Servicing of Extinguishers (Water Type)	5 No.		
12.	Servicing of Fire Control Panel and Battery System	1 No.		
13.	Refilling of Fire Buckets with Sand	8 No.		

TENDER TO BE SUBMITTED ON OR BEFORE 1500 h ON -----

Section Officer
National Institute of Training for Standardization
Bureau of Indian Standards
A-20-21, Institutional Area
Sector – 62, NOIDA – 201301. (U.P.)

Dear Sir,

Having examined the form of contract, nature, quantum of work relating to the above mentioned work and having visited and examined the site of the proposed work and have acquired the requisite information relating thereto as affecting the tender invited by you on behalf of the National Institute of Training for Standardization, I / We, the undersigned hereby offer for undertaking repair and renovation work strictly in accordance with the contract documents. I / We undertake to provide qualified/certified technicians for the services as desired.

I/We further agree to the retention of earnest money which would be adjusted against the security deposit and to all statutory deductions in force.

Yours faithfully,

Name of the Partner of the Firm

Or

Name of person having Power of Attorney to sign the Contract.

(Copy of the power of Attorney to be submitted
which will be compared with the original in case
the Tender is awarded).

INSTRUCTIONS FOR FILLING IN AND SUBMISSION OF THE TENDER

1. The documents should be submitted in original at NITS, Noida duly filled-in so as to reach before 1500 h on 17-02-2006 in a sealed envelope super-scribed **"Tender Document for Contract for Repair and Renovation of Fire Fighting System"**.
2. Please study the documents carefully and inspect the site before filling-in the tender. Any party tendering against the enquiry shall be deemed to have read and understood all the terms and conditions and familiarized themselves with the site and nature of quoted accordingly. Such terms and conditions not appearing in the body of the tender will not be considered as forming a part of their tender.
3. Please put your firm's name and signature of the authorized person on each page of the tender document as token of your perusal.
4. Please fill-in, sign and attach the "Letter from the Contractor to the Employer" with the Tender Document.
5. Please give particulars of outstanding recent works which you have executed along with the names of organizations who are owners of the buildings.
6. If the tendering firm consists of more than one partner, the names of all partners must if disclosed, while submitting the tender.
7. **CONDITIONAL OR INCOMPLETE OFFERS ARE LIABLE TO BE REJECTED.**