

**SPEED POST**

Ref: SROL/3:4:1

3 April 2006

**SUB: QUOTATIONS FOR SINGLE PAN DIGITAL WEIGHING BALANCES**

THE BOMBAY BURMAH TRADING  
CORPORATION LIMITED  
PLOT NO. 2, KANJUR MARG (EAST)  
MUMBAI 400 042

Dear Sir(s),

Quotation(s) is/are invited for the purchase of the item(s) goods / stores listed in the attached schedule as per terms and conditions noted hereunder:

1. Quotation(s) in a sealed cover superscribing “**Quotation(s) for SINGLE PAN DIGITAL WEIGHING BALANCES**” should reach the undersigned latest by 1300 h on 24 April 2006.
2. The quotation(s) shall be opened at 1500 h on 24 April 2006 in the presence of such tenderers or their duly authorized representatives as may care to attend.
3. Unless stated otherwise, quotation(s) shall be deemed to be for delivery at the address given above.
4. The Bureau gives first preference in its purchases to goods bearing BIS Certification Mark and second preference to those which conform to the relevant Indian Standard Specification.

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5. The delivery of stores is required within 30 days of receipt of order. If however, it is not possible for you to effect delivery during working hours by that date, you should specify the date by which you can guarantee delivery of the stores. Quotation(s) qualified by such vague and indefinite expressions as “Subject to immediate acceptance”, “Subject to prior sale” etc., and in complete quotation(s) is / are liable to be summarily rejected.

6. All quotation(s) shall remain open for acceptance for a period of 120 days from the date of opening of quotation(s) specified in para 2 above.

7. Where the value of the order exceeds Rs. 2,00,000/-, the successful tenderer shall be required to deposit 5% of total value of the order by way of Security Deposit (unless exempted) in cash / demand draft / term deposit or provide a Bank Guarantee for the said amount from a scheduled bank pledged in favour of Director General, Bureau of Indian Standards, New Delhi.

8. The rates quoted shall include all charges such as packing and forwarding, freight, insurance, octroi etc.

9. If the rates quoted do not include sales tax, excise duty or any other taxes / charges, the same should be specifically stated. In the absence of any such stipulation, it will be presumed that the prices include all such charges and no claim for the same shall be entertained.

10. **Place of Delivery** - In case your quotation is accepted and a firm order is issued to you, you shall arrange to deliver the goods during working hours on all working days at:

**The Director & Head**  
**Bureau of Indian Standards,**  
***Southern Regional Office Laboratory***  
CIT Campus, IV Cross Road,  
Chennai - 600 113.

11. **Payment** - Full and final payment shall be made on receipt of goods in full and in satisfactory condition for orders valuing up to Rs. 2,000.00. In other cases, 90% payment shall be made on receipt of goods and after preliminary inspection. The balance amount shall be released not later than 60 days thereafter.

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12. All goods shall be received subject to approval on inspection. The decision of our Inspecting Officer shall be binding. Rejected items / goods / stores shall be removed by the supplier at his own cost and risk, within 30 days of receipt of notice for the removal of such goods, and no liability, whatsoever, on the Bureau shall be attached for the rejected / disapproved goods / items / stores.

13. The Bureau reserves the right to accept or reject summarily any or all quotation(s) in whole or in part without assigning any reason whatsoever.

14. The Bureau reserves the right to accept or reject summarily any or all quotation(s) after despatch.

15. The Bureau takes no responsibility for delay, loss or non-receipt of quotation(s) after despatch.

16. In case of non-compliance with the contract, the Bureau reserves its rights to:

- a. cancel / rescind / revoke the order; and
- b. impose penalty up to 5 percent of the total value of the order.

Yours faithfully,

**Director & Head (SROL)**

**ANNEXURE-I****BUREAU OF INDIAN STANDARDS  
(Southern Regional Office Laboratory)**

Grams: MANAKSANSTHA

Phone: 22541442, 22541216  
22542519, 22541315**SCHEDULE TO QUOTATION(S)**Southern Regional Office  
C.I.T. Campus  
IV Cross Road  
Chennai 600 113TIME & DATE OF OPENING OF QUOTATION(S): **1500 h on 24 April 2006**

The quotation(s) shall remain open for acceptance till: 120 days from the date of opening of quotation(s).

Item No.	Description of Goods / Stores	Specification Number	Quantity	Rate per Unit
1.	Single Pan Digital Analytical Weighing Balance Capacity – 200 gms., Readability – 0.01 mg.		1 No.	
2.	Single Pan Rough Balance-Top Loading – Digital Capacity – 2kg, Readability – 0.01g.		1 No.	
3.	Single Pan Digital Balance – Top Loading Capacity – 1kg, Readability – 0.01g.		1 No.	

We agree to the terms and conditions as laid down in the Notice SROL 3:4:1 dt. 3 April 2006 attached to the schedule.

Signature and Office Stamp of the Tenderer

1.

SARTORIUS MECHANICS (INDIA) P LTD  
DOSHI GARDENS  
D-5, II FLOOR, 174 ARCOT ROAD  
CHENNAI 600 026

2.

ATCO PRODUCTS LIMITED  
45 FIRST MAIN ROAD  
CIT NAGAR  
NANDANAM  
CHENNAI 600 035

3.

THE BOMBAY BURMAH TRADING  
CORPORATION LIMITED  
PLOT NO. 2, KANJUR MARG (EAST)  
MUMBAI 400 042

4.

MR. MANIRAJ  
REGIONAL LEADER  
METTLER TOKDO INDIA PRIVATE LIMITED  
12/304, II FLOOR, 7<sup>TH</sup> AVENUE,  
ASHOK NAGAR, CHENNAI 600 083

5.

BIS WEB SITE