

BUREAU OF INDIAN STANDARDS  
WESTERN REGIONAL OFFICE  
“MANAKALAYA”, E-9, ROAD NO.8, MIDC,  
ANDHERI(EAST), MUMBAI-400093

TELEPHONE NOS : 28320552, 28329295

Our Ref: WRO/Admn/4:1(D)

6 May 2008

Subject: Quotations for disposal of scrap material and waste paper  
for the year 2008-09

Dear Sirs,

Bureau of Indian Standards, Western Regional Office, E-9, Road No.8, MIDC, Andheri(East), Mumbai-400093, intends to award annual rate contract for the year 2008-09 for disposal of waste paper, such as old newspapers, magazines, old files with hard file covers, all kinds of scrap iron and wooden material. However, a list of items for which the annual rate contract is proposed to be awarded is given in the Annexure 1. The award of contract shall go to the highest bidder on the terms and conditions as mentioned below. You are requested to submit your quotation on the prescribed proforma enclosed as Annexure 1.

2. Quotations in sealed cover super scribed “**Quotations for Waste Paper and Scrap Material**” should reach **Section Officer(Admn)** on the above address, **latest by 26 May 2008 by 1400h. The same shall be opened at 1500h on the same day or on the next working day.** Tenderer or his authorized representative may be present at the time of opening of the quotation.
3. Earnest Money of Rs 2000.00 (Two thousand only) through demand draft in favour of **Bureau of Indian Standards, Mumbai** should be enclosed with the quotation. The said amount shall be refunded in the event of non-acceptance of the quotation. The quotation of such tenderer, who do not deposit the Earnest Money shall be rejected. **Cheques shall not be accepted.** No interest shall be payable on Earnest Money.
4. The earnest money deposited by the successful tenderer shall be retained by the BIS as security, till the expiry of the period of contract.
5. The successful tenderer shall have to lift the scrap material as and when advised by the BIS on any working day during office hours against payment in advance. If the material is not lifted within the due date, the material will be disposed off by BIS without any notice. Any Loss in this account to the BIS, would be deducted from the earnest money of the successful tenderer.

6. In case of non-compliance of stipulated terms and conditions of the contract or failing to lift the scrap material in time, contract shall be cancelled and the earnest money forfeited for breach of terms of the contract.
7. All quotations shall remain open for acceptance for a period of 45 days from the date of opening.
8. The scrap material have to be weighed in the electronic lorry weighbridge or in the weighing machine of BIS in the presence of the personnel deputed by BIS.
9. The tenderer will have to remove the entire lot of scrap material on **“As is Where is Basis”**.
10. No gunny bags or other kind of packing material or labour etc would be provided by this office.
11. The tenderer would be responsible for loss of any property of the BIS due to the negligence on his part or on the part of his representative(s) and the amount of loss shall be recovered from the tenderer.
12. The BIS reserves the right to accept or reject any or all the quotations in whole or in part without assigning any reason, whatsoever.
13. In case of any dispute, the decision of the Deputy Director General of Western Regional Office of BIS, shall be final.
14. Jurisdiction, Mumbai Courts.

Section Officer(Admn)

ANNEXURE – 1  
LIST OF ITEMS

Sl.No	Name of the items	Unit	Rate quoted (Rs)
1	Waste Paper, Books, Magazines Old Standards, Recorded files with Hard file cover	Per kg	
2	Waste Paper (Newspapers)	Per kg	
3	Iron Scrap (M.S./C.I.), including obsolete door closers	Per kg	
4	Aluminium Scrap	Per kg	
5	Brass Scrap	Per kg	
6	Copper Scrap	Per kg	
7	PVC pipes scrap	Per kg	
8	Wooden scrap	Per kg	
9	Plastic scrap	Per kg	
10	Obsolete fans (ceiling, table, exhaust) (Broken)	Per piece	
11	Obsolete Fire Extinguisher Container (Cut)	Per kg	
12	G.I.Pipe scrap	Per kg	

Signature with rubber stamp

