



BUREAU OF INDIAN STANDARDS



Auditor Book



BUREAU OF INDIAN STANDARDS

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0. General:

Adding value with BIS MSC depends on the suggestions for improvement or concern or opportunity for improvement pointed out by the Auditors.

1.0. Opportunity For Improvement:

Opportunity For Improvement (OFI) shall not be misunderstood with corrective action to be taken against non-conformity. An OFI shall not be rewritten as Non-Conformity (NC).

Auditors shall exercise caution while writing NC and OFI. OFI is a concern identified by auditor which at present is not an NC, but can lead to a deviation or NC in the near future.

OFI may lead the auditee to modify the process, adopt new methodology/technology or set a new criteria for measurement.

Absence of documentation or deviations observed shall be reported as a Non-Conformity only.

With every audit, continual improvement shall take place. This shall be in the form of OFI or NC. The Auditor/Team Leader is also required to feed this information back into the **Manak Online** feedback for which the Auditor/Team Leader will be credited for the value addition in the ongoing evaluation of auditors.

The OFI shall be reported in the format F6.2-10 (Issue 1)

2.0. References:

1. MSC-F 6.2-10 - Opportunity for Improvement