



# BUREAU OF INDIAN STANDARDS



## Auditor Book



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### 0. General:

Transfer of certification is defined as the recognition of existing and valid MSC granted by one Certification Body (CB) to another CB.

### 1.0. Conditions:

- 1.0. Accreditation body of CB shall be a member of IAF.
- 2.0. Certification under suspension is not eligible for transfer. It is to be treated as a new certification.
- 3.0. If the CB has closed operations or accreditation is expired, the transfer shall be within six months or within validity whichever is earlier.
- 4.0. Review of application, pending NCs, documentation, complaints, if any, and latest audit reports shall be carried out during transfer.
- 5.0. If non conformities are existing, pre-audit may be planned
- 6.0. Legal compliance, any applicable shall be verified.

### 2.0. Fee

- In case of transfer, stage II/re-certification charges are applicable. If stage-I is carried out for any reasons, this shall also be charged.
- Application shall be as applicable to new certification.
- No application fee shall be levied, if it is treated as a transfer and applied within validity.

### 3.0. Validity:

The certification cycle shall be based on previous certification cycle in case of re-certification for transfer cases.