ISO/IEC JTC 1
Information Technology

ISO/IEC JTC 1 N14322

Replaces:

DATE: 2019-07-29

DOC TYPE: Meeting Agenda

TITLE: Draft Agenda for the JTC 1 Plenary Meeting, 4-8 November 2019 in New Delhi, India

SOURCE: JTC 1 Chairman and Secretariat

STATUS:
For use at the 2019 Plenary

ACTION ID: ACT

Note: Dress code for the meeting is business casual attire.

DATES:
4-8 November 2019

Location of Meeting:
India Habitat Centre
Lodhi Road,
New Delhi, Delhi 110003
India

MEETING HOURS: The meeting hours will be as follows:

Monday, 4 November 2019, Plenary Meeting: 13:30 -17:00
Tuesday, 5 November 2019, Plenary Meeting: 9:00-17:00
Wednesday, 6 November 2019, Plenary Meeting: 9:00-17:00
Thursday, 7 November 2019, Plenary Meeting: 9:00-17:00
Friday, 8 November 2019, Plenary Meeting: 9:00-17:00

Note 1:
A JTC 1 Leadership meeting will be held on Monday morning, 4 November 2019.

Note 2:
The agenda will be taken largely in order. However, due to the attendance schedule of participants or the interdependence of topics, some agenda items may be addressed at a specific time or day.

1. Opening of the Meeting – 4 November 13:30h

1.1 Welcoming Remarks

2. Roll Call of Participants

3. Adoption of Agenda
Document: JTC 1 N14322

4. Remarks by Chair and Committee Manager

4.1 Remarks by Chair

4.1.1 Review of ISO and IEC Codes of Conduct

4.1.2 Chairman's June –November 2019 Report
Document:

4.1.3 Report of 4 November 2019, 2019 JTC 1 Leadership Meeting

4.2 Remarks by Committee Manager

4.2.1 Appointment of Drafting Committee

4.2.2 Status of JTC 1 Consolidated Supplement 2019

4.3 Report of May 2019 resolutions/action items

4.3.1 SC 29 update on JTC 1 Hawaii action item 1 - Progress report concerning SC 29's study of the scope of SC 29 and WGs, and of the appropriate structure to develop standards within the scope of SC 29

4.3.2 ITTF update on JTC 1 Hawaii resolution 9 – Request for addition of the Work Item (WI) scope in the ISO and IEC standards catalogues

4.3.3 ITTF update on JTC 1 Hawaii action item 5 – Implementation of the request concerning Uniform Resource Identifiers

4.3.4 Committee Manager update on JTC 1 Hawaii action item 7 – Training

5. ISO and IEC related issues

5.1 ISO CS update

5.2 IEC CO update

5.3 TMB resolutions (June and September 2019)

5.4 SMB resolutions (June and September 2019)

5.5 Update on ISO and IEC tools and IT plans

6. Report of the JTC 1 Advisory Groups

6.1 AG 1 - Communications

6.2 AG 2 - JETI

6.3 AG 3 - Open Source Software

6.4 AG 4 - Quantum Computing

Note: there is no AG 5

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6.5 AG 6 - Autonomous and Data Rich Vehicles

6.6 AG 7 - Trustworthiness

6.7 AG 8 - Meta Reference Architecture and Reference Architecture for Systems Integration

6.8 AG 9 – Data Usage

6.9 AG 10 – Outreach

6.10 AG 11 – Digital Twin

6.11 AG 12 – Technical Corrigenda

6.12 AG 13 - Use Cases for VR and AR based ICT Integration Systems in JTC 1

6.13 AG 14 - SIF

6.14 AG 15 – Standards and Regulations

6.15 Report on SD 2, History of JTC 1
https://jtc1info.org/sd_2-history_of_jtc1/

7. Subcommittee and JTC 1 Working Group Reports

Slides and Business Plans

7.1 WG 11, Smart cities

7.2 WG 12, 3D printing and scanning

7.3 SC 2, Coded character sets

7.4 SC 6, Telecommunications and information exchange between systems

7.5 SC 7, Software and systems engineering

7.6 SC 17, Cards and security devices for personal identification

7.7 SC 22, Programming languages, their environments and system software interfaces

7.8 SC 23, Digitally recorded media for information interchange and storage

7.9 SC 24, Computer graphics, image processing and environmental data representation

7.10 SC 25, Interconnection of information technology equipment

7.11 SC 27, Information security, cybersecurity and privacy protection

7.12 SC 28, Office equipment

7.13 SC 29, Coding of audio, picture, multimedia and hypermedia information

7.14 SC 31, Automatic identification and data capture techniques

7.15 SC 32, Data management and interchange

7.16 SC 35, User interfaces

7.17 SC 36, Information technology for learning, education and training

7.18 SC 37, Biometrics

7.19 SC 38, Cloud computing and distributed platforms

7.20 SC 39, Sustainability for and by information technology

7.21 SC 40, IT service management and IT governance

7.22 SC 41, Internet of Things and related technologies

7.23 SC 42, Artificial Intelligence

8. National Body Contributions (not handled elsewhere)

9. Subcommittee and JTC 1 Working Group Requests

9.1 Canadian and Korean National Body nomination and SC 41 endorsement of Francois Coallier for an additional Term of Office as SC 41 Chair
Document: JTC 1 N14317

9.2 Australian National Body nomination and SC 40 endorsement of Jan Begg for an additional Term of Office as SC 40 Chair
Document: JTC 1 N14318

9.3 UK National Body nomination and SC 17 endorsement of Peter Waggett for an additional Term of Office as SC 17 Chair
Document: JTC 1 N14320

9.4 Japanese National Body nomination and SC 2 endorsement of Shuichi Tashiro for an additional Term of Office as SC 2 Chair
Document: JTC 1 N14319

9.5 SC 7 request to reduce the DIS period
Document: JTC 1 N14321

10. JTC 1 Liaisons – Category A and Enhanced Liaisons

10.1 Enhanced Liaison Reports

10.1.1 ISO/TC 307

10.1.2 ISO/TC 184

10.1.3 IEC/TC 65

10.2 Update on EU Activities

10.3 Report of ITU-T activities

10.4 Report on Ecma activities

11. JTC 1 PAS Submitters

11.1 PAS Mentors Report

12. Future Meetings

12.1 Information from the National Body of Ireland regarding the 11-15 May 2020 JTC 1 Plenary in Limerick City, Ireland.

12.2 Information from the National Body of Japan regarding the 2-6 November 2020 JTC 1 Plenary in Okayama, Japan

12.3 National Body Offers to Host Future Meetings

12.3.1 May 2021 – possibly in Korea

12.3.2 November 2021 – possibly Australia

13. Approval of Resolutions

14. Closure of Meeting (8 November, no later than 17:00 h)

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LOGISTICAL INFORMATION
The 36th Plenary Meeting of ISO/IEC JTC 1 Information technology
New Delhi, India (4-8 November 2019)

1. Venue

India Habitat Centre
Lodhi Road,
New Delhi-110003
Tel: +91-011-24682001
Website: https://www.indiahabitat.org/
Location map: Click here

2. Host

The meeting is being hosted by Bureau of Indian Standards (BIS), the National Standards Body of India. BIS is a statutory body under the Ministry of Consumer Affairs, Food and Public Distribution, Government of India and is engaged in the development of Indian standards, conformity assessment, testing, training etc.

The arrangements will be coordinated by:

Mr. Kshitij Bathla
Scientist-B
Electronics and IT Department
Bureau of Indian Standards
Tele: +91 11 23237093, +91 11 23608235 Mobile: +91 8826291114
Email: litd@bis.gov.in

3. Registration

Delegates are kindly requested to register with the ISO meeting registration tool (https://sd.iso.org/meetings/)

4. VISA

All foreign visitors are required to have a valid passport and visa to visit India. Visas must be obtained before departure (except for delegates of countries which have visa-on-arrival arrangements with India) and applications should be made to the nearest Indian Embassy / High Commission / Consulate or a travel agent in the country of residence, taking into account the length of notice for obtaining a visa. For visa requirements, please visit the website: http://indianvisaonline.gov.in/visa

Before planning your travel to India, please check the vaccination and other health requirements at: http://boi.gov.in/content/health-regulation

Those participants who require visa-supporting documents to enter India are advised to complete the relevant form attached as Annex-A to the meeting host (litd@bis.gov.in).

As requirements for visa application may change from time to time, please check with your nearest Indian Embassy before departure. Advance submission of applications is recommended.

5. Local Transportation (To Venue)

The venue, India Habitat Centre is around 20 km from the Indira Gandhi International Airport, New Delhi. Cab service is available from the airport to the venue and the hotels. Taxi services like Ola and Uber are also available round the clock. The cost from the airport to the respective hotels may vary from ₹ 500 – ₹ 1000. Airport express metro is also available from 05 00 h to 23 00 h.

6. Accommodation

The following hotels are nearby the venue:

Hotel	Approximate distance from venue
Hotel Ashok (Diplomatic Enclave, 50 B Chanakyapuri, New Delhi – 110021)	4 km
Hotel Le Meridien (Windsor Place, New Delhi – 110001)	5 km
Hotel The Royal Plaza (19 Ashok Road, New Delhi – 110001)	5 km
Hotel Samrat (Kautilya Marg, Chanakya Puri, New Delhi – 110021)	5 km
Hotel Janpath (Janpath Road, New Delhi – 110001)	6 km
Hotel Connaught (37 Shaheed Bhagat Singh Road, New Delhi –110001)	6 km
Hotel The Park (15 Parliament Street, New Delhi – 110001)	6 km
Hotel Shangri - La (19 Ashoka Road, near Janpath, New Delhi – 110 001)	9 km

Delegates may also explore other options through www.booking.com and www.makemytrip.com. Delegates are kindly requested to make their own booking by contacting the hotels. Other alternatives are also available near the venue.

7. Meeting Facilities

Wi-Fi connections will be made available at the venue. Lunch and beverages will also be provided to the delegates at the venue.

8. Currency and Credit Cards

The unit of Indian currency - Rupee *(₹) (INR)*.

Denominations – 10, 20, 50, 100,200, 500, 2000.

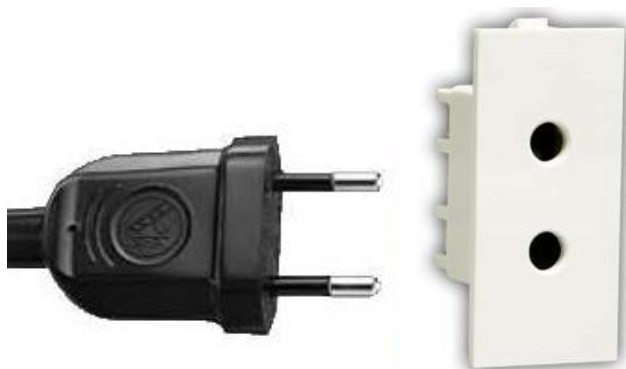Conversion

        1 USD = 68.9 INR (Approx.)
        1 EUR = 77.3 INR (Approx.)

Major currencies can be exchanged into Indian rupee at the airport, hotels. Credit cards, e.g. VISA, MasterCard, and American Express are all widely accepted.
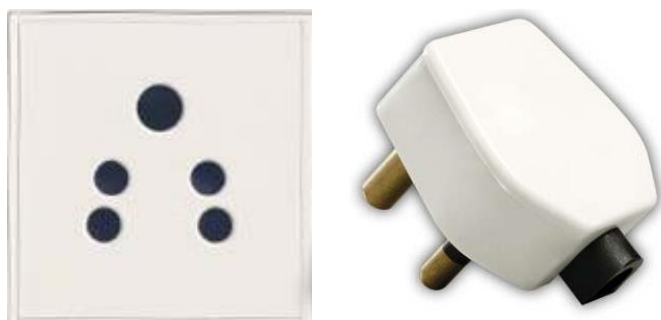
10. Electricity

India uses 230 Volts, 50 Hz alternating current as the power source. Plugs and sockets have either grounded / earthed 3 Pin connections (Type D) or ungrounded 2 pin connections (Type C).

The two pin plug has round pins. There are no fixed live (hot) and neutral (cold) terminals and can be inserted either way in the sockets.

The three pin plug is rated at 6A / 250V. It has three round pins in a triangular pattern. The earth terminal is slightly larger than the live and neutral terminals.

<u>Tips and general information for the Delegates</u>

Business & shopping hours

	Weekdays	**Saturday**	**Sunday**
Banks	10:00 – 16:00	10:00 – 17:30 2nd & 4th Saturdays of the month - closed	closed
Major shops*	10:00 – 20:00	10:00 – 20:00	10:00 – 20:00
Government offices	09:00 – 17:30	closed	closed

*Some shopping centres close one day a week; this varies from place to place. Malls are usually open till 21 00 h.

Climate and clothing
The weather in New Delhi in November is pleasant with temperature varying from 14-30 degrees centigrade. Light to medium clothes are best for everyday wear.

Internet connections
Free high speed Wi-Fi internet access will be available to delegates inside the meeting venues. Wi-Fi internet access is available at hotels in New Delhi free or chargeable basis according to hotel policy.

Language
Hindi is the official language of India, though English is widely spoken. Signs, however, are often written in both languages.

Meal facilities
There are a number of good restaurants within walking distance of the hotels which serve both lunch and dinner.

Smoking
In India, smoking is prohibited in public buildings and other places open to the public. This also includes offices, public transportation, hotels, bars, restaurants and all other establishments where food and beverage are served. You must be 18 years old or more to buy tobacco and tobacco products in India.

Telephones
All regular telephone numbers in Delhi consist of eight digits, and there are area codes (the area code for Delhi is 011). In case of emergency, the police can be contacted through number 100 and ambulance through 101.

To call India, the international telephone access code is +91 (city code)(number).
To call from India, the outgoing code from India is 00 (country code)(city code)(number).

For calls from your hotel, please enquire directly at the reception.

Time zone
The time zone for India is Greenwich Mean Time + 5.30 hours.
This time zone remains unchanged throughout the year.

Vaccinations
Travel advisory for overseas travellers is available at:
http://boi.gov.in/content/health-regulation

INVITATION LETTER REQUEST FORM for VISA
36th Plenary Meeting of ISO/IEC JTC 1 Information technology
New Delhi, India (4-8 November 2019)

For those who require VISA to visit India, please fill out below information completely and send it to the contact person below. Host will provide you with certified invitation letter for your visa processing. (Host does not provide visa services.)

First name	
Last name	
Gender	
Birth date (dd/mm/yyyy)	
Passport number	
Nationality	
Organization	
Mailing address	
Postal Code	
E-mail address	
Phone number	
Arrival Date	
Departure Date	

Please contact the Indian Embassy at your country for further information.
https://indianvisaonline.gov.in/visa/index.html

Other forms may be requested depends on the policy of your regional embassy of Republic of India, and **it is your responsibility to find each region's requirements.**

Contact person for invitation letter request form:
Mr Kshitij Bathla
Email: litd@bis.gov.in

Note: Invitation letter request may take approx. 7 days to process. Please send your request well in advance