## Procedure to apply for Jeweller Registration Scheme

Step 1: Enter the URL <u>https://www.manakonline.in/MANAK/login</u> in Mozilla Firefox web browser and click on the "Hallmarking" tab as shown in fig.1.

Bureau of Indian Standards The National Standards Body of India	Connect A+ A- A
Af Home i About BIS - & Contact Us	
BIS CARE APP A tool for Consumer Empowerment Main features of the Ann	r∜ NEWS AND EVENTS
Check the authenticity of the product with [2] mark by using Verify Licence Details*     Check the authenticity of Hallmarked Jevellery Items with HUID number $O$ by using Verify HUID:     Select Xinow your Standards for information on any Indian Standard, licences against it and laboratories for this product.	Extension of date of implementation of amendments to Indian Standards and revised Indian Standards
to can ado access products under computation of also set products under products under an under computation of also set products under an under access products under an under access products under an under access products access produc	Revamped portal eBIS - Login     instructions for existing users
Standardization Standardization Conformity Assessment (Manakonline) Conformity Assessment (CRS) Correspondence of the conformity of the conformity of the conformation of the	If you wish to apply for Jeweller Registration Scheme please apply through the National Single Window System NSWS portal Please visit https://www.nsws.gov.in/
Management System Laboratory Plallmarking Consumer Engagement / Complaints	
Training Important Links	

(Fig.1)

Step 2: Then click on link at the Manak Portal under "Notification" section or click on the "For jeweller registration" tab as shown in fig.2.

← → C O A https://huid.manakonline.in/MANAK/HallmarkingHomePage	E☆ ♡ ± =
Bureau of Indian Standards The National Standards Body of India	
# Home i About BIS - Contact Us Q Search	
	NEWS AND EVENTS      Extension of date of implementation     of amendments to Indian Standards and     revised Indian Standards      Relaxation in fee for MSME units for     licence under Bureau of Indian Standards     (Conformity Assessment) Regulations     2018 and its amendments- reg.
Gold Registration Granted 121897       Image: Silver Registration Granted 12633       Image: Cold Articles Received for Hallmarking during the Month 7450456       Image: Cold Articles Fallmarked during the Month 7181115         AHC Recognised 1025       Image: Cold Articles Received for Hallmarking during the Month 7450456       Image: Cold Articles for Hallmarking during the Month 7450456       Image: Cold Articles Hallmarked during the Month 7181115	♦ NOTIFICATIONS If you wish to apply for Jeweller Registration Scheme please apply through the National Single Window System NSWS portal Please visit -> http://www.nsws.gov.in/
Jeweller Registrations Cancelled Suspended 121 Mandatory Halimarking Order & Regulation	Actives Windows Go to PC settings to activate Windows.
(Fig.2)	

Step 3: Then user will be redirected to the NSWS page where user will click on "All Approvals" then on "Central Approvals" in the dropdown as show in fig.3.



(Fig.3)

Step 4: On the "Approval and Registrations" page user can search for the keyword "Hallmark" in the search field provided at the top right hand corner. Then go to "Registration of jewellers for selling Hallmarked jeweller/artefacts" box and click on "Add To My Approvals" as shown in fig.4.



(Fig.4)

Step 5: Then a Login page will appear where you can login using your credentials if you have already registered yourself on the portal otherwise register yourself by clicking on the "Register" link as shown in fig.5.

	<ul> <li>National Single Deta</li> <li>Window System</li> </ul>		
	Login		
	Enter Your Email*		
	Enter Your Password	©	
	Login	Forgot your Password?	
	Don't have an account yet? Register		
AR ANY			
			<b>P</b>



Step 6: Then fill the Registration form as shown in fig.6.

ANN AN	Register		<u>_</u>	
	Full Name *			
	Mobile Number *			
	Email *			
	Enter Your Password *	Confirm Password *	0	
1-1-1-	By checking "I accept", You a Privacy Policy applicable to t	ngree that you have read and accepted the <b>Term</b> the use of this platform and availing of services	<mark>is of Use</mark> and therein.	
	Dogistor	Already have a registered ac	count? Login Here	

(Fig. 6)

Step 7: Then an OTP will be send to user's mobile no. as shown in fig.7.

ОТР	
J4PZzs	
Haven't received a verification code in your phone?	
Click Here to Re-Send the OTP message.	
Submit Back to Login	



Step 8: Then a verification link will be sent to user's registered email id as shown in fig.8.

	Constant Single Meta System		
	Email verification You need to verify your email address to activate your account. An email with instructions to verify your email address has been sent to you.		
	Haven't received a verification code in your email? <u>Click here</u> to re-send the email. After Email verification, <u>Click here</u>		
NSWS - Registration successful, act	ivate your account Iy@investindia.org.in>	Reply Forward Html Text F	Print Delete
SFriday, January 21, 2022 5:14:32 PM			
HI, Greetings from National Single Window System (NSV	VS).		
Please click on the link below to verify your account:			

Please click on the link below to verify your account: Click Here For any assistance, please feel free to reach out to us at: 1800 102 5841. Thank you, Team NSWS

(Fig.8)

Step 9: After user's account has been verified kindly login with the credentials. Then click on My Dashboard link at the top right corner as show in fig.9.



(Fig.9)

Step 10: Then click on "Apply Now" link as shown in fig.10.

The state of the s	OUETRY AND INTERNAL THADE						English = Al+
National Single 📟 Vindew System			SPECIAL SCHEW	AE + ADD APPROV	VALS & REGISTRATIONS	HELP	_ <b>0 0 0 2</b> ∨
용 Deshboard 그 Documents ② My Profile	Cood Afternoon aditya gaut, here are your up CENTRAL RELATED APPROVALS	lates for today STATE RELATED APPROVALS				E.	Application Status Select Tanus
	You have 1 applications	Assist On	Availanced to	Application Status	Audication Fee		Q. Y Advanced Filter
	Registration of jewellers for setting jewellery/intefacts	Halmarked .	Ministry of Consumer Affairs, Food and Public Distribution	Not Applied	NL.		-
Your Single Window System 10							

(Fig.10)

Step 11: Enter CIN/LLPIN based on your selection if your business entity is already incorporated. If user is a "Sole Proprietorship" then click on validate button and proceed to the next step as shown in fig.11 & 12.

<ul> <li>DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE</li> <li>National Single beta Submit You Window System</li> </ul>	our Applications	BB MY DASHBOARD C	english v AA+
Common Registration Form Registration of jewellers for selling Hailmarked jewellery/artefacts	Common Registration Form The information provided below may be used for processing any approval that you may wish to apply on NSWS. Entity Identification Number	+ Expand All	
	Please select the option best suited for your business entity •       Enter CIN Number         Incorporated in India under Companies Act       •         Incorporated in India under Companies Act       •         Incorporated in India under Limited Liability Act       Sole Proprietorship         Apply for incorporation as Company/LLP       •	Validate	
	(Fig 11)		



(Fig.12)

Step 12: Expand Company Registration Details section by clicking on the "+" sign and fill the required details as shown in fig.13.

Common Registration Form	Company Registration Details		
Registration of jewellers for selling Hallmarked jewellery/artefacts	Company Incorporation Number (CIN)/Limited Liability Partnership Ide U72900DL2006PTC235208	ntification Number (LLPIN) * 🛈	
	Business Entity Name *		
	TO THE NEW PRIVATE LIMITED		
	Company Status *		
	Active		
	Organisation Email Address *		
	cosec@tothenew.com		
	Incorporation Date *		
	14/07/2006		
	RoC Code	Permanent Account Number (PAN) of Company * 🛈	
	RoC-Delhi	AFZPK7190K	
	GSTIN * ①	IE-Code ①	
	02AAATB0431G1Z1	010000029	
	Udyam Registration Number ①	Primary Business Activity *	
	UDYAM-XX-00-000010	Manufacturing O Service	



Step 13: Then Enter Postal Address Details as shown in fig.14.

Common Registration Form	Postal Address Details			-	
Registration of jewellers for selling	Registered Address				
Hallmarked jewellery/artefacts	Address 1 *		Address 2		
	Laxmi Nagar		Metro piller number 37		
	Country *		State *		
	India	•	Delhi	•	
	District *		Pin Code *		
	East Delhi	•	110092		
	Correspondence Address				
	Address 1 *		Address 2		
	Laxmi Nagar		Metro piller number 37		
	Country *		State *		
	India	+	Delhi	•	
	District *		Pin Code *		
	East Delhi	*	110092		
		(Fig.14)			

Step 14: Then expand Factory/Site Location and fill it as shown in fig.15.

🝿 उद्योग संवर्धन और आंतरिक व्यापार विभाग 🎂 DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRAD	E INVESTINDIA						AA+
National Single Deta Submit	Your Applications			HH MY DASHBOARD	Q	P	~
Common Registration Form Registration of jewellers for selling Hallmarked jewellery/artefacts	Factory / Site Location         Address of Site/Workshop/Factory/Facility         Image: State and Stat	•	Address 2 Piller number 37 State * Delhi Pin Code * 110092		•		66666

(Fig.15)

Step 15: Similarly fill all the other sections and save the application as draft by clicking on 'Save as Draft' or submit the application by clicking on 'Review & Submit' as shown in fig.16.

🦉 उद्योग संवर्धन और आंतरिक व्यापार बिभाग department for promotion of industry and internal trade	INDIA			
National Single Maine Submit Your Ap	plications		EE MY DASHBO	ard 다 옷 ~
	+ Add Section Product / Services Offered Item Description * Jewelter Ornament ring earing HSN Code ① 866546 + Add Section Investment details Financial Turnover Review & Submit Save as Draft	NIC Code ① 87667		

(Fig.16)

STEP 16: Then user can submit the application after previewing it as shown in fig.17.

Common Registration Form	Application
Form 1	
Form 1 - Common Registration Form	
COMPANY REGISTRATION DETAILS	
Company Incorporation Number (CIN)/Limited Liability Partnership Identification Number (LLPIN)	U72900DL2006PTC235208
Business Entity Name	TO THE NEW PRIVATE LIMITED
Company Status	Active
Organisation Email Address	cosec@tothenew.com
Incorporation Date	14/07/2006
I have reviewed all the information provided by me and confirm that it is	in correct to the best of

(Fig.17)

STEP 17: After successful submission, a message of submitted successfully will be displayed. Click on the "OK" button to close that Pop-up as shown in fig.18.

Submit Your Ar		
	$\bigcirc$	
	Submitted Successfully	
	Your application for <b>'Common Registration Form'</b> has been submitted successfully.	
	ок	
<ul> <li>Thu, 20 Jan 2022</li> <li>18:51:27 India standard</li> </ul>		
PROVALS: FAQ		

(Fig.18)

Step 18: Then go to "Registration of jewellers for selling Hallmarked jewellery/artefacts" section in the left menu and fill the "User Details" as shown in fig.19.

🝘 उद्योग संवर्धन और आंतरिक व्यापार विभाग 🎂 DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE	INVEST INDIA			English ~ AA+
National Single 🔤 Submit Ye	our Applications		MY DASHBOARD	ф <b>Р</b> ~
Common Registration Form Registration of jewellers for selling Hallmarked jewellery/artefacts	Registration of jewellers for sell jewellery/artefacts Form - Registration of jeweller selling articles of gold/ Grant User Details	ing Hallmarked	+ Expand All	
	First name *	Middle name		
	Last name *			
	DOB 01/01/2004			
	Email * YTFEROZ@YOPMAIL.COM			
	Mobile Number * +91 9034683450			
	Registration Details		+	

(Fig.19)

Step 19: Similarly fill the "Registration Details" as shown in fig.20.

DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE			
National Single Mindow System	our Applications	H MY DASHBOARD	ф 🕑 v
Common Registration Form Registration of jewellers for selling Hallmarked jewellery/artofacts	Registration Details         Application For Outlet * <ul> <li>Apply for new Outlet</li> </ul> <ul> <li>Single Outlet</li> <li>Single Outlet</li> <li>More than or Equal to 5 Outlet (Corporate License)</li> </ul> <ul> <li>Firm Details</li> </ul> Contact Details                Other Details (If Any)               Documents Required               Declaration               Add Outlet Detail	Application For *  Gold and Gold Alloys, Jewellery/Artefacts - Fineness and Marking Silver and Silver Alloys, Jewellery/Artefacts - Fineness and Marking - Specification Sector *  Private	

Step 20: Similarly fill all the other sections and save the application as draft by clicking on 'Save as Draft' or submit the application by clicking on 'Review & Submit' as shown in fig.21.

👹 उद्योग संबर्धन और आंतरिक व्यापार बिभाग क्रि DEPARTMENT FOR PROMOTION OF INDU	ISTRY AND INTERNAL TRADE			English ∽ AA+
National Single 🔤 🖓 🖓	Submit Your Applicat	ions		
		Licence Required For No. of Outies *  Single Outiet  More than of Equal to 5 Outiet (Corporate License)  Firm Details  Management Details  Name *  abc  Authorized Signatory *  abd  * Add Section Contact Details  Other Details (If Any) Documents Required Declarat Add Outin Patail  Review & Stabant Save as Draft	Silver and Silver Alloys, Jewelley/Art/facts - Fineness and Marking - Specification          Sector *       •         Private       •         Designation[Proprietor/Partner/Director/CEO) *       •         CEO       •         +       •         +       •         •	

(Fig.21)

Step 21: After successful submission the application status will reflect as "Approved" in the "My Dashboard" section as shown in fig.22.

🧱 उद्योग संवर्धन और आंतरिक व्यापार विभाग 🚊 DEPARTMENT FOR PROMOTION OF IN	DUSTRY AND INTERNAL TRADE				
National Single Deta Window System		SPI	ECIAL SCHEME + ADD AF	PPROVALS & REGISTRATIONS	HELP Q E D & Y
B Dashboard	B Dashboard Good Morning Argento Aurum Private Limiter	d, here are your updates for today			
(2) My Profile	CENTRAL RELATED APPROVALS  You have 1 applications Approval Name	STATE RELATED APPROVALS	Assigned to	Application Status Applic	Application Status
Voue Einelo Wiedens Sertem	Registration of jewellers for seli jewellery/artefacts	ng Hailmarked 21/01/2022	Ministry of Consumer Affairs, Food and Public Distribution	Applied NIL	© :
Your Single Window System ID					

(Fig.22)