



BUREAU OF INDIAN STANDARDS

(Bhopal Branch Office)

Interview for engagement of Graduate Engineers (Contract basis)

IMPORTANT INSTRUCTIONS FOR CANDIDATES

- 1) Candidates should note that all the educational qualifications should be from University/ Institution/ Board recognized by Govt. of India/approved by Govt. Regulatory Bodies.
- 2) Candidates should note that the closing date of application will be considered for calculation of age, experience and eligibility.
- 3) Candidates, who have indicated the **CGPA/OGPA/CPI** in their online form, have to produce the Conversion Formula at the time of interview. It shall be the responsibility of the candidate to produce conversion formula to percentage duly issued by concerned University/ Institute at the time of Interview, failing which the candidature is liable to be rejected.
- 4) The candidate will be required to produce the following **ORIGINAL** documents at the time of interview, failing which the candidature is liable to be rejected:

a) Essential Educational Qualification:

- 1) Mark sheet of Secondary School Examination (Class-X)
- 2) Mark sheet of Senior Secondary School Examination (Class-XII)
- 3) Consolidated Mark sheet of qualifying degree
- 4) Degree Certificate/Provisional Certificate of qualifying degree

b) Higher/Additional Educational Qualification (if any)

- 1) Consolidated Mark sheet of each higher/additional educational qualification
- 2) Degree Certificate/Provisional Certificate of each higher/additional educational qualification

c) Experience Certificate of each Work Experience (if any)

d) Experience Certificate of each Post Qualification Research Experience (if any)

e) Latest Coloured Passport Size Photograph of Applicant (2 copies)

f) Birth Certificate or Secondary School (Class-X) Certificate in support of Date of Birth of Applicant

g) Proof of Identity containing name and photograph of the Applicant (Valid Aadhar Card/Valid Driving License/any other valid proof of identity issued by Govt. Authorities only).