

Annexure-A

The eligibility conditions of the internship scheme are as follows:

Sl. No.	Discipline	Course	Eligibility Conditions			Duration
1.	Food Technology	1. Diploma or Bachelor's Degree in Engineering or Technology or higher	A good academic record with minimum 75% Marks or Cumulative Grade Point Average (CGPA) of 7.5 out of 10 as on the last semester, whose result has been declared.	Completed at least 4 semesters in case of undergraduate and at least 2 semesters in case of post graduate course.	Shall be an Indian national.	One month to six months. Candidates opting for six (6) months will be preferred.
2.	Chemical					
3.	Civil					
4.	Mechanical					
5.	Production & Industrial	2. Master's Degree in the relevant discipline	In case of Ph. D./research scholars, a good academic record with minimum First Division or Cumulative Grade Point Average of 7.5 out of 10 in post-graduate course.	-		
6.	Metallurgical	3. Post Graduate Diploma				
7.	Plastics	4. Ph.D.				
8.	Agriculture					
9.	Chemistry					
10.	Bio-Chemistry					
11.	Microbiology					

- Twenty (20) interns can be engaged at a time.
- **Graduates/Diploma holders who have completed their studies within the last 180 days (06 months) are also eligible for internship. For considering the eligibility of the applicant, the last date of the term of the university/institution of the applicant and the date of submission of internship application by the applicant will be taken for calculation of 180 days.**

Annexure-B

Terms & Conditions of Internship

- (i)** The Intern, under no circumstances shall claim to become the employee of BIS. Nothing in this Scheme shall create, or be deemed to create, a partnership or the relationship of employer and employee between BIS & the Intern.
- (ii)** The Interns shall be duty-bound to follow the methodology and instructions given by the BIS and adhere to the time-frame for various aspects of their work.
- (iii)** The Interns shall be required to submit the Report for the duration as completed, to the concerned BIS authority failing which s/he would not be issued the Certificate of Internship.
- (iv)** Interns shall not divulge or disclose to any person, any details of BIS office(s), security arrangements, administrative/operational process, any technical know-how, and other organizational matters.
- (v)** Interns shall maintain confidentiality of data and shall not divulge or disclose to any person, any details of the Manufacturer or other organizations collected/ obtained as part of their internship.
- (vi)** Interns shall be liable for costs accrued on account of any loss that might be caused to BIS due to lapse on his/her part while discharging in willful or accidental manner including fraud, etc.
- (vii)** Any violation of instructions or suppression of facts or disclosure of BIS matters, records, documents, Indian Standards, Special Publications etc. in hard or soft form to an outsider shall lead to termination of Internship without any reference.
- (viii)** The BIS shall be within its right to terminate the Internship forthwith or take any other action without assigning any reason whatsoever.
- (ix)** Any or all the terms and conditions can be changed with the approval of DG, BIS.

Annexure-C

PROFORMA OF APPLICATION FOR BIS LABORATORY INTERNSHIP SCHEME

- 1. Name of the Institution:**
- 2. Address of the Institution:**
- 3. Contact details of the institution**

- a. Contact Person's Name:
- b. Designation
- c. Email ID
- d. Phone No.

- 4. Name of the applicant:**
- 5. Contact details of the applicant:**

- a. Address:
- b. Email:
- c. Mobile No.:

- 6. Date of Birth:** (dd/mm/yyyy)
- 7. Nationality:**
- 8. Educational Qualification** (10th class onwards):

Sl. No.	Name of Institute / Board / University	Examination Passed	Year of Passing	Marks Obtained (Percentage / CGPA)	Subjects

- 9. Course presently being pursued:**
(attach certificate from institution)

- 10. Marks (%) or CGPA of last semester**
- 11. Period suitable for Internship**
(Indicate Month & Year)
- 12. Area of interest**
(Indicate 2 options out of the list at Annexure I)

DECLARATION

I _____ hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, my candidature/ engagement shall be liable to cancellation/ termination without notice or any compensation in lieu thereof. I agree to the terms and conditions of Internship.

Signature of the Applicant

Place:

Date:

Annexure D

Certificate from University/Institution

**(not applicable in case of Diploma
Holders/Graduates)**

It is to certify that Shri/Smt./Ms. _____ Son/Daughter of
Shri/Smt. _____ is a bonafide student of our
Institution/University pursuing _____ (Name of degree
course) and he/she is presently in _____ year/semester.

We certify that his/her candidature for Internship at Bureau of Indian Standards, submitted in the prescribed proforma along with the acceptance of Terms & Conditions is duly endorsed by our University/Institution and we have no objection to his candidature being considered. It is also certified that as per our record the information given by him/her is true and he/she bears good moral conduct.

Date:

**(Signature of Head of Institution / Registrar of University
with Name, Contact No. and Official seal)**