

## BURAE OF INDIAN STANDARDS

(IT SERVICES DEPARTMENT)

### CORRIGENDA

With reference to GeM Bid No. GEM/2026/B/7374948 dated 05.05.2026, following corrigenda are being issued:-

1. The last date for bid submission has been extended up to 19.06.2026 till 1600 H.
2. In Clause No. 9 (**Deductions for delay in deliverables/work**) of ATC, Sl. No. 1: **Accepted Timeframe**, the existing text has been replaced with “Within 5 working days from the date of start of contract.”
3. In para 1a of Scope of Work, the text “*ISO 27001:2018*” has been replaced with text “*ISO 27001:2022*”
4. In Clause No. 8 (**Timelines**) of ATC, Sl. No. 2: **Accepted Timeframe**, the existing text has been replaced with “*Within ten days from the date of completion of audit.*”
5. In Clause No. 8 (**Timelines**) of ATC, Sl. No. 4: **Accepted Timeframe**, the existing text has been replaced with “*Within ten days from the date of completion of audit.*”
6. In Clause No. 8 (**Timelines**) of ATC, Sl. No. 4: **Work/Deliverable**, the existing text has been replaced with “*Furnishing of reports of follow-up audit or compliance report, wherever applicable.*”
7. In Clause No. 8 (**Timelines**) of ATC, Sl. No. 5 has been deleted.
8. Clause (f) in serial no. 5 (**Deliverables**) of Scope of Work has been deleted.
9. In Clause No. 20 (**Payment Terms and Conditions**) of ATC, Sl. No. 2 of Table-1: **Deliverables**, the existing text has been replaced with “*5(e) of Scope of Work*”.
10. Annexure-VII, Address of LKBO (Lucknow Location) has been updated as “Regional Telecom Training Centre, BSNL Building, Sector-G, LDA Colony, Ashiana, Lucknow-226012”.

11. In Clause No. 6 (**Inputs to contractor for the purpose of audit**) of ATC, Sl. No. (ii): the existing text has been replaced with “*The details of nodal contact persons will be provided to the successful bidder.*”

Refer to Next page for clarification to pre-bid queries

Sr. No.	GeM/ATC/ Scope Of Work	Clause Details	Query	Clarification
1	Scope of Work	Scope of Audit – Locations Coverage (Page 1)	Kindly confirm whether audit activities for all 33 locations are required to be conducted onsite or if certain activities may be performed remotely.	BIS does not have any IT tool or software to facilitate audit remotely. As per the scope of work, the audit is required to be done onsite.
2	Scope of Work	Network Segmentation Review (Page 2)	Please confirm whether internal VLAN segregation and firewall rule review are also part of the assessment scope.	Yes
3	Scope of Work	Vulnerability Assessment (Page 2)	Kindly confirm whether VA is limited to identified IT assets only or if discovery-based assessment of all connected assets is expected.	It is a discovery-based assessment covering entire ICT infrastructure at all given locations.
4	Scope of Work	Penetration Testing (Page 2)	Please confirm whether exploitation of vulnerabilities is permitted in production environments or only validation-level testing is expected.	Only validation level testing needs to be done.
5	Scope of Work	Password Strength Testing (Page 2)	Kindly clarify whether password policy review alone is required or active password auditing/cracking exercises are also expected.	As per the scope of work.
6	Scope of Work	Wireless Security Testing (Page 3)	Please confirm the approximate number of wireless networks/SSIDs to be assessed across all BIS locations.	It is a discovery based assessment covering entire ICT infrastructure at all given locations.

7	Scope of Work	Digital Forensic Readiness Assessment (Page 3)	Kindly clarify the expected depth of Digital Forensic Readiness Assessment and whether any forensic tooling is required to be deployed by the auditor.	As per the scope of work.
8	Scope of Work	Cloud / Internet-Facing Assets	Kindly confirm whether any cloud-hosted infrastructure or internet-facing applications/services are part of the assessment scope.	Web/Mobile/Desktop applications are out of scope of this work. ICT infrastructure of BIS offices are required to be audited as per the scope of work.
9	Access	Audit Access & Credentials (Page 2)	Kindly confirm whether administrative/privileged credentials for systems, network devices, and security appliances will be provided during assessment.	Yes
10	Access	Whitelisting Requirement	Please confirm whether auditor IP whitelisting and VPN access will be facilitated by BIS for remote activities.	Audit is on-site.
11	Timeline	Location Scheduling	Please clarify whether multiple BIS locations may be audited in parallel by separate teams.	Services Provider to plan the audits after the confirmation of readiness is received from BIS. Timelines given in the Tender must be complied with.
12	Timeline	Travel & Coordination	Kindly confirm whether BIS will assist in scheduling site visits and coordination with regional offices.	BIS will facilitate coordination with local IT Coordinators and share their availabilities. Audit to be planned when the local IT coordinator is available at the site.

13	Revalidation	Follow-up Audit (Page 1 & 2)	Will the revalidation/follow-up audit round involve a single assessment after the defined time-bound period, or if continuous support will be required until the closure of all open observations.	One follow-up audit is included in the scope of work.
14	Deliverables	Network Diagram Deliverables (Page 4)	Please clarify whether editable/source-format network diagrams are required as part of deliverables.	Yes
15	Commercial	Travel & Stay Expenses	Please confirm whether travel, lodging, and onsite expenses are to be included in the commercial quote or reimbursed separately.	Bidders are advised to quote all-inclusive cost in their financial proposal as per the scope of work.
16	Commercial	Contract Extension (Page 5)	Please clarify whether extension of contract beyond one year will involve cost increment of 10%/ 20% for remaining two years.	The extension, if any, will be at same cost and same terms and conditions.
17	Coordination	SPOC Availability	Kindly confirm whether dedicated technical SPOCs will be assigned at each BIS location for coordination during audit activities.	SPOCs will be designated by BIS for coordination with the service provider for audit purpose.

18	Scope of Work	a. Compliance audits: Evaluate Bureau's security practices to assess compliance to industry standards, regulations, and policies. (Page 1)	Kindly confirm the scope of security practices/ domains/ areas to be covered as part of the compliance audit	As per scope of work.
19	Scope of Work	Vulnerability Assessment of the network (Page 2) -Applications version specific vulnerability and suggest best practices.	Kindly confirm the count of applications in scope for the audit	Web/Mobile/Desktop applications are out of scope of this work. ICT infrastructure of BIS offices are required to be audited as per the scope of work.

20	Scope of Work	<p>g. Operational Audits – Evaluate Bureau’s cyber security operations, processes, and controls to assess their efficiency, effectiveness, and alignment with security objectives. (Page 3)</p>	<p>Request you to provide an approx. count of operations, processes, and controls in scope as part of operational audit</p>	<p>As per scope of work covering all aspects.</p>
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21	Scope of Work	Annexure-VII & VIII	<p>Annexure-VIII provides detailed infrastructure inventory (routers, switches, UTM, servers, wireless APs, etc.) for BIS HQ only. For the remaining 32 branch and laboratory locations, only PC counts have been shared in Annexure-VII. Kindly share a consolidated device-level inventory for each of the 32 locations, at least covering the approximate number of network devices, physical and virtual servers, wireless access points, and total IP addresses. If exact figures are not available, an indicative range categorised by office type (BO / BL / RO / RL) would be of great help.</p> <p><i>Rationale: Audit effort, team size and on-site travel are driven by network and server count, not PC count. This information is essential to quote a realistic price.</i></p>	This will be a discovery-based audit.
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22	Scope of Work	Clause 4.d, 4.e	<p>The Scope of Work refers to vulnerability assessment, penetration testing and review of 'applications' for known vulnerabilities. Kindly confirm: (a) whether internet-facing web applications are within the scope of this audit, (b) approximate number of such applications across BIS, and (c) whether source code review is expected as part of the engagement. The Service STC also indicates the Buyer is to provide language and lines of code for code review.</p> <p><i>Rationale: Web application VAPT and source code review significantly impact team composition, tools required, and effort. Clarity is needed to avoid scope ambiguity post-award.</i></p>	<p>Web/Mobile/Desktop applications are out of scope of this work. ICT infrastructure of BIS offices are required to be audited as per the scope of work.</p>
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23	ATC	Clause (Timelines)	<p data-bbox="663 256 1304 618">8 As per the timelines, the 1st round audit is to be completed within one month per location from BIS's readiness confirmation, with a follow-up audit also within one month. With 33 locations spread across India, we understand that parallel audits across multiple locations will be necessary. Kindly confirm this is acceptable, and indicate any preferred sequencing (for example, HQ first followed by zone-wise rollout) so that bidders can plan team deployment and mobilisation accordingly.</p> <p data-bbox="663 704 1304 846"><i>Rationale: Sequential audits cannot fit the contract duration. Confirmation of parallel execution and indicative sequencing is needed for accurate team and travel planning.</i></p>	<p data-bbox="1320 256 1906 397">Bidder to plan the audits in order to comply with the timelines. One month deadline will be counted from the day readiness is confirmed by BIS. Readiness will be given location-wise.</p>
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24	-	Technical Specifications (Team Deployment: Hybrid)	<p>The bid mentions 'Hybrid' team deployment. For smaller branch offices with limited infrastructure (e.g., locations with under 30 endpoints and minimal network devices), could BIS clarify whether a primarily remote audit approach with limited on-site presence for physical verification is acceptable, or whether full on-site presence is mandatory at every one of the 33 locations?</p> <p><i>Rationale: On-site vs remote split has a material impact on travel cost, lodging and overall pricing. Clarity ensures bidders quote on a like-for-like basis.</i></p>	This is an on-site audit
25	Scope of Work	Clause 4.f (Cyber Security Policy)	<p>Deliverable 4.f requires preparation of a draft Cyber Security Policy for BIS. Kindly confirm whether BIS already has an existing Cyber Security Policy, ISMS documentation, or prior third-party audit reports that the selected bidder can refer to. This will help determine whether the policy drafting is a greenfield exercise or a review-and-update of existing documents.</p> <p><i>Rationale: Drafting a policy from scratch vs updating an existing one represents very different levels of effort. This will help bidders make informed assumptions while quoting.</i></p>	This is the first time infrastructure level audit in BIS. Policy preparation and other documentation is to be a greenfield exercise.

26	Scope of Work	Clause 3 & 5.f; STC Clause 5.2 (ii-iv)	<p>The scope mandates one follow-up audit per location. If certain vulnerabilities remain open even after the follow-up round, kindly clarify: (a) whether additional confirmatory re-testing rounds will be considered within the contracted price, or treated as separate engagements, and (b) the closure criteria for issuance of the ICT Infrastructure Compliance Certificate under deliverable 5.f.</p> <p><i>Rationale: Closure criteria and re-testing scope directly affect the level of effort and risk borne by the auditor. Clarity helps avoid disputes during contract execution.</i></p>	<p>One follow-up audit is part of the scope of work. If vulnerabilities are fixed or recommendations are implemented, a compliance report is required for the complying locations. Further, follow-up audits are not part of the scope of work.</p>
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27	ATC	Clause 8 & Payment Terms	<p>The audit timeline begins from the 'date of confirmation by the Bureau for readiness of audit' at each location. Kindly confirm whether BIS will issue readiness confirmation for all 33 locations simultaneously after contract award, or in phases. Additionally, kindly confirm that the total quoted price on GeM will be the sum of the 33 location-wise line items as per the Financial Cost Breakup format in Annexure-VI.</p> <p><i>Rationale: Phased vs simultaneous readiness affects team ramp-up planning. The financial format alignment ensures consistency between GeM bid value and Annexure-VI breakup.</i></p>	Readiness will be confirmed location-wise. It may be in one go or in phases depending on the availability of SPOC at the location and other constraints.
28	ATC	Annexure VIII, Serial No. 9 – Server Room	<p>Kindly provide the quantity of the following components installed in the server room:</p> <ul style="list-style-type: none"> <li>• Servers</li> <li>• Core Switches</li> <li>• Routers</li> <li>• Firewalls</li> </ul>	Details have already been shared in Annexure-VIII of ATC.

29	Scope of Work All BIS Locations	Audit is required across 33 locations PAN India with no clarity on travel, boarding and lodging reimbursement.	Please confirm whether travel, boarding, lodging and local conveyance expenses for PAN India audit locations shall be reimbursed separately by BIS or are to be included in the quoted commercial value.	Bidders are advised to quote all-inclusive cost in their financial proposal as per the scope of work.
30	Scope of Work Clause 2 & Annexure VII	Detailed asset inventory for all locations is partially provided; network size and endpoint details may vary.	Please share detailed and updated asset inventory including servers, firewalls, endpoints, applications, VPN users, WAN links and wireless infrastructure for all locations to enable accurate effort estimation.	This will be a discovery-based audit.
31	Scope of Work Clause 4(f)	Cyber Security Policy drafting is included, but approval process and expected level of detail are not defined.	Please clarify whether BIS expects creation of a completely new Cyber Security Policy framework or review/update of existing policies. Kindly also confirm the number of policy documents expected.	This is the first time infrastructure level audit in BIS. Policy preparation and other documentation is to be a greenfield exercise. Please refer scope of work for expected policies and deliverables.

32	Scope of Work Clause 4(e)	Penetration testing scope and methodology are not clearly defined.	Please confirm whether web application VAPT, external VAPT, internal VAPT and wireless penetration testing are all included in the scope.	Web/Mobile/Desktop applications are out of scope of this work. ICT infrastructure of BIS offices are required to be audited as per the scope of work.
33	Scope of Work Clause 4(i)	Digital Forensic Readiness Assessment scope is not defined.	Please clarify the detailed scope and expectations for Digital Forensic Readiness Assessment including tools, processes, SIEM/logging environment and reporting requirements.	As per the scope of work.
34	Timelines – Clause 8	Audit completion timeline is aggressive considering PAN India locations.	Request BIS to clarify whether audits at all locations may be executed in parallel and whether timeline extensions shall be considered in case of operational dependency or delay in access availability.	Readiness will be confirmed location-wise. It may be in one go or in phases depending on the availability of SPOC at the location and other constraints. Bidder to plan the audits in order to comply with the timelines. One month deadline will be counted from the day readiness is confirmed by BIS.
35	Payment Terms – Clause 21	Payments are linked to milestones per location, but billing frequency is not clear.	Please clarify whether invoices can be raised location-wise upon completion of milestones or only after completion of all locations.	Invoices can be raised location-wise subject to compliance to the milestones and deliverables.

36	Payment Terms – Clause 21(f)	Payment is subject to actual usage of services.	Please clarify the meaning of 'actual usage of services' in the context of a lump sum project-based audit engagement.	Payment to be released only for the locations audited.
37	Contract Validity – Clause 20	Contract validity mentions one year extendable to two years, whereas GeM bid mentions contract period of two years.	Please clarify the exact contract duration and whether the quoted prices shall remain fixed during the extension period.	Contract will be valid for a period of two years. However, an initial work order will be issued for one year extendable by another year on the same terms and conditions and cost.
38	Scope of Work – Follow-up Audit	One follow-up audit is included but remediation effort dependency is unclear.	Please confirm whether multiple revalidation cycles beyond one follow-up audit shall be considered as change request / additional commercial effort.	One follow-up audit is part of the scope of work. If vulnerabilities are fixed or recommendations are implemented, a compliance report is required for the complying locations. Further, follow-up audits are not part of the scope of work.
39	Annexure VIII – BIS HQ Infrastructure	Only BIS HQ infrastructure details are shared.	Please share infrastructure details for all other BIS locations including firewalls, servers, wireless controllers, internet links and security tools.	This will be a discovery-based audit.

40	Clause 9 – Delay Penalty	LD applicable for delay, including delays dependent on BIS readiness.	Request BIS to confirm that delays attributable to BIS, non-availability of access, approvals or infrastructure shall not attract LD penalties.	As per Clause 9 of the ATC.
41	Commercial Format – Annexure VI	Commercial format is location-based but no breakup for audit phases is requested.	Please confirm whether bidders are required to quote consolidated location-wise prices inclusive of initial audit and follow-up audit activities.	Bidders are advised to quote total cost of all locations on the GeM portal and provide the break-up location-wise in Annexure-VI.
42	SCOPE OF WORK Page 1	Locations to be covered: The audit shall be carried out across all locations of BIS pan India. The details of BIS locations and available infrastructure details are given at Annexure-VII.	We understand that the audit is required to be conducted through physical site visits at each location.	Yes

43	SCOPE OF WORK Page 1	One Follow-up audit is required to be carried out by the auditing organization as part of the scope of work	Please confirm that only one iteration of audit (including Vulnerability Assessment and Penetration Testing re-validation) is required post submission of initial audit report  Rationale: To clearly define scope boundaries and effort estimation	Yes.
44	5. Deliverables Page 3	ICT inventory and asset details of each location in the format provided by the Bureau after signing of agreement/contract finalization	Request to provide the indicative list of key asset attributes/fields to be captured as part of ICT inventory.  Rationale: Early visibility of required data fields will help in accurate effort estimation.	Format will be provided to the successful bidder after the award of contract.
45	21. Payment Terms and Conditions Page 4	-	Kindly confirm whether the bidder can raise separate invoices for each location upon completion of respective audit milestones	Invoices can be raised location-wise subject to compliance to the milestones and deliverables.

46	ANNEXURE-VII ANNEXURE-VIII  Page 22-28	ANNEXURE-VII ANNEXURE-VIII	<p>Please confirm whether the assets listed in Annexure VII &amp; Annexure VIII represent the complete and final scope for VAPT activities and that all listed assets are to be covered under assessment. Additionally, confirm whether any additional assets (not listed) may also be included during execution.</p> <p>Rationale: To ensure accurate effort estimation and avoid scope creep.</p>	This will be a discovery-based audit covering entire ICT infrastructure at all given locations.
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47	<p>ATC</p> <p>Page 4</p> <p>Past Experience of Similar Services:</p>	<p>1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or</p> <p>2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or</p> <p>3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.</p>	<p>Query/Suggestion:</p> <p>For participation, we request the authorities to amend the clause as</p> <p>1. Three similar completed services costing not less than the amount equal to 30% (Thirty percent) of the estimated cost; or</p> <p>2. Two similar completed services costing not less than the amount equal to 40% (Forty percent) of the estimated cost; or</p> <p>3. One similar completed service costing not less than the amount equal to 50% (Fifty percent) of the estimated cost.</p>	<p>As per the Tender document.</p>
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48	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT Clause 2	Locations to be covered: The audit shall be carried out across all locations of BIS pan India. The details of BIS locations and available infrastructure details are given at Annexure-VII.	We understand that all locations shall be assigned in a phase manner for assessment and shared on time to time basis. Please clarify.	Readiness will be confirmed location-wise. It may be in one go or in phases depending on the availability of SPOC at the location and other constraints. Auditor to plan the audits in order to comply with the timelines. One month deadline will be counted from the day readiness is confirmed by BIS.
49	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT Clause 2	Locations to be covered: The audit shall be carried out across all locations of BIS pan India. The details of BIS locations and available infrastructure details are given at Annexure-VII.	Please clarify if BIS offices are independent buildings or shared spaces.	Details will be shared to the successful bidder after award of contract, to the extent feasible.

50	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT Clause 2	Locations to be covered: The audit shall be carried out across all locations of BIS pan India. The details of BIS locations and available infrastructure details are given at Annexure-VII.	Please clarify if remote mode of assessment shall be permitted for the assessment.	This is an on-site audit.
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51	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT Clause 4	<p>b. Review of equipment layout</p> <p>i. Review the plan for positioning of equipment, architecture of the room, power supply and other aspects related to Safety, Security and Smooth running of ICT setup and give recommendations</p> <p>ii. Review and recommend physical and environment Controls.</p>	<p>We understand that the opportunity is to assess the IT infrastructure from cyber security point of view. Request to exclude the non-IT infrastructure assessment as it engages different set of knowledge and expertise outside the domain of cyber security. You may also limit the Non-IT assessment as per ISO 27001 controls.</p>	As per the scope of work.
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52	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT Clause 4	<p>c. Review of Network Architecture</p> <p>i. Review Local and Organization-wide Network architecture and give recommendations as per standard practices and applicable laws/regulations and Govt. guidelines.</p> <p>ii. Review &amp; suggest topography of the network architecture to avoid attacks of external/internal intruders on Network.</p> <p>iii. Review of &amp; suggest the appropriate segregation of Network into</p>	We understand that the information for the mentioned scope is already available for sharing with the successful bidder and shall be shared at the first day of initiating the assessment.	This is a discovery-based audit. Available information will be shared with the auditor. Other information necessary for the audit, in accordance with the scope of work, is required to be gathered from the local IT coordinator.
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		various trusted/untrusted zones.		
53	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT Clause 4c	iv. Review the traffic flow in the network and suggest remedial actions.	We understand that BIS shall have appropriate solutions for monitoring traffic flow which shall be accessed by the successful bidder for analysis. The bidder shall not provide any tool for the analysis, please clarify.	Auditor is required to deploy the necessary tools during the audit in order to fulfil this requirement.
54	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT Clause 4c	v. Review of routing protocols and security controls and implement optimal solution for business continuity viz redundancy of Network & dependent services.	We understand that BIS shall have appropriate solutions for business continuity which shall be accessed and reviewed by the successful bidder for analysis. The bidder shall not provide or implement any solutions, please clarify.	This is a discovery-based audit. Auditor is required to recommendations necessary to comply with ISO 27001:2018, IT Act 2000, guidelines issued by MHA, MeitY, NCIIPC, NTRO, CERT-In etc, and industry best practices.

55	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT Clause 4d	v. Resource utilization of servers and applications.	We understand that BIS shall have appropriate solutions for monitoring utilization of servers and applications which shall be accessed and reviewed by the successful bidder for analysis. The bidder shall not provide or implement any solutions, please clarify.	Auditor is required to deploy the necessary tools during the audit in order to fulfil this requirement.
56	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT Clause 4e	e. Penetration testing of the Network i. Exploiting identified vulnerabilities ensuring no loss of data occurs due to such penetration testing.	We understand that BIS has a UAT or testing environment established for all locations where penetration testing may be done. Please clarify.	No UAT or test environment shall be provided. Auditor to ensure that no loss of data or any damage to equipment or configurations occur during the audit.

57	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT Clause 4h	h. Wireless Security Testing - Evaluating the security measures of a wireless network by simulating attacks to identify potential vulnerabilities and ensure the network is protected against unauthorized access and data breaches.	Request to share the details of the wireless devices and equipments utilized at BIS locations and offices.	It is a discovery based assessment covering entire ICT infrastructure at all given locations.
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58	SCOPE OF WORK FOR INFRASTR UCTURE AUDIT  Clause 4i	i. Digital Forensic Readiness Assessment- Evaluating an organization's preparedness to effectively collect, preserve, and analyze digital evidence in the event of a security incident.	Forensic services are specialized services which are done for case to case basis requirement. Request to clarify and elaborate the requirement of collect, preserve and analyze digital evidence.	As per the scope of work.
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59	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT Clause 4j	j. Log Management and Maintenance Audit-Assessing the effectiveness and completeness of system and security log generation, retention, integrity, and monitoring practices, ensuring that logs are maintained in accordance with organizational policies and regulatory requirements to support detection, investigation, and response activities.	Request to share the details of the log management solution implemented for better estimation of efforts.	No log management tool is available.
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60	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT Clause 4k	k. Endpoint Security Assessment- Evaluating the security posture of endpoint devices (e.g., desktops, laptops, mobile devices) by assessing configurations, patching, malware protection, encryption, access controls, and monitoring mechanisms to ensure robust protection against endpoint-based threats.	Request to clarify if any Endpoint management solution has been implemented in the organization. If yes, please provide the details.	Seqrite EDR is implemented at BIS HQ. For other locations, details are not available.
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61	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT Clause 4f	f. Drafting Cyber Security Policy for BIS	Request to clarify what shall be the payment criteria for the deliverable.	Please refer ATC.
62	SCOPE OF WORK FOR INFRASTRUCTURE AUDIT 5. Deliverables	f. ICT infrastructure compliance certificate for locations found complying with the audit points.	We understand that as per ATC-BIS clause 8. Timelines point (5) furnishing compliance final report shall suffice the deliverables requirement. Please confirm.	Yes
63	General	Last date for submission of bid	Request to provide at 15 working days from the date of corrigendum or query response for successful submission of bid subject to internal approval and proposal preparation.	

64	-	Scope of Activities Across Locations	<p>Kindly confirm whether the following activities are required to be performed for each location / site individually, or only for specific identified locations:</p> <ul style="list-style-type: none"> <li>a) Review of Equipment Layout</li> <li>b) Review of Network Architecture</li> <li>c) Digital Forensic Readiness Assessment</li> <li>d) Log Management and Maintenance Audit</li> </ul> <p>This clarification is essential for us to accurately scope the effort, resources and timelines per site.</p>	The audit report is to be submitted for each location covering all aspects as per the scope of work.
65	-	Activity Segregation: Onsite vs. Offsite	We request you to kindly confirm the activity-wise segregation for Onsite and Offsite execution, as the assessment is proposed to be conducted in Hybrid Mode. A clear demarcation will enable us to plan resource deployment and logistics accurately.	This is an on-site audit.

66	-	Hybrid Audit Model: Percentage Split	<p>We further request that the proposed Hybrid Audit Model be updated and confirmed, specifically mentioning the tentative percentage split of activities to be conducted:</p> <p>? Remotely (Offsite) ? estimated %</p> <p>? Physical Presence (Onsite) ? estimated %</p> <p>This clarification will directly impact our audit planning, resource allocation, commercial pricing and overall execution approach.</p>	This is an on-site audit.
67	Bid Document Page 1	Contract Period	This is Rate Contract for two Year Or 01 Year, Please Clarify	The rate contract is for two years.
68	RFP Document Page 20-21	Annexure-6 (Financial Cost Break up Format)	Kindly specify the total no. of Auditors +Project Manager required for this Project.	Auditor to plan and deploy the manpower necessary to carry out the work complying with the timelines prescribed by BIS.
69	GEM PAGE NO 05	Team Deployment	We kindly request you to confirm whether the audit will be conducted in hybrid mode, onsite mode, or remotely	This is an on-site audit.

70	SOW PAGE NO 1	Scope of Work For Infrastructure Audit	Kindly confirm whether the VAPT assessment will be credential-based or non- credential-based.	As per the scope of work.
71	SOW PAGE NO1	Scope of Work For Infrastructure Audit	We kindly request to specify the number of policies that are required to be reviewed under the scope of work.	As per the scope of work.
72	RFP	-	Can we access your other offices through the Delhi office through your own internal network. We will not access them through any external or outside network. Is it acceptable. As this will reduce multiple location travel.	This is an on-site audit.
73	RFP	-	As per the GEM notice this RFP is giving partial exemption to startups and MSE from turnover and experience. Please specify clearly, what part of the qualification criteria and technical evaluation criteria a Startup and MSE have to meet to qualify for this RFP. We mean what are the norms for Startups and MSE from eligibility and technical qualification perspective.	Please refer to the GeM bid document (1st page of the bid)
74	-	-	Whether the requirement is for a VAPT audit or any other audit type.	Please refer to the scope of work.

75	-	-	Whether the auditor is expected to interview the team and prepare the inventory as part of the audit scope.	Auditors are required to inspect the office premises, carry out interviews with local IT coordinators and adopt other methodologies to fulfil the requirements of the work.
76	-	-	In case additional devices are identified during the audit, kindly confirm the acceptable percentage increase that can be added to the final quotation/ The team can provide the list of details as said in the pre-Bid Meeting.	Bidders are advised to quote an all-inclusive cost based on the information or details provided in the ATC/Scope of work or corrigenda.
77	-	-	Kindly confirm whether any specific policies or documents need to be prepared as part of the audit.	As per the scope of work.
78	-	-	Kindly confirm whether the policies need to be prepared under CERT-In standards or any other compliance/framework requirements.	As per the scope of work.
79	GEM/2026 /B/7374948	-	Request detailed applications, servers, and network devices to be covered with critical vs non-critical site classification	
80	GEM/2026 /B/7374948	-	Please clarify frequency of audits per year/location during the 2-year contract.	One initial audit and one follow-up audit are part of the scope of work.
81	GEM/2026 /B/7374948	-	Is the estimate inclusive of travel, lodging, and incidental expenses or should these be quoted separately?	Bidders are advised to quote an all-inclusive cost based on the information or details provided in the ATC/Scope of work or corrigenda.
82	GEM/2026 /B/7374948	-	Please clarify the expected onsite vs remote effort ratio	This is an on-site audit.

83	GeM Document	Malicious Code Certificate	We understand that the certificate is provided only when the bidder provides hardware or software solutions to be deployed or implemented on client premises and OEM is involved on the process. The opportunity does not require any such deployment or OEM involvement, hence request to consider relaxation on the submission of the certificate and remove the clause.	
84	ATC-BIS 10. Verification of bid documents	Selected bidder may be asked to furnish the bid documents in original to the Bureau which were uploaded on the GeM portal, for verification by the Bureau.	We are to submit many documents within the bid and submission of original documents shall become a challenge for the bidder due to internal firm compliances and security. However, copy of the documents signed by the Authorized Signatory shall be provided by the Authorized Signatory. Please confirm. Also please provide the period within which the document is to be submitted.	This is as per the guidelines issued by GoI. Kindly refer to the GFR and other guidelines.
85	General	Duration and number of revalidation or iteration of assessments.	Request to consider only one count of revalidation limited to 30 days for closure to successfully complete the assessment cycle.	One follow-up audit is part of the scope of work.

86	GeM Document	Team Deployment Hybrid	We understand that manpower / professionals are to physical visit only when required for the assessment. The professionals are not required to be deployed at any locations including headquarters. It is under the discretion of the bidder to deploy professionals as per requirement, please confirm.	Yes. However, the report and other documents must comply with the requirements and other aspects as per the scope of work.
87	General	Deliverables	Please clarify whether the successful bidder require to submit different deliverables as per activity for each location. We understand that a master report for each location consisting of all activities shall satisfy the purpose and requirement of the activity.	Reports of audit and ICT inventory to be submitted location-wise covering all aspects as per the scope of work.  For recommendations and other policy documents, one single document is required to be submitted.
88			Please allow EMD exemption for being a Government Organisation.	EMD exemptions as GeM GTC.
89			Please provide Infrastructure Asset details item wise (Desktop, Server, Router, switches etc. ) for all the locations.	This is a discovery based on-site audit.

90			<p>Q1. Cyber Security Policy — Payment Dependency</p> <p>Reference: Scope of Work 5(d) read with ATC Section 21 (Payment Terms)</p> <p>The Draft Cyber Security Policy Document is a BIS-wide deliverable, not location-specific, but the 60% milestone payment per location includes deliverable 5(d). Kindly clarify:</p> <p>a) Is deliverable 5(d) a one-time, organization-wide submission?</p> <p>b) If yes, will the 60% milestone for individual locations be released based on deliverables 5(a), (b), and (c) for that location, with 5(d) treated as a separate one-time milestone?</p> <p>c) Once submitted with the first location’s audit report, will deliverable 5(d) be considered satisfied for all subsequent locations’ 60% milestones?</p>	<p>Reports of audit and ICT inventory to be submitted location-wise covering all aspects as per the scope of work.</p> <p>For recommendations and other policy documents, one single document is required to be submitted.</p> <p>60% payment will be released for all audited locations on completion of 1st round of audit and submission and acceptance of deliverables as given in the ATC.</p>
91			<p>Q2. Reporting Templates</p> <p>Will the Bureau provide standard templates for the ICT inventory format (referenced as “in the format provided by the Bureau after signing of agreement”), audit report structure, and compliance certificate? If yes, kindly clarify when these templates will be shared post-award.</p>	<p>ICT inventory format will be provided by BIS.</p> <p>Auditor to use widely accepted/standard formats for reports/recommendations/diagrams/policy etc.</p>

92			<p>Q3. ISO 27001 Version</p> <p>Reference: Scope of Work Section 1(a)</p> <p>The document specifies “ISO 27001:2018.” Kindly clarify the applicable standard version, as ISO/IEC 27001:2013 and ISO/IEC 27001:2022 are the recognized versions and no 2018 version exists.</p> <p>We request you to kindly clarify whether this should be interpreted as ISO/IEC 27001:2013 or ISO/IEC 27001:2022.</p>	ISO 27001:2022
93	Scope of Work	-	Which regulatory entity this report will be submitted to?	The reports and other documents shall be submitted to the executing department at BIS HQ.
94	Scope of Work	-	Whether there is centralized connectivity to all locations from Head quarters?	No
95	Scope of Work	-	How the offices are connected using MPLS or over Internet with IPSec Tunneling	Offices are not connected using MPLS or IPSec Tunneling.

96	Gem Document, Bid Details, Contract Period	<p>As per Gem document : 2 Year(s)</p> <p>As per ATC Documnet : Contract Validity</p> <p>The contract shall be initially valid for a period of one year, extendable up to 2 years, on same terms and conditions of the existing contract and at the same prices.</p>	<p>It is noted that the GeM bid details specify a contract period of 2 years, whereas the ATC document states that the contract will initially be valid for 1 year, extendable up to 2 years on the same terms and conditions. In this regard, we kindly request the Bureau to clarify the applicable contract duration and confirm whether the extension beyond 1 year will be at the sole discretion of the Bureau based on performance.</p>	<p>Kindly refer to the scope of work and other queries addressed.</p>
97	General Query	Manpower Requirement	<p>We understand that the manpower to be engaged by the bidder is expected to operate on a hybrid working model, and that no dedicated full-time onsite manpower is required for the execution of the scope of work. Kindly confirm whether our understanding is correct or provide any necessary clarification in this regard</p>	<p>Kindly refer to the scope of work and other queries addressed.</p>

98	Page No 02, 5. Scope of Work:	Travel related Query	we understand that the scope of work covers 33 different locations. In this regard, we seek clarification on whether the audit activities can be performed remotely from the bidder's Head Office (HO) under a hybrid working model, or whether physical visits and travel to all specified locations are mandatory. In case travel is required, kindly confirm whether the associated travel and lodging expenses shall be borne by the bidder or reimbursed separately by the client.	Kindly refer to the scope of work and other queries addressed.
99	Gem Document, Bid Details, Contract Period	As per Gem document : 2 Year(s) As per ATC Documnet : Contract Validity The contract shall be initially valid for a period of one year, extendable up to 2 years, on same terms and conditions of the existing contract and at the same prices.	we understand that the given scope of work is a one-time activity and, as per the schedule, is expected to be completed within approximately 3–4 months. In this regard, we request clarification on whether, after the completion of this activity, there will be any additional scope of work, extensions, or ongoing support requirements to be undertaken by the bidder.pls clarify	Kindly refer to the scope of work and other queries addressed.

100	Page No. 01, 2. Additional Documents to be furnished in the bid:Point No. 06	Declaration on bidder letterhead for Make-in-India compliance with minimum 50% local content as DPIIT notification dated 16 September 2020. (Annexure-II)	We, KPMG (registered as a Limited Liability Partnership under the Companies Act in India), understand that we comply with the provisions of the said DPIIT notification. Kindly confirm whether our understanding is correct or provide further guidance, if any, on eligibility and declaration requirements applicable in this case.	Declaration to be furnished as per the DPIIT/MEITY guidelines in the format provided in the ATC.
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## बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	04-06-2026 16:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	04-06-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Consumer Affairs Food And Public Distribution
विभाग का नाम/Department Name	Department Of Consumer Affairs
संगठन का नाम/Organisation Name	Bureau Of Indian Standards (bis)
कार्यालय का नाम/Office Name	Hq, New Delhi
वस्तु श्रेणी /Item Category	Cyber Security Audit - Infrastructure Audit, Security and Compliance Audit
अनुबंध अवधि /Contract Period	2 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	50 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes   Partial   Experience - 2 year (s)   Turn over value - 25 (in lakhs)
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes   Partial   Experience - 2 year (s)   Turn over value - 25 (in lakhs)
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य / Estimated Bid Value	5154000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	Yes ( <a href="#">Mediation clause document</a> ) as per DoE OM No.F.1/2/2024-PPD dated 03.06.2024 mediation clause should not be routinely included in contracts and pre-litigation mediation can be taken up without any such clause also

#### ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	154620

#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00

ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).

14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी /Beneficiary :**

Bindu Kumar, Assistant Director

Hq, New Delhi, Department of Consumer Affairs, Bureau of Indian Standards (BIS), Ministry of Consumer Affairs Food and Public Distribution  
(Bureau Of Indian Standards)

**UIN Number NCTGC2415P**

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

एमआईआई अनुपालन/MII Compliance	Yes
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$	15

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.

5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

7. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

8. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

9. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

10. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

#### **अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**

##### **Payment Terms:21. Payment Terms and Conditions**

a) The payment shall be made after completion of milestones as given in Table-1 below.

Sl. No. Milestone Amount Deliverables

1 On Completion of first round of audit 60% of the total cost quoted for each location 5(a), (b),(c) and (d) of Scope of Work.

2 On completion of Follow-up audit 40% of the total cost quoted for each location 5(e) and (f) of Scope of Work .  
Table-1

b) The Contractor shall be required to submit the signed e-invoice in physical form or digitally signed invoice in soft form.

c) The payment will be done after deducting applicable Liquidated Damage (LD)/penalties, if applicable.

d) Payment to be made with taxes after deducting penalties and subject to verification of the supporting documents by the Bureau.

e) Payment shall be released after deducting TDS as per applicable provisions of GST and Income Tax.

f) Payment will be released on basis of the actual usage of the services.

**Format of Non disclosure agreement:**[1773989277.pdf](#)

**Scope of Work:**[1776944504.pdf](#)

**Pre Bid Detail(s)**

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
14-05-2026 15:00:00	<p>A pre-bid meeting to address the queries of the bidders will be convened at Bureau of Indian Standards, Manak Bhawan, 9 Bahadur Shah Zafar Marg, New Delhi-110002 on 14.05.2026 at 1500 hrs in hybrid mode. Bidders willing to attend the pre-bid meeting in person should inform BIS beforehand in writing and e-mail (its@bis.gov.in). Those willing to attend the meeting in virtual mode, may use the following VC link for attending the meeting: <a href="https://bismanak.webex.com/bismanak/j.php?MTID=mdef641d7727170d48908d7582bfcba7">https://bismanak.webex.com/bismanak/j.php?MTID=mdef641d7727170d48908d7582bfcba7</a></p> <p>Meeting number: 2516 358 1274 Password: 12345 (12345 when dialing from a video system)</p>

**Cyber Security Audit - Infrastructure Audit, Security And Compliance Audit ( 1 )****तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Audit needed	Infrastructure Audit , Security and Compliance Audit
Team Deployment	Hybrid
Standards against which compliance needed	ISO 27001: Information Security Management System (ISMS) , The Guidelines issued by MHA, MeitY, NCIIPC, NTRO, CERT-In etc, IT Act 2000.
<b>एडऑन /Addon(s)</b>	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents****परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Bindu Kumar	110002,MANAK BHAWAN, 9 BAHADURSHAH ZAFAR MARG,	Project / Lumpsum Based	N/A

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

### 1. **Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. **Generic**

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

### 3. **Generic**

Malicious Code Certificate:

The seller should upload following certificate in the bid:-

(a) This is to certify that the Hardware and the Software being offered, as part of the contract, does not contain Embedded Malicious code that would activate procedures to :-

- (i) Inhibit the desires and designed function of the equipment.
- (ii) Cause physical damage to the user or equipment during the exploitation.
- (iii) Tap information resident or transient in the equipment/network.

(b) The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.

### 4. **Purchase Preference (Centre)**

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 100% of total value.

### 5. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

### 6. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

### 7. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 8. **Past Project Experience**

**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the

invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

#### 9. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Bureau of Indian Standards  
payable at  
NEW DELHI

.  
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 10. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

Bureau of Indian Standards

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

#### 11. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

Bureau of Indian Standards  
payable at  
NEW DELHI

.  
Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 12. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Bureau of Indian Standards  
Account No.  
90841010000018  
IFSC Code  
CNRB0019084  
Bank Name  
Canara Bank  
Branch address

Bureau of Indian Standards, Manak Bhawan, 9, Bahadur Shah Zafar Marg, New Delhi - 110002

.  
Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

#### 13. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

Bureau of Indian Standards  
payable at  
NEW DELHI

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

#### 14. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

Bureau of Indian Standards

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

#### 15. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

Bureau of Indian Standards

Account No.

90841010000018

IFSC Code

CNRB0019084

Bank Name

CANARA BANK

Branch address

Bureau of Indian Standards, Manak Bhawan, 9, Bahadur Shah Zafar Marg, New Delhi - 110002

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

#### 16. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

### अस्वीकरण/**Disclaimer**

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.

6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition

specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**

**1. Additional eligibility criteria for bidders are as under:**

- 1) Bidder must be empanelled by Cert-In for Information Security Audit on the date of bid submission.
- 2) Bidder shall be registered with the GST Authorities in India with active status.
- 3) The Bidder must have a positive net worth on the date of bid submission.
- 4) The Bidder should not have been blacklisted or otherwise debarred by any state Government, Central Government or any other Public Sector undertaking or a Corporation or any other Autonomous Organization of Central or State Government as on the last date of submission of Bid.
- 5) Bidder shall have prior experience of minimum of three years in same/similar services. (Refer GeM bid for accepted documents for this criteria)

**2. Additional Documents to be furnished in the bid:**

- 1) Certificate of incorporation (for Company)/Partnership Deed (for Partnership firms)/Affidavit (for proprietor firm) signed by authorised signatory.
- 2) GST registration certificate signed by authorized signatory.
- 3) Letter of empanelment from Cert-In for Information Security Audit.
- 4) Particulars of the bidder on bidder's letterhead in the format given at **Annexure-III**.
- 5) Declaration in **Annexure-I** to be furnished.
- 6) Declaration on bidder letterhead for Make-in-India compliance with minimum 50% local content as DPIIT notification dated 16 September 2020. (**Annexure-II**)
- 7) Any other document specified in bid document or corrigendum, if any.

**3. Definition of similar services for Past Experience and Performance criteria**

For consideration of Past Experience and Past Performance of the bidder, the term 'Similar Services' shall include following type of works/services rendered by the bidder:-

- a) Information security audit of ICT systems or Organizational LAN/WiFi networks.
- b) Vulnerability Assessment and Penetration Testing of ICT Systems (LAN/WiFi/Network Security Posture/System Security Posture etc.)

**4. Earnest Money Deposit (EMD):**

Bid securing declaration is to be submitted by bidders exempted from submission of EMD in the template given at **Annexure-IV**.

**5. Scope of Work:**

As given in the GeM bid document or subsequent corrigenda, clarifications, etc.

**6. Inputs to Contractor for the purpose of audit:**

- i) The Bureau will provide necessary documents, support and any other input to the contractor during the course of audit of the applications.
- ii) The details of nodal contact persons will be provided to the successful bidder.
- iii) The contractor may seek information or any other input from the Bureau, in writing, which the contractor feels necessary for the purpose of audit. The available information or records will be provided to the contractor.

**7. Non-Disclosure Agreement:**

The successful bidder shall be required to enter into a Non-Disclosure Agreement (NDA) with the Bureau after the award of contract which shall be valid for a period of two years. Signing of NDA will be mandatory failing which the award of contract can be cancelled. The model NDA is given at **Annexure-V**. The NDA shall be signed on a non-judicial stamp paper, of appropriate value, issued at Delhi.

**8. Timelines**

<b>Sl. No</b>	<b>Work/Deliverable</b>	<b>Accepted Timeframe</b>
1.	Completion of 1 <sup>st</sup> round of audit at each location	Within one month from the date of confirmation by the Bureau for readiness of audit.
2.	Furnishing of 1 <sup>st</sup> round audit report	Within ten days from the date of completion of audit.
3.	Completion of follow-up audit	Within one month from the date of confirmation from the Bureau regarding closure of audit points raised in 1 <sup>st</sup> round of audit.
4.	Furnishing of reports of	Within ten days from the date of completion of audit.

	follow-up audit or compliance report, wherever applicable	

**9. Deductions for delay in deliverables/work**

<b>Sl. No.</b>	<b>SLA</b>	<b>Accepted Timeframe</b>	<b>Deduction</b>
1	Delay in signing of NDA attributable to the Service Provider	Within 5 working days from the date of start of contract.	0.1% per working day
2	Delay in submission of deliverable/milestone due to delay attributable to the Service Provider	As per Timelines provided in the ATC.	1% of the value of the pending deliverable(s) for every week of delay.

The cumulative penalty shall be limited to 10% of the total contract value. Bureau may decide to terminate the contract if the cumulative penalty goes above 10% of the total contract value.

**10. Verification of bid documents – Selected bidder may be asked to furnish the bid documents in original to the Bureau which were uploaded on the GeM portal, for verification by the Bureau.**

**11. Clarifications**

A Bidder requiring any clarification regarding the Tender Document may ask questions in writing/ electronically from Office/ Contact Person given in the GeM/Tender document, provided the questions are raised before the clarification end date mentioned in GeM Bid document (or if not mentioned, before 7 days of the deadline for the bid submission). This deadline shall not be extended in case of any intervening holidays.

**12. Rejection of Proposals:** The Bureau may reject the bids/proposals submitted by the bidders in following, but not limited to, cases:

- a) Bidder not meeting the eligibility criteria.
- b) Non submission of EMD (except for Micro and Small Enterprises and bidders exempted as per GeM guidelines) within the timeframe mentioned in the tender document.
- c) Submission of conditional bid or containing any term or condition in conflict with the term and condition of the tender document.
- d) Proposal not submitted with complete set of documents (unresponsive bids) as required in the tender document.
- e) Documents not signed by authorised signatory.
- f) Incomplete or missing financial break-up (**Annexure-VI**).
- g) Submission of financial bid/quotes in the technical proposal.
- h) Mismatch in the total price quoted on GeM portal and as submitted in the FINANCIAL COST BREAKUP FORMAT (**Annexure-VI**)

### **13. Correction of Errors**

- a. Financial bids determined to be responsive will be checked by the Bureau for any arithmetic errors. Where there is a discrepancy between the rate quoted in the financial bid, in figures and in words, the amount in words will prevail over the amounts in figures, to the extent of such discrepancy.
- b. Provided that the Financial Proposal is substantially responsive, the Bureau will correct arithmetical errors during evaluation of Financial Proposals on the following basis:
  - i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Bureau there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected; or
  - ii. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail, and the total shall be corrected; and
  - iii. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an

arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

- c. If the bidder does not accept the correction of errors then the bid of that bidder shall be disqualified, and the EMD may be forfeited.

14. All legal matters /issues/disputes arising out of the proposed contract shall be within the jurisdiction of Competent Courts at Delhi only.

15. At any time before the submission of bids, the Bureau may amend the bid document by issuing an addendum or corrigendum. The addendum or corrigendum shall be binding on all the bidders. To give the bidders reasonable time in which to take an amendment into account in their bids, the Bureau may, if the amendment is substantial, extend the deadline for the submission of bid.

16. **Laws:** The contract shall be governed and interpreted under Indian Laws.

**17. Confidentiality**

The Contractor shall not divulge or disclose proprietary knowledge obtained while delivering Goods and services under this Contract to any person, without the prior written consent of the Bureau.

**18. Publicity**

Any publicity by the Contractor in which the name of the Bureau is to be used, should be done only with the explicit written permission of the Bureau.

**19. Contract Validity**

The contract shall be initially valid for a period of one year, extendable up to 2 years, on same terms and conditions of the existing contract and at the same prices.

**20. Payment Terms and Conditions**

- a) The payment shall be made after completion of milestones as given in Table-1 below.

Sl. No.	Milestone	Amount	Deliverables
---------	-----------	--------	--------------

1	On Completion of first round of audit and submission of all deliverables as listed and fulfilling all procedural formalities.	60% of the total cost quoted for each location	5(a), (b), (c) and (d) of Scope of Work
2	On completion of Follow-up audit and submission of all deliverables as listed	40% of the total cost quoted for each location	5(e) of Scope of Work

Table-1

- b) The Contractor shall be required to submit the signed e-invoice in physical form or digitally signed invoice in soft form.
- c) The payment will be done after deducting applicable Liquidated Damage (LD)/penalties, if applicable.
- d) Payment to be made with taxes after deducting penalties and subject to verification of the supporting documents by the Bureau.
- e) Payment shall be released after deducting TDS as per applicable provisions of GST and Income Tax.
- f) Payment will be released on basis of the actual usage of the services.

## **21. Right to reject any or all Bids**

The Bureau reserves its right to accept or reject any or all Bids, abandon/ cancel the Tender process, and issue another tender for the same or similar Goods at any time before the award of the contract. It would have no liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for such action(s).

## **22. Conflict of Interest**

Any bidder having a conflict of interest, which substantially affects fair competition, shall not be eligible to bid in this tender. Bids found to have a conflict of interest shall be rejected as nonresponsive. A bidder in this Tender Process shall be considered to have a conflict of interest if the bidder:

- a) directly or indirectly controls, is controlled by or is under common control with another Bidder; or

- b) receives or have received any direct or indirect subsidy/ financial stake from another bidder; or
- c) has the same legal representative/ agent as another bidder for purposes of this bid. A Principal can authorise only one agent, and an agent also should not represent or quote on behalf of more than one Principals. However, this shall not debar more than one Authorised distributor from quoting equipment manufactured by an Original Equipment Manufacturer (OEM), in procurements under Proprietary Article Certificate; or
- d) has a relationship with another bidder, directly or through common third parties, that puts it in a position to have access to information about or influence the bid of another Bidder or influence the decisions of the Bureau regarding this Tender process; or
- e) participates in more than one bid in this tender process. Participation in any capacity by a Bidder (including the participation of a Bidder as sub-contractor in another bid or vice-versa) in more than one bid shall result in the disqualification of all bids in which he is a party. However, this does not limit the participation of a non-bidder firm as a sub-contractor in more than one bid; or
- f) would be providing goods, works, or non-consulting services resulting from or directly related to consulting services that it provided (or were provided by any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm), for the procurement planning (inter-alia preparation of feasibility/ cost estimates/ Detailed Project Report (DPR), design/ technical specifications, terms of reference (ToR)/ Activity Schedule/ schedule of requirements or the Tender Document etc) of this Tender process; or
- g) has a close business or family relationship with a staff of the Bureau who: (i) are directly or indirectly involved in the preparation of the Tender document or specifications of the Tender Process, and/or the evaluation of bids; or (ii) would be involved in the implementation or supervision of resulting Contract unless the conflict stemming from such relationship has been resolved in a manner acceptable to the Bureau throughout the Tender process and execution of the Contract.

### **23. Assignment of Sub-contracting**

The Service Provider shall not sublet, transfer or assign the contract or any part thereof or interest therein or benefit or advantage thereof in any manner whatsoever.

### **24. Disclaimers**

- a) The Tender Document is neither an agreement nor an offer to prospective Bidder(s) or any other party hereunder. The purpose of the Tender Document is to provide the Bidder(s) with information to assist them in participation in this Tender Process.
- b) The Tender Document, ensuing communications, and Contracts shall determine the legal and commercial relationship between the bidders/ contractors and the Bureau. No other Government or Bureau's document/ guidelines/ Manuals including its Procurement Manual (for internal and official use of its officers), notwithstanding any mention thereof in the Tender Document, shall have any locus-standi in such a relationship. Therefore, such documents/ guidelines/ Manuals shall not be admissible in any legal or dispute resolution or grievance redressal proceedings.
- c) The Tender Document does not purport to contain all the information Bidder(s) may require. It may not address the needs of all Bidders. They should conduct due diligence, investigation, and analysis, check the information's accuracy, reliability, and completeness, and obtain independent advice from appropriate sources. Information provided in the Tender Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpreting the law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Bureau, its employees and other associated agencies accept no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.
- d) The Bureau, its employees and other associated agencies make no representation or warranty for the accuracy, adequacy, correctness, completeness or reliability, assessment, assumption, statement, or information in the Tender Document. They have no legal liability, whether resulting from negligence or otherwise, for any

loss, damages, cost, or expense that may arise from/ incurred/ suffered howsoever caused to any person, including any Bidder, on such account.

**Annexure-I – UNDERTAKING / DECLARATION regarding bidder financial standing, black-listing and no pendency of any criminal case against the firm or company or conviction by any Court of Law**

(To be submitted on bidder's letterhead)

To,  
Director, General Services Department,  
Bureau of Indian Standards,  
Manak Bhavan, 9, Bahadur Shah Zafar Marg,  
New Delhi-110002.

**Subject: DECLARATION regarding bidder financial standing, black-listing and no pendency of any criminal case against the firm or company or conviction by any Court of Law**

I/We hereby declare that the firm or company or LLP firm (Name ..... ) is not under liquidation, court receivership or similar proceedings and is not bankrupt.

2. I /We accept Bureau of Indian Standards added Bid Specific Terms and Conditions and Additional Terms and Conditions.

3. I/We hereby further declare that the firm or company or LLP firm (Name ..... ) is not black-listed or debarred from tendering for corrupt or fraudulent practices or non-delivery or non- performance, by any Ministry or Department of Central Government/ State Government or PSU or NASSCOM or other bodies under the Central Government/ State Government in last five years.

4. I/We also declare that no criminal case is registered or pending against the firm or company or LLP firm or its owner or partners or directors anywhere in India. I/We further declare that neither I/we nor our firm/ Company is found guilty of any criminal offence or convicted by any Court of Law.

Dated the .....day of .....2024.

Signature of Authorized signatory of Bidder \_\_\_\_\_

Name, Address and designation of authorized Signatory of the Bidder \_\_\_\_\_

Name and rubber seal of the Bidder \_\_\_\_\_

Seal of the Firm/ Company

**Annexure II – UNDERTAKING / DECLARATION REGARDING LOCAL CONTENT**

(To be submitted on bidder’s letterhead)

The “Public Procurement (Preference to Make in India), Order, 2017 circulated by the Department of Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India vide Order No. P-45021/2/2017-B.E.-II dated 15 June 2017 to encourage “Make in India” and promote manufacturing and production of goods and services in India, as amended from time to time, is applicable for this bid / tender.

2. It is to certify that I / we have read and understood the requirement of local content (LC) in accordance with the definition provided in the Public Procurement (Preference to Make in India) Order, 2017, as amended from time to time.

3. It is certified that the firm (Name of the firm.....), complies with all the terms and conditions mentioned in the above said policy of Make in India.

4. It is also certified that, on the date of submission of bid, the firm M/s. .... is meeting the requirement of local content of ..... % (please fill the percentage) as defined in above-said Order, as amended from time to time, and the firm is Class I / Class II local supplier (Please strike-out whichever is not applicable).

Details of location(s) at which local value addition will be made are as follows:

.....

5. I/we also understand that false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rule, 2017 for which a bidder or its successors can be debarred for up two years as per Rule 151 (iii) of the General Financial Rules, 2017 along with such other actions as may be permissible under the law.

Dated the .....day of .....2024.

Signature of Authorized signatory of Bidder \_\_\_\_\_

Name, Address and designation of authorized Signatory of the Bidder \_\_\_\_\_

Name and rubber seal of the Bidder \_\_\_\_\_  
Seal of the Firm/ Company”

**Annexure-III: FORMAT FOR FURNISHING DETAILS OF BIDDER**

*[To be submitted on bidder's letterhead]*

<b>Sr. No.</b>	<b>Heads</b>	<b>Details</b>
1.	Registered name of the firm	
2.	Type of the firm (legal entity) <i>(Please enclose self-certified copy of certificate of incorporation)</i>	
3.	Complete address of registered office	
4.	Date and country of incorporation	
5.	Number of years of operations in India	
6.	Number and locations of offices in India	
7.	Contact person details (name, designation, mobile number, email)	
8.	Telephone number (with ISD & STD code)	
9.	Fax number (with ISD & STD code)	
10.	Firm's PAN	
11.	Firm's GST registration no.	
12.	Name of Authorised Signatory	
13.	Designation of authorised signatory	
14.	Contact No. and Email of authorised signatory	
15.	Any other relevant information	

(Signature of authorised signatory)

*[Name of authorised signatory]*

*[Designation of authorised signatory]*

Date:

**Annexure-IV BID SECURITY DECLARATION FORMAT**

(On Bidders Letterhead)

Date: \_\_\_\_\_ GEM Bid No: \_\_\_\_\_

To  
Bureau of Indian Standards  
Manak Bhavan, 9 Bahadur Shah Zafar Marg  
New Delhi – 110002, India

I/We undersigned declare that:

- 1) I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.
- 2) I/We accept that I/We may be disqualified / debarred from bidding against Bureau of Indian Standards' tenders for a period of one year from the date of notification if I/We are in a breach of any obligation under the bid conditions, because I/We
  - a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our bid during the period of bid validity specified in the form of Bid; or
  - b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security within the timeline, in accordance with the instructions to Bidders & as per tender terms & conditions.
- 3) I/We understand this Bid Security Declaration shall cease to be valid on the Thirty First day from following,
  - a) If I am/we are not the successful Bidder, the receipt of your notification of the name of the successful Bidder; or
  - b) The expiration of the validity of my/our Bid or any extension thereof.

Signed: \_\_\_\_\_ (insert signature of person whose name and capacity are shown)

In the capacity of \_\_\_\_\_ (insert legal capacity of person signing the Bid Security Declaration)

Name: \_\_\_\_\_ (insert complete name of person signing the Bid Security Declaration) duly authorized to sign the bid for an on behalf of \_\_\_\_\_ (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing) Corporate Seal (where appropriate)

(Note: in case of a Joint Venture, the Bid Security Declaration must be in the name of all partners to the Joint Venture that submits the Bid)

**Annexure-V MODEL NON-DISCLOSURE AGREEMENT**

(Between CERT-In empanelled Auditor & Auditee)

THIS NON-DISCLOSURE AGREEMENT is made on this ..... day (date) of ..... (Year)

By and between

***# In case of Central Government Ministry/ Departments #/State Government Departments***

President of India/Governor of (name of state) acting through ..... (Name, Designation) of ..... (Name of Ministry/ Department) address ..... hereinafter referred to as “Auditee” which expression shall unless repugnant to the context or meaning thereof, include its successors and assigns) of the first part.

***# In case of Autonomous Societies/ Not-for-profit companies/ Public sector Undertakings/Private sector***

..... (Name of Company/ Society) incorporated /registered under the Companies Act, 1956/2013/ the societies registration Act, 1860 having its registered/corporate office at ..... (hereinafter referred to as “Auditee” which expression shall unless repugnant to the context or meaning thereof, includes its successors, administrators and permitted assigns) of the first part .

And

Name incorporated/registered under the..... Name of the Act having its registered/corporate office at ..... (herein referred to as “Auditor” which expression shall unless repugnant to the context or meaning thereof ,includes its successors, assigns, administrators, liquidators, and receivers) of the second part **WHEREAS**

A.Auditor is a services organization empanelled by the Indian Computer Emergency Response Team (hereinafter CERT-IN) under Department of Electronics & IT, for auditing, including vulnerability assessment and penetration testing of computer systems , networks, computer resources & applications of various agencies or departments of the Government, critical infrastructure organizations and those in other sectors of Indian economy vide communication No.....dated.....

B.Auditor as an empanelled Information Security Auditing organization has agreed to fully comply the “Guidelines for CERT-In Empanelled Information Security Auditing

Organizations, Terms & conditions of empanelment and Policy guidelines for handling audit related data” while conducting audits.

C. Auditee is also aware of the aforesaid Guidelines along with guidelines for Auditee Organizations published by CERT-In.

D. Both Auditor and Auditee have given their irrevocable consent to fully comply the aforesaid Guidelines and any amendments thereof without any reservations.

**NOW, THEREFORE**, in consideration of the foregoing and the covenants and agreements contained herein, the parties agree as follows:

**1. Definitions. :**

(a) The term “Confidential Information” shall include, without limitation, all information and materials, furnished by either Party to the other in connection with Auditee products and services including information transmitted in writing, orally, visually, (e.g. video terminal display) or on magnetic media, and including all proprietary information, customer & prospect lists, trade secrets, trade names or proposed trade names, methods and procedures of operation, business or marketing plans, licensed document know-how, ideas, concepts, designs, drawings, flow charts, diagrams, quality manuals, checklists, guidelines, processes, formulae, source code materials, specifications, programs, software packages, codes and other intellectual property relating to Auditee products and services. Results of any information security audits, tests, analysis, extracts or usages carried out by the Auditor in connection with the Auditee’s products and/or services, IT infrastructure, etc. shall also be considered Confidential Information.

(b) The term “Auditee products” shall include all such products, goods, services, deliverables, which are subject to audit by the empanelled auditor under the Agreement.

**2 Protection of Confidential Information.** With respect to any Confidential Information disclosed to it or to which it has access, Auditor affirms that it shall:

- (a) Use the Confidential Information as necessary only in connection with scope of audit and in accordance with the terms and conditions contained herein;
- (b) Maintain the Confidential Information in strict confidence and take all reasonable steps to enforce the confidentiality obligations imposed hereunder, but in no event take less care with the Confidential Information that the parties take to protect the confidentiality of its own proprietary and confidential information and that of its other clients;

- (c) Not to make or retain copy of any details of products and/or services, prototypes, business or marketing plans, Client lists, Proposals developed by or originating from Auditee or any of the prospective clients of Auditee.
  - (d) Not to make or retain copy of any details of results of any information security audits, tests, analysis, extracts or usages carried out by the Auditor in connection with the Auditee's products and/or services, IT infrastructure, etc. without the express written consent of Auditee.
  - (e) Not disclose or in any way assist or permit the disclosure of any Confidential Information to any other person or entity without the express written consent of the auditee ; and
  - (f) Return to the auditee, or destroy, at auditee's discretion, any and all Confidential Information disclosed in a printed form or other permanent record, or in any other tangible form (including without limitation, all copies, notes, extracts, analyses, studies, summaries, records and reproductions thereof) immediately on (i) expiration or termination of this agreement, or (ii) the request of Auditee therefor.
  - (g) Not to send Auditee's audit information or data and/or any such Confidential Information at any time outside India for the purpose of storage, processing, analysis or handling without the express written consent of the Auditee.
  - (h) The auditor shall use only the best possible secure methodology to avoid confidentiality breach, while handling audit related data for the purpose of storage, processing, transit or analysis including sharing of information with auditee.
  - (i) Not to engage or appoint any non-resident/foreigner to undertake any activity related to Information Security Audit. In case of information security audits for Government/ critical sector organization, only the man power declared to CERT-In shall be deployed to carry out such audit related activities.
  - (j) Not to discuss with any member of public, media, press, any or any other person about the nature of arrangement entered between the Auditor and the Auditee or the nature of services to be provided by Auditor to the Auditee.
  - (k) Make sure that all the employees and/or consultants engaged to undertake any audit on its behalf have signed the mandatory non-disclosure agreement.
3. **Onus.** Auditor shall have the burden of proving that any disclosure or use inconsistent with the terms and conditions hereof falls within any of the foregoing exceptions.

**4. Permitted disclosure of audit related information:**

The auditor may share audit information with CERT-In or similar Government entities mandated under the law as and when called upon to do so by such agencies with prior written information to the auditee.

**5. Exceptions.** The Confidentiality obligations as enumerated in Article 2 of this Agreement shall not apply in following cases:

- (a) Which is independently developed by Auditor or lawfully received from another source free of restriction and without breach of this Agreement; or
- (b) After it has become generally available to the public without breach of this Agreement by Auditor; or
- (c) Which at the time of disclosure to Auditor was known to such party free of restriction and evidenced by documents in the possession of such party; or
- (d) Which Auditee agrees in writing is free of such restrictions.
- (e) Which is received from a third party not subject to the obligation of confidentiality with respect to such Information;

**6. Remedies.** Auditor acknowledges that any actual or threatened disclosure or use of the Confidential Information by Auditor would be a breach of this agreement and may cause immediate and irreparable harm to Auditee or to its clients; Auditor affirms that damages from such disclosure or use by it may be impossible to measure accurately; and injury sustained by Auditee / its clients may be impossible to calculate and compensate fully. Therefore, Auditor acknowledges that in the event of such a breach, Auditee shall be entitled to specific performance by Auditor of its obligations contained in this Agreement. In addition Auditor shall compensate the Auditee for the loss or damages caused to the auditee actual and liquidated damages which may be demanded by Auditee. Liquidated damages not to exceed the Contract value. Moreover, Auditee shall be entitled to recover all costs of litigation including reasonable attorneys' fees which it or they may incur in connection with defending its interests and enforcement of contractual rights arising due to a breach of this agreement by Auditor. All rights and remedies hereunder are cumulative and in addition to any other rights or remedies under any applicable law, at equity, or under this Agreement, subject only to any limitations stated herein.

**7. Need to Know.** Auditor shall restrict disclosure of such Confidential Information to its employees and/or consultants with a need to know (and advise such employees and/or consultants of the obligations assumed herein), shall use the Confidential Information only for the purposes set forth in the Agreement, and shall not disclose such Confidential Information to any affiliates, subsidiaries, associates and/or third party without prior written approval of the Auditee. No

Information relating to auditee shall be hosted or taken outside the country in any circumstances.

8. **Intellectual Property Rights Protection.** No license to a party, under any trademark, patent, copyright, design right, mask work protection right, or any other intellectual property right is either granted or implied by the conveying of Confidential Information to such party.
9. **No Conflict.** The parties represent and warrant that the performance of its obligations hereunder do not and shall not conflict with any other agreement or obligation of the respective parties to which they are a party or by which the respective parties are bound.
10. **Authority.** The parties represent and warrant that they have all necessary authority and power to enter into this Agreement and perform their obligations hereunder.
11. **Governing Law.** This Agreement shall be interpreted in accordance with and governed by the substantive and procedural laws of India and the parties hereby consent to the jurisdiction of Courts and/or Forums situated at < Name of the city>
12. **Entire Agreement.** This Agreement constitutes the entire understanding and agreement between the parties, and supersedes all previous or contemporaneous agreement or communications, both oral and written, representations and understandings among the parties with respect to the subject matter hereof.
13. **Amendments.** No amendment, modification and/or discharge of this Agreement shall be valid or binding on the parties unless made in writing and signed on behalf of each of the parties by their respective duly authorized officers or representatives.
14. **Binding Agreement.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns.
15. **Severability.** It is the intent of the parties that in case any one or more of the provisions contained in this Agreement shall be held to be invalid or unenforceable in any respect, such provision shall be modified to the extent necessary to render it, as modified, valid and enforceable under applicable laws, and such invalidity or unenforceability shall not affect the other provisions of this Agreement.

16. **Waiver.** Waiver by either party of a breach of any provision of this Agreement, shall not be deemed to be waiver of any preceding or succeeding breach of the same or any other provision hereof.
17. **Survival.** Both parties agree that all of their obligations undertaken herein with respect to Confidential Information received pursuant to this Agreement shall survive till perpetuity even after expiration or termination of this Agreement.
18. **Non-solicitation.** During the term of this Agreement and thereafter for a further period of two (2) years Auditor shall not solicit or attempt to solicit Auditee's employees and/or consultants, for the purpose of hiring/contract or to proceed to conduct business similar to Auditee with any employee and/or consultant of the Auditee who has knowledge of the Confidential Information, without the prior written consent of Auditee.
19. This Agreement is governed by and shall be construed in accordance with the laws of India. In the event of dispute arises between the parties in connection with the validity, interpretation, and implementation or alleged breach of any provision of this Agreement, the parties shall attempt to resolve the dispute in good faith by senior level negotiations. In case, any such difference or dispute is not amicably resolved within forty five (45) days of such referral for negotiations, it shall be resolved through arbitration process, wherein both the parties will appoint one arbitrator each and the third one will be appointed by the two arbitrators in accordance with the Arbitration and Conciliation Act, 1996. The venue of arbitration in India shall be (please choose the venue of dispute resolution as the city) or where the services are provided. The proceedings of arbitration shall be conducted in English language and the arbitration award shall be substantiated in writing and binding on the parties. The arbitration proceedings shall be completed within a period of one hundred and eighty (180) days from the date of reference of the dispute to arbitration.
20. **Term.** This Agreement shall come into force on the date of its signing by both the parties and shall be valid up to ..... year.

IN WITNESS HEREOF, and intending to be legally bound, the parties have executed this Agreement to make it effective from the date and year first written above.

***# In case of auditee being Central Government Ministry/ Departments #***

For & on behalf of President of India  
(Name and designation of authorized signatory)

.....

<Name of Central Govt. Ministry/Department>

Or

**# In case of auditee being State Government Department #**

For & on behalf of Governor of ..... < State name>

.....

(Name and designation of authorized signatory)

<Name of State Department>

Or

**# In case of Autonomous Societies/Not-for-profit-company/Public sector undertaking /Private Sector #**

For <Name of organization>, <Name and designation of authorized signatory> duly authorized by rules & regulations / of <Name of society>/ vide resolution no. .... Dated ..... Of Board of Directors of ..... <Name of organization>.

**(AUDITEE)**

**(AUDITOR)**

WITNESSES:

1.

2

## Annexure-VI FINANCIAL COST BEAKUP FORMAT

*[To be submitted on bidder's letterhead]*

1. We hereby declare that our financial bid is unqualified and unconditional in all respects.
2. The financial bid has been quoted without seeking any minimum guaranteed support from the Bureau of Indian Standards.
3. Our financial bid is as follows:

<b>Sl. No. (A)</b>	<b>Office</b>	<b>Location (B)</b>	<b>Quantity (C)</b>	<b>Total Cost in Rs (D)</b>	<b>Total Cost in words (E)</b>
1	BIS HQ	New Delhi	1		
2	BNBO & BNBL	Bengaluru, Karnataka	1		
3	JKBO & JKRAL	Jammu, Jammu & Kashmir	1		
4	HYBO & HYBL	Hyderabad, Telangana	1		
5	SUBO	Surat, Gujarat	1		
6	DHBO	Dehradun, Uttarakhand	1		
7	RPBO	Raipur, Chattisgarh	1		
8	HUBO	Hubli, Karnataka	1		
9	NOBO & NITS	Noida, Uttar Pradesh	1		
10	ERL	Kolkata, West Bengal	1		
11	ERO & KKBO	Kolkata, West Bengal	1		
12	PNBO	Pune, Maharashtra	1		
13	GBL & GHBO	Guwahati, Assam	1		
14	KOBO	Kochi, Kerala	1		
15	CTBO	Coimbatore, Tamil Nadu	1		
16	CL & GZBO	Ghaziabad, Uttar Pradesh	1		
17	BHBO	Bhubaneshwar, Orissa	1		
18	PBOL & PTBO	Patna, Bihar	1		
19	JPBO	Jaipur, Rajasthan	1		
20	NRO, PRBO,	Chandigarh	1		

	CHBO & HRBO				
21	CRO, DLBO-1 & DLBO-2	New Delhi, Delhi	1		
22	GDBO & RJBO	Rajkot, Gujarat	1		
23	JDBO	Jamshedpur, Jharkhand	1		
24	FRBO	Faridabad, Haryana	1		
25	VJBO	Vijaywada, Andhra Pradesh	1		
26	AHBO	Ahmedabad, Gujarat	1		
27	WRO & MUBO	Mumbai, Maharashtra	1		
28	SRL & SRO	Chennai, Tamil Nadu	1		
29	NRL	Mohali, Punjab	1		
30	WRL	Mumbai, Maharashtra	1		
31	BPBO	Bhopal, Madhya Pradesh	1		
32	NGBO	Nagpur, Maharashtra	1		
33	LKBO	Lucknow, Uttar Pradesh	1		
34	<b>Total Cost</b>	<b>33 Locations</b>			

**Note-**

1. The price should be quoted in Indian Rupees above by the bidder shall be exclusive of GST and inclusive of all other applicable charges and taxes.
2. GST shall be paid extra, as applicable.
3. Payment shall be released after deducting TDS as per applicable provisions of GST and Income Tax.

Yours faithfully,  
 (Signature of the authorized signatory of bidder)  
 (Name and Designation of the of the authorized signatory of bidder)  
 (Rubber seal of the bidder)

Date:

Place:

**ANNEXURE-VII BIS LOCATIONS AND INFRASTRUCTURE DETAILS**

*Note: Efforts were made to gather the details of infrastructure details at each location. However, the following may not reflect the true count of the equipment as on date. The actual quantities may vary from the quantities mentioned in the list below.*

Office	Address	City	State	Pincode	No. of Windows PC	No. of Linux PC	No. of iMAC PC
JKBO & JKRAL	SIDCO Industrial Complex Lane no. 4 Bari Brahmana	Jammu	Jammu & Kashmir	181133	29	0	0
HYBL	Plot no 1, Sy no 367/1 Industrial Development Park, Moula ali, Hyderabad - 500 040	Hyderabad	Telangana	500040	8	0	0
HYBO					20	0	0
SUBO	First Floor, Doorsanchar Bhavan, Karimabad Admin Building, Ghod Dod Road, Surat- 395001	Surat	Gujarat	395001	26	0	0
DHBO	UCF Sadan, Ground Floor, Deep Nagar Road, Vishnu Vihar	Dehradun	Uttarakhand	248001	22	0	0
RPBO	Manakalaya, Plot No. 13-C Sector-24, Nava Raipur-Atal Nagar, Chhattisgarh-492101	Raipur	Chhattisgarh	492101	25	0	0
HUBO	1st Floor, K.S.F.C Building, Rayapur, Hubli-Dharwad Road, Dharwad, Karnataka - 580009	Hubli	Karnataka	580009	19	0	0

Office	Address	City	State	Pincode	No. of Windows PC	No. of Linux PC	No. of iMAC PC
NOBO	NITS Campus, A-20&21, Institutional Area, Sector-62, Noida-201309	Noida	Uttar Pradesh	201309	19	0	0
ERL	Main Building-1/14, CIT Scheme VII M, VIP Road, Kankurgachi,Kolkata-700054 Annex Buiding-P-230, CIT Scheme VII M, Block-W, Kankurgachi, Kolkata-700054			700054	84	0	0
KKBO	5th and 7th Floor, Plot No. 7/7 and 7/8, CP Block, Sector-V, Salt Lake	Kolkata	West Bengal	700091	39	0	0
PNBO	657-660, MAIDC Building, Market Yard, Gultekdi	Pune	Maharashtra	411037	17	0	0
GBL	Guwahati Branch Laboratory, Bureau of Indian Standards, 2nd Floor, West End Building, HOUSEFED Complex, Beltola Basistha Road, Dispur, Guwahati – 781006.	Guwahati	Assam	781006	19	0	0
KOBO	IInd Floor, CWC Office Complex, Maveli Road,Gandhinagar,Kadavanthra- 682020	Ernakulum	Kerala	682020	21	0	0
CTBO	3rd Floor, BSNL DTax Building, Race Course, Coimbatore-641018, Tamil Nadu, India.	Coimbatore	Tamil Nadu	641018	26	0	0

Office	Address	City	State	Pincode	No. of Windows PC	No. of Linux PC	No. of iMAC PC
GZBO	Plot – 20/9, Ground & First Floor, Chemical Block, Central Laboratory, Bureau of Indian Standards, Sahibabad Industrial Area, Sahibabad, Ghaziabad	Ghaziabad	Uttar Pradesh	201010	22	0	0
BHBO	6th FLOOR, OSHB BUILDING	Bhubaneswar	Odisha	751001	23	0	2
PBOL	Patliputra Industrial Estate, Near P & M Mall	Patna	Bihar	800013	46	0	0
JPBO	C Scheme, Ashok Nagar, Jaipur, Rajasthan 302001	Jaipur	Rajasthan	302001	33	0	0
NRO	Plot No. 4A, Sector-27B, Chandigarh, 160019	Chandigarh	Chandigarh	160019	66	0	0
CHBO							
HRBO							
DLBO-2	Unit No 601-A, 6th Floor, Tower-1, Konnectus Tower, DMRC building, Bavbhuti Marg, Opp. New Delhi Railway Station	Delhi	Delhi	110001	17	0	0
DLBO-1					17	0	0
BNBOL	OPP TO JALAHALLI METRO STATION PEENYA INDUSTRIAL AREA, 1ST PHASE, BANGALORE- TUNKUR ROAD, BANGALORE	Bengaluru	Karnataka	560058	68	0	0
GDBO	F P No. 364/P, Ward No. 13, opposite Crystal Mall, Next to Bharat Petrol Pump, Kalawad Road	Rajkot	Gujarat	360005	11	0	0

Office	Address	City	State	Pincode	No. of Windows PC	No. of Linux PC	No. of iMAC PC
GHBO	2nd Floor, West End Building Block, Housefed Complex, Last Gate, Dispur, Guwahati, Assam - 781006	Guwahati	Assam	781006	21	0	0
JDBO	55 N 57, M. Road, Bistupur	Jamshedpur	Jharkhand	831001	13	0	0
FRBO	SCO-21, SECTOR-12, FARIDABAD	Faridabad	Haryana	121007	15	0	0
VJBO	56-2-11, 1st Floor, APMARKFED Building, APIIC Colony, Jawahar Autonagar.	Vijaywada	Andhra Pradesh	520007	20	0	0
AHBO	Bureau of Indian Standards Ahmedabad Branch Office, 3 rd floor, Navajivan Amrut Jayanti Bhavan, Off. Ashram Road, Ahmedabad-380014	Ahmedabad	Gujarat	380014	29	0	0
BNBO	Peenya Industrial Area, 1st Stage, Tumkur Road, Bangalore- 560058	Bengaluru	Karnataka	560058	30	0	0
CL	Plot No. 20/9, Site IV, Sahibabad Industrial Area, Sahibabad	Ghaziabad	Uttar Pradesh	201010	122	0	0
WRO	5th Floor, CETTM, Mtnl Building-1, Technology St, near to Dr. L H Hiranandani Hospital, Hiranandani Gardens, Sainath Nagar, Powai, Mumbai, Maharashtra 400076	Mumbai	Maharashtra	400076	25	0	0
MUBO					35	0	0
PTBO	Patliputra Industrial Area	Patna	Bihar	800013	16	0	0

Office	Address	City	State	Pincode	No. of Windows PC	No. of Linux PC	No. of iMAC PC
SRL	CIT CAMPUS, 4TH CROSS ROAD,TARAMANI, CHENNAI-600113	Chennai	Tamil Nadu	600113	70	0	0
NRL	B-69, Phase 7, Focal Point, Sahibzada Ajit Singh Nagar, Punjab	Mohali	Punjab	160059	99	1	0
NITS	A-20&21, Institutional Area, Sector 62, UP	Noida	Uttar Pradesh	201301	85	0	0
RJBO	Rajkot Branch Office F.P No. 364/P, ward No.13, Opp. Crystal Mall, Kalawad Road,	Rajkot	Gujarat	360005	19	0	0
WRL	Manakalaya, E-9, Plot No - 8, MIDC, Andheri (East), Mumbai - 400093	Mumbai Suburban	Maharashtra	400093	70	0	0
PRBO	Ground Floor, West Wing, NRO Building, Plot 4-A, Sector 27-B	Chandigarh	Chandigarh	160019	22	0	0
BPBO	E-5, Arera Colony, Bittan Market	Bhopal	Madhya Pradesh	462016	17	0	0
ERO	NSIC Building, 7/7, 7/8 Block-CP, Sector-V, Saltlake	Kolkata	West Bengal	700091	28	0	0
NGBO	Indian Bureau of Mines, Block 'A' & 'D', 8th Floor, Indira Bhavan, Civil Lines, Nagpur - 440001	Nagpur	Maharashtra	440001	20	0	0
CRO	601A 6th floor konnectus tower, DMRC Building, bhaybhuti marg	New Delhi	Delhi	110001	21	0	0
SRO	IV Cross Steet, CIT CAMPUS, Taramani	Chennai	Tamil Nadu	600113	44	0	0

Office	Address	City	State	Pincode	No. of Windows PC	No. of Linux PC	No. of iMAC PC
BIS HQ	Manak Bhawan,9, Bahadur Shah Zafar Marg	New Delhi	Delhi	110002	996	1	1
LKBO	Regional Telecom Training Centre, BSNL Building Sector-G, LDA Colony, Ashiana	Lucknow	Uttar Pradesh	226012	23	0	0

**ANNEXURE-VIII INFRASTRUCTURE DETAILS OF BIS HQ**

<b>Sl. No.</b>	<b>Item</b>	<b>Quantity Available</b>	<b>Remarks</b>
1.	Routers	2	Juniper ACX2200 DC and CISCO 1900
2	N/W Switch 24 Ports	1	DLINK
3.	N/W Switch 48 Ports	30	CISCO
4.	Unified Threat Management (UTM)	1	Sophos XGS 4300
5.	Wireless Controller	1	Cisco
6.	Wireless Access Points	65	Cisco
7.	Physical Servers	8	Cisco-2 HPE-6
8	Virtual Servers	18	Windows and Linux based
9	Server Room	1	Servers, Core switch, routers and firewall are installed



## **SCOPE OF WORK FOR INFRASTRUCTURE AUDIT**

1. The ICT infrastructure audit should be performed: -
  - a. According to ISO 27001:2022
  - b. The Guidelines issued by MHA, MeitY, NCIIPC, NTRO, CERT-In etc.
  - c. IT Act.2000
2. Locations to be covered: The audit shall be carried out across all locations of BIS pan India. The details of BIS locations and available infrastructure details are given at Annexure-VII.
3. One Follow-up audit is required to be carried out by the auditing organization as part of the scope of work.
4. The assessment will involve the following:-
  - a. Compliance audits: Evaluate Bureau's security practices to assess compliance to industry standards, regulations, and policies.
  - b. Review of equipment layout
    - i. Review the plan for positioning of equipment, architecture of the room, power supply and other aspects related to Safety, Security and Smooth running of ICT setup and give recommendations
    - ii. Review and recommend physical and environment Controls.
  - c. Review of Network Architecture
    - i. Review Local and Organization-wide Network architecture and give recommendations as per standard practices and applicable laws/regulations and Govt. guidelines.
    - ii. Review & suggest topography of the network architecture to avoid attacks of external/internal intruders on Network.
    - iii. Review of & suggest the appropriate segregation of Network into various trusted/untrusted zones.
    - iv. Review the traffic flow in the network and suggest remedial actions.
    - v. Review of routing protocols and security controls and implement optimal solution for business continuity viz redundancy of Network & dependent services.

- vi. Review the security measures implemented/to be implemented at the entry and exit points and give recommendations as per standard/best practices.
- d. Vulnerability assessment of the network
  - i. Identification of potential vulnerability & suggest remedies.
  - ii. Identification of ports and services running on them & provide suitable solutions.
  - iii. Applications version specific vulnerability and suggest best practices.
  - iv. Business Process review
  - v. Resource utilization of servers and applications.
- e. Penetration testing of the Network
  - i. Exploiting identified vulnerabilities ensuring no loss of data occurs due to such penetration testing.
  - ii. Password strength service testing.
  - iii. Mitigation plan to plan the exploited vulnerabilities.
- f. Drafting Cyber Security Policy for BIS

Preparation of Cyber Security Policy Draft documents which should be mapped with National Cyber security policy, Government Circulars and Bureau's requirements and goals in compliance with applicable regulations.

**Cyber Security Policy documents should be aligned to following:**

- i. Access Control
- ii. Asset Management
- iii. Change Management
- iv. Backup and recovery
- v. IT system operation security
- vi. Network and Communication security
- vii. System acquisition, development and maintenance
- viii. IT Risk management
- ix. Information Security incident management
- x. Information Security aspects of business continuity management (BCM)
- xi. Information and Information related devices disposal policy.

- xii. Compliance and regulatory requirement.
- xiii. Physical and environmental security.
- xiv. Management of Mobile device on Network.
- g. Operational Audits – Evaluate Bureau’s cyber security operations, processes, and controls to assess their efficiency, effectiveness, and alignment with security objectives.
- h. Wireless Security Testing - Evaluating the security measures of a wireless network by simulating attacks to identify potential vulnerabilities and ensure the network is protected against unauthorized access and data breaches.
- i. Digital Forensic Readiness Assessment- Evaluating an organization's preparedness to effectively collect, preserve, and analyze digital evidence in the event of a security incident.
- j. Log Management and Maintenance Audit-Assessing the effectiveness and completeness of system and security log generation, retention, integrity, and monitoring practices, ensuring that logs are maintained in accordance with organizational policies and regulatory requirements to support detection, investigation, and response activities.
- k. Endpoint Security Assessment-Evaluating the security posture of endpoint devices (e.g., desktops, laptops, mobile devices) by assessing configurations, patching, malware protection, encryption, access controls, and monitoring mechanisms to ensure robust protection against endpoint-based threats.

## **5. Deliverables**

- a. Executive summary, core findings along with risk analysis including checklist.
- b. ICT inventory and asset details of each location in the format provided by the Bureau after signing of agreement/contract finalization.
- c. Detailed Audit report of ICT infrastructure of each location, containing:-
  - i. Detailed analysis report/correctives measures, suggestions and recommendations.

- ii. Detailed report covering all the aspects (like Physical, Electrical, Environmental, Circumstantial etc.) of the Network Layout at each location with recommendations for the safety and smooth functioning.
  - iii. Review the available N/W architecture, prepare a N/W diagram of each location and give recommendations for manageable and robust N/W.
  - iv. Vulnerability assessment report detailing the vulnerabilities identified and step by step remedy plan to patch the vulnerabilities discovered. Vulnerabilities categorization on basis of Severity High, Medium, Low.
  - v. Penetration Testing report with exploited vulnerabilities and proof of concept along with the remedies.
  - vi. Configuration review report of Network devices and recommendations to patch the identified vulnerabilities.
  - vii. Any other aspect relevant to the audit findings and in-line with the audit guidelines issued by CERT-In
- d. Draft Cyber Security Policy Document for BIS in-line with Industry best practices, Indian laws, Govt. guidelines and orders, etc.
  - e. Closure-cum-compliance report post follow-up audit.

**Audit shall be carried out in accordance with the guidelines and methodology issued by CERT-In and in compliance with other applicable Laws, Rules, Regulations and Orders issued by Government of India and Local law Agencies.**