

BUREAU OF INDIAN STANDARDS

(Hallmarking Department)

Our ref: HMD/14:7

02.07.2026

Subject: Revised Guidelines for Grant, Operation, Surveillance & Cancellation of Certificate of Registration of Jeweller

1. This has reference to the Guidelines for Grant, Operation, Surveillance & Cancellation of Certificate of Registration of Jeweller, Doc No. HM/Jeweller/Guidelines /1, dated 01 January 2024 issued by HMD.
2. The said guideline has now been revised. The revised Guideline (Doc No. HM/Jeweller/Guideline /2, July 2026) is enclosed with the circular.
3. The salient revisions w.r.t. the following have been made in the revised Guidelines for AHCs:
 - i) Provision of verification of photographs of articles and Hallmark on articles (including HUID).
 - ii) Revision of Failure Thresholds from 5 ppt to 10 ppt in line with AHCs guidelines.
 - iii) Provision to draw sample below articles of weight 2 grams in gold and 20 grams in silver has been made.
 - iv) Provision to use transfer/update HUID status has been made.
4. DDGRs and Head BOs are requested to bring these guidelines to the notice of all concerned for implementation with immediate effect.
5. The issues with the approval of competent authority.

(Ishwar Chandra)
Scientist C, HMD

Head HMD

DDG (Hallmarking)

Circulated to:

All DDGRs

All HMOs

All ROs/BOs

All Scientific officers

ITSD – For uploading in BIS website and intranet

भारतीय मानक ब्यूरो
(हॉलमार्किंग विभाग)

हमारा संदर्भ : एचएमडी/14:7

02.07.2026

विषय: ज्वैलर पंजीकरण के अनुदान, संचालन और प्रमाण पत्र को रद्द करने के लिये संशोधित दिशानिर्देश |

1. यह परिपत्र ज्वैलर पंजीकरण के अनुदान, संचालन और प्रमाण पत्र को रद्द करने के लिये हॉलमार्किंग विभाग द्वारा जारी किये गए दिशानिर्देश (Doc.No. HM/Jeweller/Guidelines /1, dated 01 January, 2024) के संदर्भ में है।
2. उक्त दिशानिर्देशों का संशोधन किया गया है। इस परिपत्र के साथ संशोधित दिशानिर्देश (Doc. No. HM/Jeweller/Guidelines/2, जुलाई 2026) संलग्न हैं।
3. संशोधित दिशानिर्देशों में निम्नलिखित प्रमुख परिवर्तन किए गए हैं:
 - i. आभूषणों के फोटो एवं उन पर अंकित हॉलमार्क (HUID सहित) की जांच का प्रावधान।
 - ii. एएचसी (AHC) दिशानिर्देशों के अनुरूप Failure की सीमा 5 ppt से बढ़ाकर 10 ppt कर दी गई है।
 - iii. 2 ग्राम से कम वजन के स्वर्ण तथा 20 ग्राम से कम वजन के चांदी आभूषणों से भी Sample लिए जाने का प्रावधान किया गया है।
 - iv. HUID की Status के Transfer/Update के उपयोग का प्रावधान किया गया है।
4. सभी उप महानिदेशक क्षेत्रीय (DDGR) और सभी शाखा प्रमुख (Head BOs) से अनुरोध है कि इन संशोधित दिशानिर्देशों को तत्काल प्रभाव से लागू किए जाने हेतु सभी संबंधित के संज्ञान में लाया जाए।
5. यह परिपत्र सक्षम प्राधिकारी की स्वीकृति से जारी किया गया है।

(ईश्वर चन्द्र)
वैज्ञानिक 'सी', हॉलमार्किंग विभाग

प्रमुख, एचएमडी

उपमहानिदेशक (हॉलमार्किंग)

परिचालित

- सभी उपमहानिदेशक (क्षेत्रीय)
- सभी हॉलमार्किंग अधिकारी
- सभी क्षेत्रीय कार्यालय (ROs) / शाखा कार्यालय (BOs)
- सभी वैज्ञानिक अधिकारी
- ITSD –BIS वेबसाइट एवं इंटरनेट पर अपलोड करने हेतु.

**GUIDELINES FOR GRANT, OPERATION,
SURVEILLANCE & CANCELLATION OF
CERTIFICATE OF REGISTRATION OF
JEWELLERS**

ISSUED BY

**BUREAU OF INDIAN
STANDARDS, 9, BAHADUR
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1 General

These guidelines stipulate the procedure for Grant, Operation, Surveillance and Cancellation of Certificate of Registration. These are to be read in conjunction with BIS Act 2016, BIS Rules 2018 and BIS (Hallmarking) Regulations, 2018, amended from time to time. In particular, the Grant, Operation, Surveillance and Cancellation of Certificate of Registration are addressed in Chapter I of BIS (Hallmarking) Regulations, 2018. Any situation, in general, not covered in these guidelines is to be dealt as per the provisions of Act, Rules and Regulations by the Regional Offices and Branch Offices.

2 Grant of Certificate Application for the Grant of Certificate

2.1

Any jeweller, i.e., a person engaged in the business to get manufactured precious metal article for sale or to sell precious metal articles, willing to obtain Certificate of Registration for Selling Hallmarked Jewellery/artefacts shall apply online at the NSWS portal. The registration is granted instantly. A mail and SMS alert will go to him/her, informing the Registration Number, and he/she can download and print the Certificate of Registration using the Registration Number.

Scrutiny of Application

2.1.1

The BOs should scrutiny the registrations granted particularly for antecedents and any discrepancy observed may be communicated to the jeweller through portal for replying within thirty days. If no reply is received within 7 working days or the reply is not found to be satisfactory, the registration may be processed for cancellation after following the due procedure as mentioned in hallmarking regulations.

2.1.2 Non-eligibility Conditions

i)

In case of cancellation of registration under sub-regulation 1(e) of Regulation 7 of the BIS (Hallmarking) Regulations, 2018, the jeweller is NOT eligible to apply for certificate of registration before a cooling period of one year from the date of passing of such order.

ii)

A jeweller, who has been convicted under the provisions of the Act, shall not be eligible to apply for certificate of registration for a cooling period of one year from the date of such conviction

2.2 Corporate Registration

Note- The person(s) or firm who are NOT eligible to apply for certificate of registration but they have taken registration through the online portal such registrations are liable to be cancelled by BIS.

In case of Corporate Certificate of Registration, the Registered / Head Office of the jeweller firm shall apply for grant of Corporate Certificate of Registration along with a list of retail outlets to be covered in the Certificate

Every retail outlet, which has been covered under a Corporate Registration, shall be issued an independent Certificate document mentioning the address of the retail outlet.

2.3 Changes in Registration

The following types of changes or in combinations thereof may occur during the operation of the Certificate of Registration:

- a) Change in address or contact details of the sales outlet (s);
- b) Change in the name of the firm;
- c) Change in the Management of the firm, with or without change in the name

The firm shall apply on the online portal for the changes mentioned above. An endorsement for change shall be given in the Certificate of registration.

3 Display Requirements in Sales Outlet

3.1

On the outside of the sales outlet, the registered jeweller shall display the logo of BIS with the wording “Hallmarked Jewellery available for sale” as shown



Hallmarked Jewellery
Available for Sale

3.2

The certificate of registration issued by the BIS for sale of hallmarked articles shall be displayed prominently in the sales outlet;

3.3

Inside the sales outlet, the following information shall be displayed;

3.3.1

Marking (components of hallmark) to be seen on Hallmarked article;

3.3.2

Magnifying glass of minimum 10X magnification is available for customers to verify the details of the Hallmark on the jewellery/artefact;

- 3.3.3 Suitable weighing balance based on weight of jewellery/artefact offered for sale, preferably of 0.01 g accuracy for verification of the weight of the jewellery/artefact;
- 3.3.4 Contact details of BIS office and Facilitation Centre of BIS for any query or complaint;
- 3.3.5 Hallmarking charges;
- 3.3.6 Consumer can verify the authenticity of the jewellery/artefact by using 'Verify HUID feature' on the BIS Care App and display the poster of BIS Care App.

4 Market Surveillance

- 4.1 Efforts shall be made by BO to carry out at least one market surveillance every year of registered jewellers including those with corporate registration, within their territorial jurisdiction. Attempts shall be made to cover different AHCs while drawing market samples.
- 4.2 Market surveillance may be undertaken by BIS Hallmarking Representative (BHR) and/or one BIS staff/employee.
- 4.3 BOs should provide the vehicle for the market surveillance as far as possible.
- 4.4 The surveillance plan should be chalked out in such a way that each official/BHR is able to draw at least four to five samples per day. No prior intimation shall be made to jeweller about the visit.
- 4.5 BIS official/BHR should necessarily carry identity card and should visit only the jewellers allotted by Head BO for market surveillance. Jeweller can also verify the identity of the BIS official/BHR by entering the credentials on the BIS website.

Sample Drawl

- 4.6 Sample shall be drawn randomly from the jewellery displayed. In case the jeweller does not co-operate in drawing of the random sample selected by BIS representative the same shall be mentioned in the DVR report and treated as violation of the clause 7(1) (e) of the BIS (Hallmarking) Regulations (registered jeweller has failed to co-

operate with the authorised representative of the Bureau to enable him to discharge his duties).

4.7 BIS official/BHR shall use the mobile app or online application developed by BIS for purpose of market surveillance.

4.8 Market surveillance of jeweller should include

i) Randomly verifying the authenticity of the HUID code mentioned on gold/silver jewellery/artefacts by entering the six-digit alphanumeric number in software and checking whether the type of jewellery, weight, photographs, jewellers name, AHC name matches with the details provided by the jeweller. A minimum of 5 hallmarked pieces, needs to be verified.

ii) Filling the market surveillance report placed at Annexure B, online.

4.9 The registered jeweller shall assist the BIS official/BHR in market surveillance, verification of the authenticity of HUID code and allow BIS to draw sample, free of cost, randomly from the hallmarked stock available for testing in BIS referral laboratories.

4.10 The samples shall be drawn either by cutting or drilling or scrapping. Sampling facility should be available with the registered jeweller.

Sample Quantity

4.11 Sample size of minimum 2 grams in case of gold jewellery/artefact and 10 grams (for 990 ppt or below)/20 grams (for above 990 ppt) in case of silver jewellery/artefact, shall be drawn. The weight of sample and counter-sample to be drawn shall be as specified in table at 4.13.

4.12 Where articles of minimum weight as per 4.11 are not available, sample and counter-sample to be drawn shall be in accordance with table at 4.13.

4.13 The weight of sample and counter-sample to be drawn shall be as follows:

	Weight of article	Total sample to be drawn	Sample to be drawn for testing at Lab	Counter sample to be left with jeweller
For Gold articles	For articles weighing more than 2 grams	2 grams	1 gram	1 gram
	For articles weighing 0.6 grams or above and upto and including 2 grams	Whole article	Half of the article	Half of the article
	For articles weighing less than 0.6 grams	Whole article	Whole article as sample	No CS
For Silver articles of fineness more than 990 ppt	For articles weighing more than 20 grams	20 grams	10 grams	10 grams
	For articles weighing 8 grams or above and upto and including 20 grams	Whole article	Half of the article	Half of the article
	For articles weighing less than 8 grams	Whole article	Whole article as sample	No CS
For Silver articles of fineness 990 ppt or below	For articles weighing more than 10 grams	10 grams	5 grams	5 grams

	For articles weighing 1.5 grams or above and upto and including 10 grams	Whole article	Half of the article	Half of the article
	For articles weighing less than 1.5 grams	Whole article	Whole article as sample	No CS

Packing and Sealing of Samples

4.14 Sample to be sent for testing to lab shall be packed in a durable and tamper proof packing material, coded, signed by BIS official/BHR at all openable edges and the representative of the registered jeweller and then sealed with transparent cello tape along with official seal of BIS. The counter sample shall be taken such that it contains the hallmark and shall also be packed, coded, sealed and signed in the similar manner and labelled as counter sample.

4.15 For the purpose of tamper proof packing, ROs/BOs shall issue envelopes with a unique number, printed on both outside as well as inside the envelope, to the market surveillance team. The record for the envelope number corresponding to jeweller shall be maintained. The envelope number shall also be entered in the surveillance report.

4.16 Clear photographs of the following shall be uploaded on Manak Online:

- a) Selfie of the BHR with the display board of jeweller
- b) The article selected for sampling;
- c) The article placed on the weighing balance, clearly showing its weight;
- d) The sample and counter-sample bearing the hallmark, captured before packing; and
- e) The properly coded and sealed envelopes containing the sample and counter-sample after packing, clearly displaying the sample code, envelope number, signatures, and seal.

Retention of Counter Sample

4.17 The counter sample shall be retained by the jeweller in the sealed condition till the time the test report is received and the registered jeweller and the AHC concerned agrees with the test report and neither of them wish to dispute the same, which should be done within 14 days of receipt of intimation of failure.

- 4.18** All the samples collected in a day shall be deposited in the evening/next day morning with dealing officer authorized by Head BO.
- 4.19** In case of outstation tour, the tour preferably be limited to maximum two days and all the sample collected shall be deposited to the BO immediately on returning from tour.
- 4.20** BOs shall take the transit insurance in proportionate to the samples being collected. The same shall be utilized for compensation of the jeweller as per the credit note issued in case of theft/loss of the sample drawn.
- 4.21** The test request shall be prepared by the dealing officer in the BO and the samples should be sent to BIS referral laboratory for testing by insured parcel within 2 working days of receipt in BO. In case of non-acceptance by BIS labs, the samples may be sent to any other BIS approved referral lab.
- 4.22** A credit note should be issued by BIS against the value of gold/silver sample drawn for the testing and not for the counter sample which is to be retained at the jewellers end. The value shall be determined after weighing the sample being taken for testing before it is sealed. The weight shall be multiplied with the rate of precious metal prevalent on that day as maintained by the jeweller in his sales outlet and the sum of money shall be recorded in the Credit /Debit note jointly signed by the jeweller and Bureau's representative.
- 4.23** For effective monitoring of the market surveillance activity, Officer from the BO may carry out risk based follow up visit (preferably at least once every three months) to the jewellers and submit the report to the Head BO.
- 4.24** ***Sample Testing***
- 4.24.1** The laboratory should test the sample on priority and the test report should be sent to the BO immediately on completion of the tests.
- 4.24.2** The remnants and the cornets of the sample tested shall be returned to the BO within one month of issuing the report.

- 4.24.3** The BO shall return the cornet and remnants, if any, to the jeweller firm/manufacturer as per the option specified during sample drawl within fifteen days of the receipt. In case jeweller representative does not collect the sample even after one month of the request sent by BO for the same, the remnant should be sent through insured parcel.
- 4.24.4** On the return of cornet of gold, the debit shall be recorded in the credit/debit note proforma and jointly signed by BIS and jeweller representative in case of collection or the insured parcel details in debit note in case cornet has been sent by insured parcel to the Jeweller. For silver jewellery/artefacts there will be no cornet/remnant.
- 4.24.5** BOs shall maintain a database of the sample drawn and the cornets received and handed over to jeweller.

***Testing of Counter
Sample***

- 4.25** On failure of sample in independent laboratory, if registered jeweller and/or recognized AHC does not agree with the results obtained, they may request for counter sample testing (if available) within 14 days (from the date of communication of failure) along with justification. Testing of counter sample may be permitted with the approval of DDGR, having jurisdiction of the registered jeweller from which the sample was drawn, for which double the testing charges shall be paid in advance by the registered jeweller and/or the AHC. The test results of the counter sample shall be acceptable to the firm and no further testing will be allowed. This shall be made clear to the jeweller and AHC before undertaking the testing of the counter sample. However, Head BOs may allow testing of counter samples when the original sample is damaged or lost in transit due to bonafide reasons.
- 4.25.1** Both jeweller and AHC may be allowed to witness the testing if requested by them.
- 4.25.2** As the counter sample is available with the jeweller the same shall be deposited by jeweller in the original sealed conditions to the concerned Branch Office. The packing of the sample shall be verified by the jeweller and the BIS representative.
- 4.25.3** For witnessing the test, a separate charge of rupees ten thousand per day, cost of travel, boarding and lodging for the BIS officer

representing BO which had drawn the sample shall be payable by the AHC and/or jeweller. In addition to the concerned BIS representative, lab QA officer shall also personally remain present and witness such testing either in BIS laboratory or in OSL.

- 4.25.4** BIS officer should deposit the sample to referral lab. The sealed counter sample shall be opened in the presence of the jeweller, the assaying centre and the BIS officer representing BO. Before undertaking the testing of the counter sample by referral laboratory the jeweller and/or AHC authenticate the counter sample and submit undertaking that the test results of the counter sample will be acceptable to them and no further testing will be allowed.
- 4.25.5** In case either the assaying centre or the jeweller is not available at the time of opening the counter sample an undertaking may be obtained from him that they abide to the observations made by the party present during the opening of counter sample.
- 4.25.6** In cases where counter sample could not be drawn due to insufficient weight of the article, the results of market sample report would be treated as final.
- 4.25.7** In any case, if there is no/insufficient counter sample available or the sample has been tampered, a decision may be taken by DDGR based on merits of the case.

Action on market surveillance reports

- 4.26** If the registered jeweller is found not to have complied with one or more requirements given under 3 of this Guidelines, a warning letter will be issued on the first reported non-compliance and the jeweller shall be required to submit the corrective action along with the evidence of that within 14 days.
- 4.26** In case no response for this communication is received, further action towards cancellation may be initiated.

5 Action on Failure of Market Surveillance Samples

- 5.1** All the test reports indicating failure shall be communicated to the registered jeweller who got the article hallmarked with a copy of the test report within 7 days of receipt of test report. The onus of taking corrective actions rests with the jeweller. If corrective actions are not

received within 14 days, then it shall be presumed that the jeweller has taken the corrective actions and an early surveillance visit to be planned.

The intimation of failure shall also be made to the jeweller from whom the sample was drawn.

5.2 In case the test reports indicate that repeatability is not achieved in duplicate determinations in accordance with clause 10.2 of IS 1418:2009, the results shall be considered as inconclusive and a fresh sample shall be drawn from the jeweller within 30 days of receiving the test report.

5.3 When the sample fails by more than 40 ppt shortage in fineness, the process for cancellation shall be initiated against the jeweller who got the article hallmarked in accordance with section 7(c) of BIS (Hallmarking) Regulations. In case of jewellers having multiple outlets under same registrations or Corporate Registration, the process for cancellation shall be initiated for that particular outlet only.

5.4 When the sample fails in shortage in fineness of above 10 ppt upto and including 40 ppt on the marked fineness, irrespective of the presence of prohibited elements, an improved sample shall be drawn for independent testing from the jeweller who got the article hallmarked and sent for testing, within 90 days of the intimation of failure.

If the sample drawn is passing as per relevant standard, normal operation of registration may be allowed to continue.

If the sample drawn is failing with shortage in purity/fineness, the process for cancellation of registration shall be initiated.

Note- In case, the improved sample drawn fails in fineness above 2 ppt upto and including 10 ppt and/or presence of prohibited elements (in case of silver, shortage in fineness is upto and including 10 ppt of the marked fineness and/or presence of prohibited elements), another chance shall be given to the jeweller who got the article hallmarked to offer improved sample. In case the improved sample drawn fails the process for cancellation of registration shall be initiated.

5.5 Sample fails in shortage in fineness of above 2 ppt upto and including 10 ppt on the marked fineness and/or presence of prohibited elements

(in case of silver, shortage in fineness is up to and including 10 ppt of the marked fineness and/or presence of prohibited elements)

- on receipt of explanation/corrective actions from the jeweller who got the article hallmarked within 90 days of the date of intimation of failure, a random sample shall be drawn for independent testing from an improved hallmarked lot as declared by registered jeweller and sent for testing.

- If the sample drawn is passing as per relevant standard, normal operation of certificate may be allowed to continue.

- If the sample drawn is failing with shortage in fineness and/or presence of prohibited elements, the failure enclosing copy of the Test Report shall be communicated, to the registered jeweller who got the article hallmarked, calling for explanation, giving 14 days' time and advising him to take suitable corrective actions under intimation to BIS.

- A sample from an improved hallmarked lot as declared by the jeweller within 90 days of the date of intimation of failure, shall be drawn for independent testing and sent for testing.

- If the sample drawn is passing as per relevant standard, normal operation of certificate may be allowed to continue. If the sample drawn is failing with shortage in purity/fineness and/or presence of prohibited elements, the process for cancellation of registration shall be initiated.

Note- In case the improved sample drawn fails in fineness above 10 ppt, the process for cancellation against the jeweller who got the article hallmarked shall be initiated in accordance with section 7(c) of BIS (Hallmarking) Regulations, 2018.

6 Action on Unfair Practices

6.1 The certificate of registration shall be processed towards cancellation for the situations stipulated in Hallmarking Regulations, 2018.

6.2 Hallmarking Regulation, 2018 stipulates unfair practices amounting to misuse of hallmark which may lead to cancellation of the certificate of registration. The unfair practices are not limited to, but may include one or more of the following situations:

- a) Hallmarking done from non-recognized AHC;
- b) Counterfeiting of Hallmark on articles;
- c) Sale of articles with incomplete Hallmark;
- d) Tampering with the sealed counter sample;

Hallmarked article is found to have shortage of purity of more than forty parts per thousand

7 Other Obligations of Registered Jewellers

- 7.1** The registered jeweller shall ensure that the jewellery/artefact which bears any marking including “KDM’ or fineness/caratage are not sent to AHC for hallmarking. Similarly, the medallions which resemble with currency of any country shall not be sent to AHC for hallmarking.
- 7.2** The registered jeweller shall submit the precious metal articles to the AHC with a request for hallmarking in writing or through online portal for each consignment as prescribed in Hallmarking Regulations, 2018. An indicative format Doc. HM/JWLR/F 1.3, January 2024 is enclosed at ANNEX C.
- 7.3** In addition to the indication of separate description of each article, net weight of precious metal, purity in carat and fineness, and hallmarking charges in the bill or invoice of sale of hallmarked precious metal articles as specified in BIS (Hallmarking) Regulations, 2018, the bill or invoice of sale of hallmarked precious metal articles shall also mention that the consumer can get the purity of the hallmarked jewellery/artefacts verified from any of the BIS recognized AHC. This applies to retailers as well as jeweller to jeweller (B2B) transactions. The list of BIS recognized AHC along with address and contact details is available on the website.
- 7.4** A jeweller may transfer/update the status of HUIDs of their articles such as sale to another jeweller, sale to consumer (Sold), damaged/melted as well as return from customer (unsold) through “HUID Transfer module” in manak online.

8 Compensation From Jeweller in Case of Failure of Sample

- 8.1** The registered jeweller, who makes the sale shall be liable to pay compensation for any shortage in purity or fineness as per as per clause 49 of BIS Rules 2018.
- 8.2** If the registered jeweller does not redress a complaint about sale of Hallmarked jewellery/artefact found substandard on test at a BIS

referral laboratory, the process for cancellation shall be initiated in accordance with section 7 of BIS (Hallmarking) Regulations, 2018.

- 8.3** In cases involving investigation of consumer complaints, misuse of hallmarking, QCO violations, or similar matters, where a jeweller claims to have procured hallmarked jewellery from another jeweller but fails to provide bills/invoices with proper traceability or complete particulars of the jewellery, the matter shall be decided based on the available evidence, keeping in view the interests of and fairness to the consumer.

9 Provision of Appeal

Any person aggrieved by an order made under sub-section (4) of section 14 of the BIS Act, 2016 may prefer an appeal as prescribed in BIS Rules, 2018.

BUREAU OF INDIAN STANDARDS

CREDIT/DEBIT NOTE FOR PURCHASE OF HALLMARKED SAMPLE

A) CREDIT DETAILS:

Sl.No.	Particulars	Observations
1	Registration No.	
2	Name of the Jeweller	
3	Date of visit	
5	Fineness	
6	Weight of the sample taken for testing	
7	Rate of the sample drawn	
8	Amount	

Signature of the firm representative	Signature of the BIS official
Name	Name
Designation	Designation
Date	Date

B) DEBIT DETAILS:

The cornets of the sample has been handed over to the jeweller/ sent by insured parcel to the Jeweller

In case of handed over to the jeweller	In case sent by insured parcel to the Jeweller	
Signature of the firm representative	Details of the insured parcel	Signature of the BIS official
Name		Name
Designation		Designation
Date		Date

BUREAU OF INDIAN STANDARDS**REPORT OF SURVEILLANCE ON CERTIFIED JEWELLER**

Sl.No	Particulars	Observations during assessment
1	Registered Jeweller's name	
2	Registered Jeweller's address:	
3	Date of Visit	
4	Standard : IS 1417/ IS 2112	
5	Registration granted on	
6	Person contacted and contact number	
7	Check whether address of sales outlet is the same as stated in the Certificate	YES/NO
8	Check whether following requirements are displayed:	Mark √
	a) BIS Standard Mark with necessary wording outside the sales outlet	
	b) Original Certificate issued by BIS	
	c) Components of Hallmark and correlation between fineness and corresponding caratage	
	d) Availability of Magnifying glass of 10X magnification (check physical availability also)	
	e) Availability of calibrated balance for verification of weight by Customer (check physical availability also)	
	f) Contact details of BIS office for any query or complaint	
	g) Hallmarking charges as fixed by BIS	
	h) Consumer can verify the authenticity of gold jewellery by using Verify HUID feature on the BIS care app and display the poster of BIS Care App	

	i) Maintenance of Records, as applicable.	
9.	Check randomly HUID marked on minimum 5 hallmarked articles and verify that the Type of jewellery, purity, photographs and weight marked on the jewellery matches with the same mentioned in BIS software. Also check whether the name of AHC and Jeweller is matching with the declaration made by Jeweller	
10.	Markings on hallmarked jewellery/artefacts: a) Completeness of marks b) Legibility of the marking	
11.	SAMPLE DETAILS	
	a) Description of the article & weight	
	b) Markings on the article	
	c) Check from BIS software the name of AHC and Jeweller against particular HUID. Mention the name and recognition number of AHC who has hallmarked the sample and name and registration number of jeweller who has got the jewellery hallmarked	
	c) Weight of sample	
	d) Weight of counter sample	
	e) Code as written on sample	
	f) Code as written on counter sample	
	g) Impression of seal applied on the sample	
	h) Number on the sample envelope i) Counter sample Sample for Lab	
11	Any other observations :	
<p>The sample is sealed and being taken to BIS office by BIS Representative. Counter sample duly sealed is being retained with the sales outlet. The above article has been hallmarked by _____ (Name of A&H Centre, Recognition number & place shall be indicated).</p> <p>The jeweller shall ensure to retain counter sample in sealed condition and produce the same to BO on demand.</p>		
12	Discrepancy Observed, if any	
13	Remarks, if any	

Signature of the firm representative	Signature of the BIS official
Name	Name
Designation	Designation
Date	Date

BUREAU OF INDIAN STANDARDS
DISCREPANCY/VARIATION REPORT ISSUED DURING
ASSESSMENT OF JEWELLER (DVR)

For use by BIS officer(s) only

1.	Name and Address of Jeweller	
2.	Registration No.	
3.	Date(s) of Assessment:	

4.	Clause of Regulations/Guidelines violated	Details of Discrepancy/variation observed (Applicable objective evidence shall be enclosed. Additional sheet(s) of this format, numbering each page shall be used. Each page shall be signed by officer(s) & Jeweller's representative). Plain paper shall not be used.
(i)		
(ii)		
(iii)		
5.	Remarks/Comments by Assaying & Hallmarking Centre:	
Signature of Jeweller's Representative		Signature of officer
Date:		Date:

REQUEST FOR HALLMARKING

a) Name & Address of the registered jeweller:

b) Registration No. :

c)

Sl. No	Type of article	Nos	Weight	Declared Purity	Remarks

Name & Signature of Authorized Representative of Jeweller with date